

CITY OF EVANSTON
SPECIFICATIONS AND BID DOCUMENTS
Commodity Purchases

BID NUMBER: 26-36
For

Bridge Viaduct Artistic Lighting Installation: Fixtures and Controls

August 6, 2026



BID DUE DATE: **2:00 P.M., Tuesday, August 25, 2026**

Google Meet ID:
meet.google.com/erk-vjyw-pza

Phone Numbers:
(US) [+1 617-675-4444](tel:+16176754444)
PIN: 491 020 418 0044#

CONTRACT PERIOD: **Contract award through December 31, 2026**

ELECTRONIC BID SUBMITTAL:

Bid responses will only be accepted electronically
via E-bidding through DemandStar (WWW.DEMANDSTAR.COM)
**It is highly recommended that new DemandStar users complete the account
setup process prior to project due date/time.**

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CITY OF EVANSTON

NOTICE TO BIDDERS

The City's Purchasing Office will receive bids until 2:00 P.M. local time, Tuesday, August 25, 2026, and will be publicly read virtually via Google Meets at 2:15 P.M. Interested parties can use the following link: meet.google.com/erk-vjyw-pza or join by phone 617-675-4444 PIN: 491 020 418 0044# to access the virtual bid opening. Responses will only be accepted electronically via E-bidding through DemandStar (www.demandstar.com). Although registration is required, vendors can download solicitations and upload responses for free. Bids shall cover the following:

Bridge Viaduct Artistic Lighting Installation: Fixtures and Controls

Bid Number: 26-36

This BID consists of furnishing dynamic lighting fixtures and controls of the type specified at locations as shown on the plans. Work shall include materials and services necessary for integration of the luminaires and control equipment to produce programmed static lighting scenes and time-based sequences.

This project will be funded with American Rescue Plan Act (ARPA) funds and needs to be completed by December 31, 2026. The selected vendor will need to be registered with Sam.gov.

The above item shall conform to the Invitation for Bids on file in the Purchasing Office. Parties interested in submitting a bid should contact the Purchasing Office to receive a copy of the bid or see the City's website at: www.cityofevanston.org/business/bids_proposals.php or DemandStar at: www.demandstar.com.

This project is being funded in whole or in part by federal award number SLT-1486, from Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Program Act (ARPA), awarded to the City of Evanston, Illinois by the U.S. Department of the Treasury. Therefore, it is subject to compliance with federal regulations issued pursuant to said Act. Furthermore all interested bidders are notified that successful contractors and subcontractors are required to follow applicable Federal regulations including: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2. C.F.R. Part 200 Appendix II; Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 24; Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20; New Restrictions on Lobbying, 31 C.F.R. Part 21; and generally applicable federal environmental laws and regulations. In addition, contractors and subcontractors are required to comply with standards issued under Section 570.603 of the Code of Federal Regulations, which include: the Contractor's Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.), the equal opportunity provisions of Executive Order 11246 as amended, and all other federal laws and regulations issued

pertaining to labor standards and as stated in the project specifications. All specified contractors and subcontractors must obtain a Unique Entity ID and must not be listed on the Excluded Parties List System in the System for Award Management (SAM) for debarment or suspension from doing business with the United States government.

The City of Evanston (the City) in accordance with the laws of the State of Illinois, hereby notifies all Bidders that it will affirmatively ensure that the contract(s) entered into pursuant to this Notice will be awarded to the successful Bidders without discrimination on the ground of race, color, religion, sex, age, sexual orientation, marital status, disability, familial status or national origin. The State of Illinois requires, under Public Works contracts, that the general prevailing rate of wages in this locality be paid for each craft or type of worker hereunder. This requirement is in accordance with the Prevailing Wage Act (820 ILCS 130) as amended. The City of Evanston reserves the right to reject any or all submittals or to accept the submittal(s) deemed most advantageous to the City.

The Evanston City Council also reserves the right to award the contract to an Evanston firm if that firm's bid is within 5% of the low bid.

Each Bidder shall be required to submit with their bid a disclosure of ownership interest statement form in accordance with the provisions of City Code Section 1-18-1 *et seq.* Failure to submit such information will result in the disqualification of such bid.

Cheryl Stuart
Purchasing Specialist

INSTRUCTIONS TO BIDDERS/REQUIREMENTS FOR BIDDING (CONTRACTS OVER \$25,000)

1. ON-LINE NOTIFICATION OF SOLICITATIONS

The City is utilizing Demandstar.com (www.demandstar.com) for on-line notification purposes only for sealed bids when it is anticipated that the amount of the resulting contract will be in excess of its formal bid limit of \$25,000, such as this requirement. Interested Bidders are required to submit a sealed bid to the City by the date/time indicated for this requirement on the forms provided by the City.

2. SUBMISSION OF BIDS

- A. The City of Evanston will no longer accept hard copy paper submittals for any solicitation. Responses will only be accepted electronically via E-bidding through DemandStar (WWW.DEMANDSTAR.COM). Although registration is required, vendors can download solicitations and upload bid responses for free. **Please refer to attached DemandStar E-bidding documents.**
- B. ANY BIDS RECEIVED AFTER THE TIME AND DATE SPECIFIED FOR THE RECEIPT OF BIDS WILL NOT BE ACCEPTED. It is the sole responsibility of the Bidder to insure that his or her bid is delivered by the stated bid opening time. THE CITY IS NOT RESPONSIBLE FOR INCOMPLETE UPLOADED SUBMITTALS.
- C. Bids will be opened on the date and time stated.
- D. Any Bidder may withdraw his or her bid by letter or with proper identification by personally securing his or her bid at any time prior to the stated bid opening time. No telephone request for withdrawal of bids will be honored.

3. PREPARATION OF BIDS

The Bidder must prepare the bid on the attached bid forms. Unless otherwise stated, all blank spaces on the bid form or pages must be filled in. Either a unit price, lump sum price, or a "no-bid", as the case may be, must be stated for each and every item and must be either typed in or written in ink.

4. SIGNING OF BIDS

- A. Bids which are signed for a partnership should be signed in the firm's name by all partners, or in the firm's name by Attorney-in-Fact. If signed by Attorney-in-Fact, there should be attached to the bid a Power of Attorney evidencing authority to sign the bid, dated the same date as the bid and executed by all partners of the firm.
- B. Bids which are signed for a corporation should have the correct corporate name thereon and signature of an authorized officer of the corporation manually written

below the corporate name following words "By: ____". title of office held by the person signing for corporation, which shall appear below signature of an officer.

- C. Bids which are signed by an individual doing business under a fictitious name should be signed in the name of the individual "doing business as. _____."
- D. The name of each person signing the bid shall be typed or printed below his or her signature.

5. CONSIDERATION OF BIDS

The Purchasing Specialist shall represent and act for the City in all matters pertaining to this bid and the contract in conjunction therewith.

6. WITHDRAWAL OF BIDS

Bidders may withdraw or cancel their bids at any time prior to the advertised bid opening time. After the bid opening time, no bid shall be withdrawn or canceled for a period of sixty (60) calendar days. When contract approval is required by another agency, such as the Federal Government or the State of Illinois, no bid shall be withdrawn or canceled for a period of ninety (90) calendar days.

7. ERRORS IN BIDS

Bidders are cautioned to verify their bids before submission. Negligence on the part of the respondent in preparing the bid confers no right for withdrawal or modification of the bid after it has been opened. In case of error in the extension of prices in the bid, unit prices will govern.

8. ADDENDA

- A. Any and all changes to the specifications/plans are valid only if they are included by written addendum to all Bidders. Each Bidder must acknowledge receipt of any addenda by indicating on the Bid form. Each Bidder, by acknowledging receipt of any addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge any addenda may cause the bid to be rejected.
- B. Addenda information is available over the internet at www.demandstar.com, or by contacting the Purchasing Office.

9. RESERVED RIGHTS

The City of Evanston reserves the right at any time and for any reason to cancel his or her solicitation, to accept or reject any or all bids or any portion thereof, or to accept an alternate response. The City reserves the right to waive any immaterial defect in any response. The City may seek clarification from any respondent at any time, and failure to respond within a reasonable time period, or as otherwise directed, will be cause for rejection.

10. AWARD

It is the intent of the City to award a contract to the lowest responsible Bidder meeting specifications. The City reserves the right to determine the lowest responsible Bidder on the basis of an individual item, groups of items, or in any way determined to be in the best interest of the City. Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid specifications; (b) price; (c) qualifications of the Bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.

11. INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS

Bidders shall promptly notify the City of any ambiguity, inconsistency, or error that they discover upon examination of the bidding documents. Interpretations, corrections, and changes will be made by addendum. Each Bidder shall ascertain prior to submitting a bid that all addenda have been received and are acknowledged in the bid.

12. INCONSISTENCIES AND OMISSIONS

These specifications and the accompanying plans, if any, are intended to include all information necessary for the work contemplated. If, by inadvertence or otherwise, the plans or specifications omit some information necessary for that purpose, the contractor shall, nevertheless, be required to perform such work at no additional cost to the City so that the project may be completed according to the true intent and purpose of the plans and specifications.

13. CONDITIONS

Bidders are advised to become familiar with all conditions, instructions, and specifications governing his or her bid. Once the award has been made, failure to have read all the conditions, instructions and specifications of this contract shall not permit the Bidder to amend contract or to request additional compensation.

14. VERIFICATIONS OF DATA

- A. It is understood and agreed that the unit quantities given in these specifications are approximate only, and the contractor shall verify these quantities before bidding as no claim shall be made against the City on, or account of, any excess or deficiency in the same.

15. SPECIFICATIONS

Reference to brand names and numbers is meant to be descriptive, not restrictive, unless otherwise specified. Bids on equivalent items will be considered, provided the Bidder clearly states exactly what is proposed to be furnished, including complete specifications. Unless the Bidder specifies

otherwise, it is understood the Bidder is offering a referenced brand item as specified or is bidding as specified when no brand is referenced, and does not propose to furnish an "equal." The City reserves the right to determine whether a substitute offer is equivalent to, and meets the standard of quality indicated by the brand name and number.

16. SAMPLES

When samples of items are called for by the specifications, samples must be furnished free of expense, and if not destroyed in the evaluation process will be returned at the Bidder's expense upon request. Request for the return of samples must accompany the sample and must include a UPS/Fed-Ex Pickup Slip, postage, or other acceptable mode of return. Individual samples must be labeled with Bidder's name, invitation number, item reference, manufacturer's brand name and number.

17. REGULATORY COMPLIANCE

Each Bidder represents and warrants that the goods or services furnished hereunder (including all labels, packages and containers for said goods) comply with all applicable standards, rules and regulations in effect under the requirements of all Federal, State, and local laws, rules and regulations as applicable, including the Occupational Safety and Health Act as amended, with respect to design, construction, manufacture, or use for their intended purpose of said goods or services. Each Bidder must furnish a "Material Safety Data Sheet" in compliance with the Illinois Toxic Substances Disclosure to Employees Act when required.

18. PRICING

The price quoted for each item is the full purchase price, including delivery to destination, and includes all transportation and handling charges, materials or service costs, patent royalties, and all other overhead charges of every kind and nature. Unless otherwise specified, prices shall remain firm for the contract period.

19. DISCOUNTS

Prices quoted must be net after deducting all trade and quantity discounts. Where cash discounts for prompt payment are offered, the discount period shall begin with the date of receipt of a correct invoice or receipt or final acceptance of goods, whichever is later.

20. INSPECTION

Materials or equipment purchased are subject to inspection and approval at the City's destination. The City reserves the right to reject and refuse acceptance of items which are not in accordance with the instructions, specifications, drawings or data of Seller's warranty (express or implied). Rejected materials or equipment shall be removed by, or at the expense of, the Seller promptly after rejection.

21. BIDS AND PLAN DEPOSITS

- A. When required on the cover sheet, all bids shall be accompanied by a bid deposit in the amount specified. Bid deposits shall be in the form of cash, a certified check, or cashier's check drawn on a responsible bank doing business in the United States and shall be made payable to the City of Evanston. Bid Bonds are also acceptable. All bids not accompanied by a bid deposit, when required, will be rejected.
- B. Within twenty (20) days after the bid date the City will return the bid deposits of all but the three (3) lowest qualified Bidders, whose deposit will be held until contract award or at the expiration of the sixty (60)-day or ninety (90)-day period for bid award.
- C. The bid deposit of the successful Bidder will be retained until contract documents have been executed and the Contractor has submitted all the required information. Failure to comply with the terms of this specification may be cause for forfeiture of said deposit.
- D. When required, plan deposits will be refunded should the plans be returned in good condition within ten (10) days of the bid opening.

22. DISPUTES

Any dispute concerning a question of fact arising under this bid shall be decided by the Purchasing Specialist, who shall issue a written decision to the Bidder. The decision of the Purchasing Specialist shall be final and binding.

23. CATALOGS

Each Bidder shall submit, when requested by the Purchasing Specialist, catalogs, descriptive literature, and detailed drawings, fully detailing features, designs, construction, appointments, finishes and the like not covered in the specifications, necessary to fully describe the material or work proposed to be furnished.

24. TAXES

- A. Federal Excise Tax does not apply to materials purchased by the City of Evanston by virtue of Exemption Certificate No. A-208762, Illinois Retailers' Occupation Tax, Use Tax, and Municipal Retailers' Occupation Tax do not apply to materials or services purchased by the City of Evanston by virtue of Statute.
- B. The City of Evanston is exempt from Illinois Sales Tax by virtue of Exemption Identification number E9998-1750.
- C. The City's federal tax ID number is 36-6005870.

25. PERMITS & FEES

All Bidders awarded a contract must secure and pay for any licenses required.

26. LOCAL PREFERENCE POLICY

The Evanston City Council reserves the right to award the contract to an Evanston firm if the firm's bid is within five (5%) percent of the low bid of a non-

Evanston firm.

27. POWER OF ATTORNEY

An Attorney-In-Fact, who signs any and all of the bond or contract bonds submitted with this bid, must file with each bond a certified and effectively dated copy of their Power of Attorney. These dates should be the same or after the date of the contract.

28. WARRANTY

- A. The contractor warrants that all goods and services furnished to the City shall be in accordance with specifications and free from any defects of workmanship and materials: that goods furnished to the City shall be merchantable and fit for the City's described purposes, and that no governmental law, regulation, order, or rule has been violated in the manufacture or sale of such goods.
- B. The contractor warrants all equipment furnished to be in acceptable condition, and to operate satisfactorily for a period of one (1) year from delivery of, or the completion of installation, whichever is latest, unless stated otherwise in the specifications, and that if a defect in workmanship and/or quality of materials are evidenced in this period, the Seller shall remit full credit, replace, or repair at City's discretion immediately, such equipment and/or parts that are defective at no additional cost to the City.
- C. The contractor warrants to the City that each item furnished hereunder, and any component part thereof, will be new and in conformity with the specifications in all respects, unless otherwise specified, and is of the best quality of its respective kind, free from faulty workmanship, materials, or design, and installed sufficiently to fulfill any operating conditions specified by the City.
- D. The contractor shall repair or replace any item or component part thereof found not to be in conformity with this paragraph provided the City notified the Seller of such nonconformity within one (1) year after initial use or within eighteen (18) months after delivery, whichever occurs first. In the event Seller fails to proceed diligently to so replace or repair within a reasonable time after receipt of such notice, the City may undertake or complete such replacement or repair for Seller's account, and the seller will be responsible for any additional costs. Acceptance shall not relieve the seller of its responsibility.

29. INCURRED COSTS

The City will not be liable for any costs incurred by Bidders in replying to this invitation for bids.

30. VARIANCES

Each Bidder must state or list by reference any variations to specifications, terms and/or conditions set forth herein with its bid.

31. INDEMNIFICATION

- A. The awarded Bidder/Contractor shall defend, indemnify and hold harmless the City and its officers, elected and appointed officials, agents, and employees from any and all liability, losses, or damages as a result of claims, demands, suits, actions, or proceedings of any kind or nature, including but not limited to costs, and fees, including attorney's fees, judgments or settlements, resulting from or arising out of any negligent or willful act or omission on the part of the Contractor or Contractor's subcontractors, employees, agents or subcontractors during the performance of this Agreement. Such indemnification shall not be limited by reason of the enumeration of any insurance coverage herein provided. This provision shall survive completion, expiration, or termination of this Agreement.
- B. Nothing contained herein shall be construed as prohibiting the City, or its officers, agents, or employees, from defending through the selection and use of their own agents, attorneys, and experts, any claims, actions or suits brought against them. The Contractor shall be liable for the reasonable costs, fees, and expenses incurred in the defense of any such claims, actions, or suits. Nothing herein shall be construed as a limitation or waiver of defenses available to the City and employees and agents, including but not limited to the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*
- C. At the City Corporation Counsel's option, Contractor must defend all suits brought upon all such Losses and must pay all costs and expenses incidental to them, but the City has the right, at its option, to participate, at its own cost, in the defense of any suit, without relieving Contractor of any of its obligations under this Agreement. Any settlement of any claim or suit related to this Project by Contractor must be made only with the prior written consent of the City Corporation Counsel, if the settlement requires any action on the part of the City.
- D. To the extent permissible by law, Contractor waives any limits to the amount of its obligations to indemnify, defend, or contribute to any sums due under any Losses, including any claim by any employee of Contractor that may be subject to the Illinois Compensation Act, 820 ILCS 305/1 *et seq.* or any other related law or judicial decision, including but not limited to, *Kotecki v. Cyclops Welding Corporation*, 146 Ill. 2d 155 (1991). The City, however, does not waive any limitations it may have on its liability under the Illinois Workers Compensation Act, the Illinois Pension Code or any other statute.

32. DEFAULT

Time is of the essence as to the awarded contract and, of delivery or acceptable items or rendering of services is not completed by the time promised, the City reserves the right, without liability, in addition to its other rights and remedies, to terminate the contract by notice effective when received by Seller, as to stated items not yet shipped or services not yet rendered and to purchase substitute

items or services elsewhere and charge the Seller with all losses incurred. The City shall be entitled to recover its attorney's fees and expenses in any successful action by the City to enforce this contract.

33. GOVERNING LAW

This contract shall be governed by and construed according to the laws of the State of Illinois. In the event of litigation, the venue will be Cook County, Illinois.

34. EQUAL EMPLOYMENT OPPORTUNITY

- A. In the event of the contractor's noncompliance with any provision of the Illinois Human Rights Act or Section 1-12-5 of the Evanston City Code, the contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the City of Evanston, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by Statute or regulation.
- B. During the performance of this contract, the contractor agrees as follows:
1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry, or age or physical or mental handicap that does not impair ability to work, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization. Contractor shall comply with all requirements of City of Evanston Code Section 1-12-5.
 2. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.
 3. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine that availability (in accordance with the Fair Employment Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
 4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Fair Employment Practices Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will

promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations hereunder.

5. That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Fair Employment Practices Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Commission's Rules and regulations for Public Contracts.
6. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency, the City Manager, the Commission and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Fair Employment Practices Act and the Fair Employment Practices Commission's Rules and Regulations for Public Contract.
7. That it will include verbatim or by reference the provisions of subsections (A) through (G) of this clause in every performance subcontract as defined in Section 2.10(b) of the Fair Employment Practices Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also include the provisions of subsections (A), (E), (F), and (G) in every supply subcontract as defined in Section 2.10(a) of the Fair Employment Practices Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Fair Employment Practices Commission to be non-responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

35. DISCREPANCIES AND OMISSIONS

- A. Before submitting a bid, bidders shall carefully examine the drawings and specifications and fully inform themselves as to all conditions and limitations.
- B. Should a bidder find discrepancies in, or omissions from the drawings or specifications, or should be in doubt as to their meaning, the bidder should at once notify the Purchasing Specialist, who will issue necessary instructions to all bidders in the form of an addendum.

36. COMPLIANCE WITH LAWS

- A. The bidder shall at all times observe and comply with all laws, ordinances, and regulations of the Federal, State, Local and City Governments, which may in any manner affect the preparation of bids or the performance of the contract.

37. QUALIFICATION OF BIDDERS

- A. All bidders must be qualified in accordance with the instructions, procedures and methods set forth in this specification.
- B. In awarding contract, City may take into consideration, skill, facilities, capacity, experience, ability, responsibility, previous work, financial standing of bidder, amount of work being carried on by bidder, quality and efficiency of construction equipment proposed to be furnished, period of time within which proposed equipment is furnished and delivered, necessity of prompt and efficient completion of work herein described. Inability of any bidder to meet requirements mentioned above may be cause for rejection of the bid. In addition, if the project covered by this contract is a minority set-aside project, the contractor's qualifications as a minority firm will determine the eligibility of the contractor to bid.

38. COMPETENCY OF BIDDER

- A. No bid will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the City of Evanston upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said City, or had failed to perform faithfully any previous contract with the City.
- B. The bidder, if requested, must present within forty-eight (48) hours evidence satisfactory to the Purchasing Manager of performance ability and possession of necessary facilities, pecuniary resources, and adequate insurance to comply with the terms of these specifications and contract documents.

39. PREFERENCE TO CITIZENS

The Contractor shall abide by the Illinois Preference Act, 30 ILCS 570 et seq., which stipulates that whenever there is a period of excessive unemployment in Illinois, defined as any month immediately following two (2) consecutive months during which the level of unemployment in Illinois exceeds five percent (5%) as measured by the U.S. Bureau of Labor Statistics in its monthly publication of employment and unemployment figures, the Contractor shall employ only Illinois laborers unless otherwise exempted as so stated in the Act. ("Illinois laborer" means any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident) Other laborers may be used IF Illinois laborers are not available or are incapable of performing the particular type of work involved if so certified by the Contractor and approved by the project engineer.

40. QUESTIONS

All questions related to this bid document should be submitted in writing to Cheryl Stuart, Purchasing Specialist at cstuart@cityofevanston.org with a copy to Katie Boden, at kboden@cityofevanston.org Only inquiries received a minimum of seven (7) working days prior to the date set for the opening of bids, will be given any consideration.

41. PROJECT FUNDING FEDERAL AWARD REQUIREMENTS

This project is being funded in whole or in part by federal award number SLT-1486, from Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Program Act (ARPA), awarded to the City of Evanston, Illinois by the U.S. Department of the Treasury. Therefore, it is subject to compliance with federal regulations issued pursuant to said Act. Furthermore all interested bidders are notified that successful contractors and subcontractors are required to follow applicable Federal regulations including: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2. C.F.R. Part 200; Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 24; Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20; New Restrictions on Lobbying, 31 C.F.R. Part 21; and generally applicable federal environmental laws and regulations. In addition, contractors and subcontractors are required to comply with standards issued under Section 570.603 of the Code of Federal Regulations, which include: the Contractor's Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.), the equal opportunity provisions of Executive Order 11246 as amended, and all other federal laws and regulations issued pertaining to labor standards and as stated in the project specifications. All specified contractors and subcontractors must obtain a Unique Entity ID and must not be listed on the Excluded Parties List System in the System for Award Management (SAM) for debarment or suspension from doing business with the United States government.

GENERAL CONDITIONS

1. BASIS OF AWARD

The City of Evanston reserves the right to award a contract to a responsive and responsible Bidder(s) who submits the lowest total bid, or to reject any or all bids and bidding, when in its opinion the best interest of the City will be served by such action. The City reserves the right to consider the specified alternates in its evaluation of the bids.

2. BIDS

UNIT PRICE BID

1. The Bidder is to submit a unit price bid for each bid line on the Bid Form which includes all costs incidental to performing the specified work.

2. It is understood and agreed that the unit quantities given in the supporting pages are approximate only and the Bidder shall verify these quantities before bidding as no claim shall be made against the City on account of any excess or deficiency in the same.

3. Unit prices given in the supporting pages shall be used by the Owner and the Contractor for any subsequent changes in the contract.

4. The quantities provided in the bid documents are approximate only and are subject to increase or decrease. Actual compensation to the CONTRACTOR shall be based upon the actual quantities multiplied by the unit prices bid for each item. The unit prices submitted herewith are for the purpose of obtaining a gross sum, and for use in computing the value of additions and deductions and for the purpose of determining the lowest BIDDER. Should there be a discrepancy between the gross sum bid and that bid resulting from summation of quantities multiplied by their respective unit prices, the latter shall apply.

3. QUANTITIES

Any quantities shown on the Bid Form are estimated only for bid canvassing purposes, the City has made a good faith effort to estimate the quantity requirements for the Contract term. The City reserves the right to increase or decrease quantities ordered under this contract.

4. CONTRACT TERM

Bidder must fully complete the work within the period specified herein after award of the contract by the City.

5. PURCHASE ORDER/CONTRACT

- A. Upon approval of the required bonds and insurance documents, the City will issue a Purchase Order to the Contractor for the contract amount. All Applications for

Payment must reference the Purchase Order number.

- B. When it is necessary to issue a Change Order that increases/decreases the contract amount, a Change Order form will be issued and a modified Purchase Order will be issued reflecting the revised contract amount.
- C. When it is necessary to issue a Change Order that only increases/decreases the contract period, only a Change Order form will be issued establishing the revised contract period.
- D. Upon Award the contractor shall execute the Contractor Services Agreement.

6. PAYMENT

- A. Progress payments will be made in accordance with "Applications for Payment" and "Project Closeout" sections of the specifications, less a 10% retainage for each payment, which will be held until final acceptance of the work by the City. Certification of each Application for Payment will be made by the City's representative.
- B. All payments will be made in accordance with *Illinois Local Government Prompt Payment Act*.
- C. The City will issue a blanket purchase order to the successful contractor for each City department placing orders. The contact from each department requiring materials will place orders against the blanket purchase order. The Contractor shall submit an invoice to each department on a monthly basis that lists each order, order date, items and their respective quantities, and the total amount for all orders released and delivered during the preceding month.

7. CHANGES IN WORK

- A. The City reserves the right to make changes in the plans and specifications by altering, adding to, or deducting from the work, without invalidating the contract. All such changes shall be executed under the conditions of the original contract, except that any claim for extension of time caused thereby shall be adjusted at the time of ordering such change.
- B. No change shall be made unless a written Change Order and/or modified Purchase Order is issued by the City stating that the City has authorized the change, and no claim for an addition to the contract shall be valid unless so ordered.
- C. If such changes diminish the quantity of work to be done they shall not constitute a claim for damage or anticipated profits on the work, such increase shall be paid in one or more of the following ways:
 - 1. by estimate and acceptance in lump sum

2. by unit prices named in the contract's bid form or subsequently agreed upon
- D. Whenever the quantity of any pay item as given in the proposal shall be increased or
Decreased, payment shall be made on the basis of the actual quantity completed at the unit price for such pay item named in the proposal.

8. CITY'S RIGHT TO TERMINATE CONTRACT

The City reserves the right, in addition to other rights to termination, to terminate the contracts in accordance with all provisions of the executed contract.

9. LIENS

- A. Neither the final payment nor any part of any retained percentages, shall become due until the contractor, if required, delivers to the City, a complete release of all liens arising out of this contract, or receipts in full in lieu thereof and, if required in either case, an affidavit that so far as it has knowledge or information the releases and receipts include all the labor and material for which a lien could be filed. If any lien remains unsatisfied after all payments are made the contractor shall refund to the City all moneys that the latter may be compelled to pay in discharging such a lien, including all costs and attorney's fees.

10. SEPARATE CONTRACTS

- A. The City reserves the right to let other contracts in connection with this work.

11. PREVAILING WAGE

- A. Prospective Bidders shall thoroughly familiarize themselves with the provisions of the above-mentioned Act and shall prepare any and all bids/bids in strict compliance therewith.
- B. All contractors and subcontractors on public works projects **must submit certified payrolls** on a monthly basis to the City, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the contractor is aware that filing records he or she knows to be false is a Class B misdemeanor.
- C. The certified payroll record must include for every worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number and social security number. Any contractor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

- D. All certified payrolls shall be submitted in electronic format, preferably a PDF file.
- E. As a condition of receiving payment, Contractor must (i) be in compliance with the Agreement, (ii) pay its employees prevailing wages when required by law (Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services). Contractor is responsible for contacting the Illinois Dept. of Labor 217-782-6206; <http://www.state.il.us/Department/Index/HTM> to ensure compliance with prevailing wage requirements), (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the City upon request.

12. CONTRACTOR REQUIREMENTS

- A. The Contractor shall abide by and comply with all local, State and federal laws and regulations relating to contracts involving public funds and the development/construction of public works, buildings, or facilities. The scale of wages to be paid shall be obtained from Illinois Department of Labor and posted by the Contractor in a prominent and accessible place at the project work site.
- B. The Contractor certifies it has not been barred from being awarded a contract with a unit of State or local government as a result of bid rigging or bid rotating or any similar offense (720 ILCS 5/33 E-3, E-4).
- C. The Contractor certifies, pursuant to the Illinois Human Rights Act (775 ILCS 5/2-105), that it has a written sexual harassment policy that includes, at a minimum, the following information: (1) the illegality of sexual harassment, (2) the definition of sexual harassment under State law, (3) a description of sexual harassment utilizing examples, (4) the Contractor's internal complaint process including penalties, (5) legal recourse, investigation and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission and directions on how to contact both; and (6) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.
- D. The Contractor shall abide by the "Illinois Preference Act" which stipulates that whenever there is a period of excessive unemployment in Illinois, defined as any month immediately following two (2) consecutive months during which the level of unemployment in Illinois exceeds five percent (5%) as measured by the U.S. Bureau of Labor Statistics in its monthly publication of employment and unemployment figures, the Contractor shall employ only Illinois laborers unless otherwise exempted as so stated in the Act. ("Illinois laborer" means any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident) Other laborers may be used IF Illinois laborers are not available or are incapable of performing the particular type of work involved if so certified by the Contractor and approved by the project engineer.

13. EXTENSION OF TIME

- A. Delays due to causes beyond the control of the contractor other than such as reasonable would be expected to occur in connection with or during the performance of the work, may entitle the contractor to an extension of time for completing the work sufficient to compensate for such delay. No extension of time shall be granted, however, unless the contractor shall notify the City in writing thereof, within ten (10) days from the initiation of the delay and unless he shall, within ten (10) days after the expiration of the delay, notify the City in writing of the extension of time claimed on account thereof and then only to the extent, if any, allowed by the City.

14. DEFAULT

- A. The City may, subject to the provisions of this section, by written notice of default to Contractor, terminate the whole or any part of this contract in any one of the following circumstances:
1. if the Contractor fails to perform the services within the time specified herein, or any extension thereof; or
 2. if the contractor fails to perform any of the other provisions of this contract, or so fails to make progress as to endanger performance of this contract in accordance with its terms, and in either of these two circumstances does not cure failure within a period of 10 days (or such other extended period as the City may authorize in writing) after receipt of notice from the City specifying such failure
- B. In the event the City terminates this contract in whole or in part as provided in this section, the City may procure, upon such terms and in such manner as the City may deem appropriate, services similar to those so terminated, and the Contractor will be liable to the City for any excess costs for such similar services.
- C. The Contractor will not be liable for any excess of costs if acceptable evidence has been submitted to the City that the failure to perform the contract was due to causes beyond the control and without fault or negligence of the Contractor.
- D. Contractors who default may not be considered for awards of future City contracts.

15. USE OF PREMISES

- A. The contractor shall confine his apparatus, the storage of materials and the operations of his workers, to limits indicated by law, ordinances, permits or directions of the City.

16. DISCLOSURES AND POTENTIAL CONFLICTS OF INTEREST (30 ILCS 500/50-35)

- A. The City of Evanston's Code of Ethics prohibits public officials or employees from

performing or participating in an official act or action with regard to a transaction in which he has or knows he will thereafter acquire an interest for profit, without full public disclosure of such interest. This disclosure requirement extends to the spouse, children and grandchildren, and their spouses, parents and the parents of a spouse, and brothers and sisters and their spouses.

To ensure full and fair consideration of all bids, the City of Evanston requires all Bidders including owners or employees to investigate whether a potential or actual conflict of interest exists between the Bidder and the City of Evanston, its officials, and/or employees. If the Bidder discovers a potential or actual conflict of interest, the Bidder must disclose the conflict of interest in its bid, identifying the name of the City of Evanston official or employee with whom the conflict may exist, the nature of the conflict of interest, and any other relevant information. The existence of a potential or actual conflict of interest does NOT, on its own, disqualify the disclosing Bidder from consideration. Information provided by Bidders in this regard will allow the City of Evanston to take appropriate measures to ensure the fairness of the bidding process.

The City of Evanston requires all bidders to submit a certification, enclosed with this bid packet, that the bidder has conducted the appropriate investigation and disclosed all potential or actual conflicts of interest.

By submitting a bid, all Bidders acknowledge and accept that if the City of Evanston discovers an undisclosed potential or actual conflict of interest, the City of Evanston may disqualify the Bidder and/or refer the matter to the appropriate authorities for investigation and prosecution.

INSURANCE REQUIREMENTS

<u>TYPE OF INSURANCE</u>	<u>MINIMUM</u>	<u>INSURANCE COVERAGE</u>
	Consequent Death	Bodily Injury and Property Damage
	<u>Each Occurrence</u>	
<u>Aggregate</u>		
Commercial General Liability including:	\$3,000,000	\$3,000,000
1. Comprehensive form 2. Premises - Operations 3. Explosion & Collapse Hazard 4. Underground Hazard 5. Products/Completed Operations Hazard 6. Contractual Insurance – With an endorsement on the face of the certificate that it includes the "Indemnity" paragraph of the specifications. 7. Broad Form Property Damage - construction projects only 8. Independent contractors 9. Personal Injury	<u>Insurance Certificate Must State: The City Of Evanston is Named as Additional Insured</u>	
Automobile Liability Owned, Non-owned or Rented	\$ 1,000,000	\$1,000,000
Workmen's Compensation and Occupational Diseases As required by applicable laws. Employer's Liability		\$ 500,000

Thirty day notice of cancellation required on all certificates.

EXHIBIT A – BID FORM
For
Bridge Viaduct Artistic Lighting Installation: Fixtures and Controls

(BID No. 26-36)

1.01 BID TO:

THE CITY OF EVANSTON

909 Davis Street
Evanston, Illinois 60201

hereinafter called "OWNER".

1.02 BID FROM:

(Hereinafter call "BIDDER")

Address

Telephone Number

Fax Number

1.03 BID FOR: **Bridge Viaduct Artistic Lighting Installation: Fixtures and Controls**

1.04 ACKNOWLEDGEMENT:

- A. The Bidder, in compliance with the Invitation for Bids, having carefully examined the Drawings and Project Manual with related documents and having visited the site of the proposed Work, and being familiar with all of the existing conditions and limitations surrounding the construction of the proposed project, including the structure of the ground, subsurface conditions, the obstacles which may be encountered, local restrictions, and all other relevant matters concerning the Work to be performed, hereby PROPOSES to perform everything required to be performed, and to provide all labor, materials, necessary tools and equipment, expendable equipment, all applicable permits and taxes and fees, and provide all utility and transportation services necessary to perform and complete in a workmanlike manner the Project in accordance with all the plans,

specifications and related Contract Documents as prepared by the City of Evanston.

- B. The undersigned hereby acknowledges receipt of Invitation of Bids, Instruction to Bidder, the Project Manual, Drawings, and other Contract Documents and acknowledges receipt of the following Addenda:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

1.05 GENERAL STATEMENTS

- A. The undersigned has checked all of the figures contained in this proposal and further understands that the Owner will not be responsible for any errors or omissions made therein by the undersigned.
- B. It is understood that the right is reserved by the Owner to reject any or all proposals, to waive all informality in connection therewith and to award a Contract for any part of the work or the Project as a whole.
- C. The undersigned declares that the person(s) signing this proposal is/are fully authorized to sign on behalf of the named firm and to fully bind the named firm to all the conditions and provisions thereof.
- D. It is agreed that no person(s) or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the Contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.
- E. It is agreed that the undersigned has complied and/or will comply with all requirements concerning licensing and with all other local, state and national laws, and that no legal requirement has been or will be violated in making or accepting this proposal, in awarding the Contract to him, and/or in the prosecution of the Work required hereunder.
- F. To be considered a bona fide offer, this proposal must be completed in full and accompanied by a bid deposit or a bid bond when required by Contract Documents or Addenda.

1.06 ALTERNATES

- A. When alternate proposals are required by Contract Documents or Addenda thereto, the undersigned proposes to perform alternates for herein stated additions to or deductions from hereinbefore stated Base Bid. Additions and deductions include all modifications of Work or additional Work that the undersigned may be required to perform by reason of the acceptance of alternates.

1.07 AGREEMENT

- A. In submitting this Bid, the undersigned agrees:
1. To hold this Bid open for sixty (60) days from submittal date.
 2. To enter into and execute a Contract with the Owner within ten (10) days after receiving Notice of Award from the Owner.
 3. To accomplish the work in accordance with the Contract Documents.
 4. To complete the work by the time stipulated in the General Conditions
- B. The Owner reserves the right to reject any and all Bids and to waive any informalities in Bidding.

1.08 SCHEDULE

- A. See General Conditions for required schedule of completion dates.

1.09 PROPOSED PRICES

- A. The Bidder hereby proposes to furnish all labor, materials, equipment, transportation, construction plant and facilities necessary to complete, in a workmanlike manner and in accordance with the contract documents, the contract of work bid upon herein for compensation in accordance with the following prices:

BASE BID AMOUNT: \$ _____

ALTERNATE 1 –

The ADD/DEDUCT LUMP SUM PRICE, if awarded to the undersigned, shall be:

ALTERNATE 1 AMOUNT:
\$ _____

ALTERNATE 2 –

. The ADD/DEDUCT LUMP SUM PRICE, if awarded to the undersigned, shall be:

ALTERNATE 2 AMOUNT:
\$ _____

1.10 UNIT PRICING LIST

The undersigned submits the following UNIT PRICING LIST to be performed as shown on the Plans and/or described in the Specifications, and agrees that items of work not specifically mentioned in the Schedule which are necessary and required to complete the work intended shall be done incidental to and as part of the work for which a unit price is given, and understands that no additional payment

will be made for such incidental work from the estimated quantities shown below. Unit prices for individual line items shall be used for the project's schedule of values, pay applications and will also be used to determine the amount to ADD TO or DEDUCT FROM the contract LUMP SUM PRICE for properly authorized additional or deducted work. In the event of a change to the contract the contractor shall be limited to markup percentages as indicated in Section 01028, 1.05, A. Bidders shall examine plans and determine actual work items and quantities for the work involved for bid analysis by the Owner.

Item	Description	Unit	Base Bid Quantity	Add Cost *	Deduct Cost **
1	TO BE COMPLETED BY CONSULTANT	XX	XX	\$	\$

* Add costs to be provided by Bidder

** Deduct costs to be provided by Bidder

1.11 MATERIAL SUBSTITUTION SHEET

The following is a schedule of substitute materials I propose to furnish on this job, with the difference in price being added to or deducted from the Base Bid. The Base Bid is understood to include only those items which are definitely specified by trade names or otherwise.

I understand that if no price difference is indicated, then the selection of materials is optional with the Owner, and approval or rejection of the substitution below will be indicated prior to signing of Contracts.

<u>PRODUCT NAME AND/OR MANUFACTURER</u>	<u>ADD</u>	<u>DEDUCT</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

1.12 PROPOSAL SIGNATURE (REQUIRED)

A. SOLE PROPRIETOR

Signature of Bidder: _____

SUBSCRIBED AND SWORN to before me this ____ day of ____, 20__

Notary Public

Commission Expires: _____

B. PARTNERSHIP
Signature of All Partners:

Name (typed or printed)

Name (typed or printed)

SUBSCRIBED AND SWORN to before me this ____ day of ____, 20__

Notary Public

Commission Expires: _____

C. CORPORATION
Signature of Authorized Official: _____

Title: _____

Name above (typed or printed): _____

(If other than the president, attach a certified copy of that section of corporate by-laws or other authorization by the Corporation which permits the person to execute the offer for the Corporation.)

(Corporate Seal)

Attest: _____
Secretary

SUBSCRIBED AND SWORN to before me this ____ day of ____, 20__

Notary Public

Commission Expires: _____

1.13 DISCLOSURE

A. The undersigned duly sworn deposes and says on oath that the bidder has withheld no disclosures of ownership interest and the information provided

herein to the best of its knowledge is current and said undersigned has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the price named in said proposal or any other proposal, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act or omission in restraint of free competition among bidders and has not disclosed to any person, firm or corporation the terms of this bid or the price named herein.

Bidder: _____

Business Address: _____

Telephone Number: _____

1.14 CONTACTS

- A. In the event the Evanston City Council approves this bid response, list the name, address, telephone, and fax number of the person to be contacted to place an order:

Bidder: _____

Address: _____

Telephone Number: _____

Fax Number: _____

1.15 REFERENCES

- A. Provide three (3) references for which your firm has completed work of a similar scope in the past.

1. Name: _____

Address: _____

Contact Person: _____

Phone: _____

Contract Value: _____

Contract Dates: _____

2. Name: _____

Address: _____

Contact Person: _____

Phone: _____

Contract Value: _____

Contract Dates: _____

3. Name: _____

Address: _____

Contact Person: _____

Phone: _____

Contract Value: _____

Contract Dates: _____

**EXHIBIT B– CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT
OPPORTUNITY**
(Only if Contract Exceeds \$10,000)

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after bid opening. No contract shall be awarded unless such report is submitted.

CERTIFICATION OF BIDDER

Name and Address of Bidder (Include ZIP Code)

IRS EMPLOYER I.D. NUMBER 36-_____

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. ___Yes ___No
2. Bidder has filed all compliance reports due under applicable instructions. ___Yes ___No
3. Have you ever been or are you being considered for sanction due to violation of Executive Order 11246, as amended? ___Yes ___No

Name: _____

Title: _____

Signature: _____

Date: _____

EXHIBIT C – DISCLOSURE OF OWNERSHIP INTERESTS

City of Evanston Ordinance 15-0-78 requires all persons (APPLICANT) seeking to do business with the City to provide the following information with their bid. Every question must be answered. If the question is not applicable, answer with "NA".

APPLICANT NAME: _____

APPLICANT ADDRESS: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

APPLICANT is (**Check One**)

1. Corporation () 2. Partnership () 3. Sole Owner () 4. Association ()

5. Other () _____

Please answer the following questions on a separate attached sheet if necessary.

SECTION I - CORPORATION

1a. Names and addresses of all Officers and Directors of the Corporation.

1b. (Answer only if corporation has 33 or more shareholders.) Names and addresses of all those shareholders owning shares equal to or in excess of 3% of the proportionate ownership interest and the percentage of shareholder interest. (Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material required herein.)

1c. (Answer only if corporation has fewer than 33 shareholders.) Names and

addresses of all shareholders and percentage of interest of each herein. (Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material requested herein.)

SECTION 2 - PARTNERSHIP/ASSOCIATION/JOINT VENTURE

- 2a. The name, address, and percentage of interest of each partner whose interests therein, whether limited or general, is equal to or in excess of 3%.

- 2b. Associations: The name and address of all officers, directors, and other members with 3% or greater interest.

SECTION 3 - TRUSTS

- 3a. Trust number and institution.

- 3b. Name and address of trustee or estate administrator.

- 3c. Trust or estate beneficiaries: Name, address, and percentage of interest in total entity.

SECTION 4 - ALL APPLICANTS - ADDITIONAL DISCLOSURE

- 4a. Specify which, if any, interests disclosed in Sections 1, 2, or 3 are being held by an agent or nominee, and give the name and address of the principal.

- 4b. If any interest named in Section 1,2, or 3 is being held by a "holding" corporation or other "holding" entity not an individual, state the names and addresses of all parties holding more than a 3% interest in that "holding" corporation or entity as required in 1(a), 1(b), 1(c), 2(a), and 2(b).

- 4c. If "constructive control" of any interest named in Sections 1,2, 3, or 4 is held by another party, give name and address of party with constructive control. ("Constructive control" refers to control established through voting trusts, proxies, or special terms of venture of partnership agreements.)

I have not withheld disclosure of any interest known to me. Information provided is accurate and current.

Date
Statement

Signature of Person Preparing

Title

ATTEST: _____
Notary Public

(Notary Seal)

Commission Expires: _____

EXHIBIT D – ADDITIONAL INFORMATION SHEET

Bid/Proposal Name: _____

Bid/Bid Number #: _____

Company Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Telephone/FAX: # _____

E-mail: _____

Comments: _____

EXHIBIT E – CONFLICT OF INTEREST

_____, hereby certifies that it has conducted an investigation into whether an actual or potential conflict of interest exists between the Bidder, its owners and employees and any official or employee of the City of Evanston.

Bidder further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if Bidder/proposer has not disclosed any actual or potential conflict of interest, the City of Evanston may disqualify the bid/proposal.

(Name of Bidder/proposer if the Bidder/proposer is an Individual)

(Name of Partner if the Bidder/proposer is a Partnership)

(Name of Officer if the Bidder/proposer is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this _____ day of _____, 20__

Notary Public

(Notary Seal)

Commission Expires: _____

EXHIBIT F – SIGNATURE FORM

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

The undersigned hereby certifies that they have read and understand the contents of this solicitation and attached service agreements and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this document, the proposer hereby certifies that they are not barred from bidding on this contract as a result bid rigging or bid rotating or any similar offense (720 ILCS 5/33 E-3, E-4).

Authorized Signature: _____

Company Name: _____

Typed/Printed Name: _____

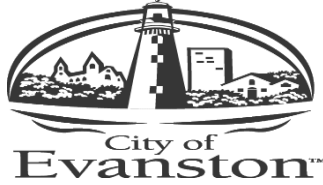
Date: _____

Title: _____

Telephone Number: _____

E-mail

EXHIBIT G - AGREEMENT



Goods and Services

BID 26-36 Bridge Viaduct Artistic Lighting Installation: Fixtures and Controls

The Parties to this Agreement are the City of Evanston and Vendor. This Agreement, consisting of the signature page and numbered sections listed below and any attachments referenced in this Agreement, constitutes the entire Agreement between the Parties concerning the subject matter of the Agreement, and supersedes all prior proposals, Agreements and understandings between the Parties concerning the subject matter of the Agreement. This Agreement can be signed in multiple counterparts and signature may be electronic or digital upon agreement of the Parties.

1. **TERM AND TERMINATION**
2. **DESCRIPTION OF SUPPLIES AND SERVICES**
3. **PRICING**
4. **STANDARD BUSINESS TERMS AND CONDITIONS**
5. **STANDARD CERTIFICATIONS**
6. **DISCLOSURES AND CONFLICTS OF INTEREST**
7. **SUPPLEMENTAL PROVISIONS**

In consideration of the mutual covenants and agreements contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this Agreement to be executed by their duly authorized representatives on the dates shown below.

VENDOR

(Vendor Name) _____

Signature _____

Printed Name _____

Title _____ Date _____

Address _____

Phone _____ Fax _____

E-mail _____

CITY OF EVANSTON

(Procuring Department Name) _____

Official Signature _____

Printed Name _____

Title _____ Date _____

Designee Signature _____

Printed Name _____

Title _____

Address _____

CITY USE ONLY

NOT PART OF CONTRACTUAL PROVISIONS

<i>PBC#</i>	<i>Project Title</i>
<i>Contract#</i>	<i>Procurement Method (IFB, RFP, Small, etc):</i>
<i>Ref. #</i>	<i>Publication Date:</i> <i>Award Code:</i>
<i>Subcontractor Utilization:</i> ☐ Yes ☐ No	<i>Subcontractor Disclosure?</i> ☐ Yes ☐ No
<i>Funding Source</i>	<i>Obligation #</i>
<i>Approval:</i>	
<i>Signature</i>	<i>Date/Printed Name</i>
<i>Phone</i>	<i>E-mail</i>

1. TERM AND TERMINATION

1.1 TERM OF THIS AGREEMENT: This Agreement has an initial term of *90 days*. If a start date is not identified, the term shall commence upon the last dated signature of the Parties.

Vendor shall not commence billable work in furtherance of the Agreement prior to final execution of the Agreement.

1.2 RENEWAL: Subject to the maximum total term as identified above, the City has the option to renew for the following term(s): **NA**

Pricing for the renewal term(s), or the formula for determining price is shown in the pricing section of this Agreement.

Any renewal is subject to the same terms and conditions as the original Agreement except as stated below in this subsection. The City may renew this Agreement for any or all of the option periods specified; may exercise any of the renewal options early and may exercise more than one option at a time based on continuing need and favorable market conditions when in the best interest of the City. The Agreement shall not renew automatically nor shall the Agreement renew solely at Vendor's option.

1.3 TERMINATION FOR CAUSE: The City may terminate this Agreement, in whole or in part, immediately upon notice to Vendor if: (a) the City determines that the actions or inactions of Vendor, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) Vendor has notified the City that it is unable or unwilling to perform the Agreement.

If Vendor fails to perform to the City's satisfaction any material requirement of this Agreement, is in violation of a material provision of this Agreement, or the City determines that Vendor lacks the financial resources to perform the Agreement, the City shall provide written notice to Vendor to cure the problem identified within the period of time specified in the City's written notice. If not cured by that date, the City may either: (a) immediately terminate the Agreement without additional written notice or (b) enforce the terms and conditions of the Agreement.

For termination due to any of the causes contained in this Section, the City retains its rights to seek any available legal or equitable remedies and damages.

1.4 TERMINATION FOR CONVENIENCE: The City may, for its convenience and with 7 days prior written notice to Vendor, terminate this Agreement in whole or in part and without payment of any penalty or incurring any further obligation to Vendor. Vendor shall be entitled to compensation upon submission of invoices and proof of claim for supplies and services provided in compliance with this Agreement up to and including the date of termination.

2. DESCRIPTION OF SUPPLIES AND SERVICES

2.1 GOAL: To utilize the knowledge and expertise of Vendor, that is lacking in the Procuring Department's staff, to obtain supplies and services necessary to help meet the responsibilities of the Procuring Department.

2.2 SUPPLIES AND/OR SERVICES REQUIRED:

2.3 MILESTONES AND DELIVERABLES: Vendor shall not perform services, provide supplies or incur expenses in amount exceeding the amount shown in this Section, unless the City has authorized a higher amount in writing prior to Vendor performing the services, providing the supplies, or incurring the expenses.

Not-to-exceed \$ _____

2.4 VENDOR / STAFF SPECIFICATIONS: **(to be filled in as needed)**

2.5 ASSIGNMENT AND SUBCONTRACTING:

2.5.1 This Agreement may not be assigned, transferred in whole or in part by Vendor without the prior written consent of the City.

2.5.2 For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the Agreement.

Will subcontractors be utilized? ☐ Yes ☐ No

2.5.3 Vendor shall describe below the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this Agreement, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this Agreement. Vendor shall provide a copy of any subcontracts within 20 days of execution of this Agreement for approval by the City. Vendor shall be responsible for the accuracy and quality of any subcontractor's performance.

Subcontractor Name _____ Amount to be paid _____

Address _____ Description of work _____

Subcontractor Name _____ Amount to be paid _____

Address _____ Description of work _____

2.5.4 Vendor shall obtain approval from the City prior to hiring any additional or substitute subcontractors during the term of this Agreement. Vendor may, upon request of the City, provide to the City a draft subcontractor agreement for review and approval prior to the execution of the subcontract. Subcontractor agreements shall provide that services to be performed under the subcontracting agreement shall not be sublet, sold, transferred, assigned or otherwise disposed of to another entity or person without the City's prior written consent.

2.5.5 All subcontracts must include the same certifications that Vendor must make as a condition of this Agreement.

2.6 TRANSPORTATION AND DELIVERY:

2.7 WHERE SERVICES ARE TO BE PERFORMED: Unless otherwise specified in this section all services shall be performed in the United States. If Vendor manufactures the supplies or performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the City as a breach of the Agreement by Vendor. Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of contract if Vendor shifts any such work outside the United States.

Location where services will be performed _____
Value of services performed at this location _____

Location where services will be performed _____
Value of services performed at this location _____

2.8 SCHEDULE OF WORK: Any work performed on City premises shall be done during the hours designated by the City and performed in a manner that does not interfere with the City and its personnel.

2.9 WARRANTIES FOR SUPPLIES AND SERVICES:

2.9.1 Vendor warrants that the supplies furnished under this Agreement will: (a) conform to the standards, specifications, drawing, samples or descriptions furnished by the City or furnished by Vendor and agreed to by the City, including but not limited to all specifications attached as exhibits hereto; (b) be merchantable, of good quality and workmanship, and free from defects for a period of twelve months or longer if so specified in writing, and fit and sufficient for the intended use; (c) comply with all federal and City laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies; (d) be of good title and be free and clear of all liens and encumbrances and; (e) not infringe any patent, copyright or other intellectual property rights of any third party. Vendor agrees to reimburse the City for any losses, costs, damages or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.

2.9.2 Vendor shall insure that all manufacturers' warranties are transferred to the City and shall provide a copy of the warranty. These warranties shall be in addition to all other warranties, express, implied or statutory, and shall survive the City's payment, acceptance, inspection or failure to inspect the supplies.

2.9.3 Vendor warrants that all services will be performed to meet the requirements of the Agreement in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall reassign immediately any individual who is not performing in accordance with the Agreement, who is disruptive or not respectful of others in the workplace, or who in any way violates the Agreement or City policies.

2.10 REPORTING, STATUS AND MONITORING SPECIFICATIONS:

2.10.1 Vendor shall immediately notify the City of any event that may have a material impact on Vendor's ability to perform the Agreement.

3. PRICING

3.1 METHOD AND RATE OF COMPENSATION: The City will compensate Vendor for the initial term as follows:

- ☐ Hourly _____
- ☐ Monthly _____
- ☐ Annually _____
- ☐ Project _____
- ☐ Item (show unit of measure and rate) _____

3.2 TYPE OF PRICING: Pricing under this Agreement is

- ☐ Firm _____
- ☐ Estimated _____

3.3 RENEWAL COMPENSATION: If this Agreement is renewed, the price shall be at the same rate as for the initial term unless a different compensation or formula for determining the renewal compensation is stated in this section.

3.4 EXPENSES: Any expenses that Vendor may charge are shown in this section. The City will not compensate Vendor for expenses related to travel, lodging or meal.

3.5 TAX: Vendor shall not bill for any taxes unless accompanied by proof the City is subject to the tax. If necessary, Vendor may request the applicable City's Illinois tax exemption number and federal tax exemption information.

3.6 INVOICING: Vendor shall invoice at the completion of the Agreement unless invoicing is tied in this Agreement to milestones, deliverables, or other invoicing requirements agreed to in this Agreement.

Send invoices to Katie Boden @ kboden@cityofevanston.org

3.7 PAYMENT TERMS AND CONDITIONS:

3.7.1 By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of the Agreement, and the amount billed and expenses incurred are as allowed in the Agreement. Invoices for supplies purchased, services performed and expenses incurred through December 31 of any year must be submitted to the City no later than January 31 of the next subsequent year.

3.7.2 Payments, including late payment charges, will be paid in accordance with all applicable laws and rules of the City of Evanston and the State of Illinois. Remedies provided for therein shall be Vendor's sole remedy for late payments by the City. Payment terms contained on Vendor's invoices shall have no force and effect.

3.7.3 The City will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this Agreement by the Parties even if the effective date of the Agreement is prior to execution.

3.7.4 As a condition of receiving payment Vendor must (i) be in compliance with the Agreement, (ii) pay its employees prevailing wages when required by law (Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services). Vendor is responsible for contacting the Illinois Dept. of Labor 217-782-6206; <http://www.state.il.us/Department/idol/index.htm> to ensure compliance with prevailing wage requirements), (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the City upon request.

4. STANDARD BUSINESS TERMS AND CONDITIONS

4.1 AVAILABILITY OF APPROPRIATION: This Agreement is contingent upon and subject to the availability of funds. The City, at its sole option, may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if a reduction in funding is necessary or advisable based upon actual or projected budgetary considerations. Vendor will be notified in writing of the failure of appropriation or of a reduction or decrease.

4.2 AUDIT/RETENTION OF RECORDS: Vendor and its subcontractors shall maintain books and records relating to the performance of the Agreement or subcontract and necessary to support amounts charged to the City under the Agreement or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by Vendor for a period of three years from the later of the date of final payment under the Agreement or completion of the Agreement, and by the subcontractor for a period of three years from the later of final payment under the term or completion of the subcontract. If federal funds are used to pay contract costs, Vendor and its subcontractors must retain its records for five years. Books and records required to be maintained under this section shall be available for review or audit by representatives of the City upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the City for the recovery of any funds paid by the City under the Agreement for which adequate books and records are not available to support the purported disbursement. Vendor or subcontractors shall not impose a charge upon the City for audit or examination of Vendor's books and records.

4.3 TIME IS OF THE ESSENCE: Time is of the essence with respect to Vendor's performance of this Agreement. Vendor shall continue to perform its obligations while any dispute concerning the Agreement is being resolved, unless otherwise directed by the City.

4.4 NO WAIVER OF RIGHTS: Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

4.5 FORCE MAJEURE: Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel the Agreement without penalty if performance does not resume within 30 days of the declaration.

4.6 CONFIDENTIAL INFORMATION/FOIA: Each Party, including its agents and subcontractors, to this Agreement may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Agreement. Vendor shall presume all information received from the City or to which it gains access pursuant to this Agreement is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/7 et. seq., shall be considered public. No confidential data collected, maintained, or used in the course of performance of the Agreement shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of the Agreement or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of the Agreement, in whatever form it is maintained, promptly at the end of the Agreement, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. Upon notification by the City that it has received a Freedom of Information Act request that calls

for records within the Vendor's control, the Vendor shall promptly provide all requested records to the City so that the City may comply with the request within the limited statutory timeframes required by FOIA. Vendor shall indemnify and defend the City from and against all claims arising from the City's exceptions to disclosing certain records which Vendor may designate as proprietary or confidential. Compliance by the City with an opinion or a directive from the Illinois Public Access Counselor or the Attorney General under FOIA, or with a decision or order of Court with jurisdiction over the City, shall not be a violation of this Section.

4.7 USE AND OWNERSHIP: All work performed or supplies created by Vendor under this Agreement, whether written documents or data, goods or deliverables of any kind, shall be deemed work-for-hire under copyright law and all intellectual property and other laws, and the City is granted sole and exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the City all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the City may use the work product for any purpose. Confidential data or information contained in such work shall be subject to confidentiality provisions of this Agreement.

4.8 INDEMNIFICATION AND LIABILITY: Vendor shall defend, indemnify and hold harmless the City and its officers, elected and appointed officials, agents, and employees from any and all liability, losses, or damages as a result of claims, demands, suits, actions, or proceedings of any kind or nature, including but not limited to costs, and fees, including attorney's fees, judgments or settlements, resulting from or arising out of any negligent or wilful act or omission on the part of Vendor or Vendor's subcontractors, employees, agents or subcontractors during the performance of this Agreement. Such indemnification shall not be limited by reason of the enumeration of any insurance coverage herein provided. This provision shall survive completion, expiration, or termination of this Agreement. Nothing contained herein shall be construed as prohibiting the City, or its officers, agents, or employees, from defending through the selection and use of their own agents, attorneys, and experts, any claims, actions or suits brought against them. Vendor shall be liable for the costs, fees, and expenses incurred in the defense of any such claims, actions, or suits. Nothing herein shall be construed as a limitation or waiver of defenses available to the City and employees and agents, including but not limited to the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*

At the City Corporation Counsel's option, Vendor must defend all suits brought upon all such Losses and must pay all costs and expenses incidental to them, but the City has the right, at its option, to participate, at its own cost, in the defense of any suit, without relieving Vendor of any of its obligations under this Agreement. Any settlement of any claim or suit related to this Project by Vendor must be made only with the prior written consent of the City Corporation Counsel, if the settlement requires any action on the part of the City.

To the extent permissible by law, Vendor waives any limits to the amount of its obligations to indemnify, defend, or contribute to any sums due under any Losses, including any claim by any employee of Vendor that may be subject to the Illinois Workers Compensation Act, 820 ILCS 305/1 *et seq.* or any other related law or judicial decision, including but not limited to, *Koticki v. Cyclops Welding Corporation*, 146 Ill. 2d 155 (1991). The City, however, does not waive any limitations it may have on its liability under the Illinois Workers Compensation Act, the Illinois Pension Code or any other statute. Vendor shall be responsible for any losses and costs to repair or remedy work performed under this Agreement resulting from or arising out of any act or omission, neglect, or misconduct in the performance of its Work or its subcontractors' work. Acceptance of the work by the City will not relieve Vendor of the responsibility for subsequent correction of any such error, omissions and/or negligent acts or of its liability for loss or damage resulting therefrom. All provisions of this Section 4.8 shall survive completion, expiration, or termination of this Agreement.

4.9 INSURANCE: Vendor shall, at its own expense, secure and maintain in effect throughout the duration of this contract, insurance against

claims for injuries to persons or damages to property which may arise from or in connection with the performance of the services and work hereunder by Vendor, its agents, representatives, employees or subcontractors. Vendor acknowledges and agrees that if it fails to comply with all requirements of this Section 4.9, the City may void this Agreement. Vendor must give to the City Certificates of Insurance identifying the City to be an additional insured for the services required pursuant to the Agreement before City staff recommends award of the contract to City Council. Any limitations or modifications on the Certificate of Insurance issued to the City in compliance with this Section that conflict with the provisions of this Section 4.9 shall have no force and effect.

If requested, Vendor shall give the City a certified copy(ies) of the insurance policy(ies) evidencing the amounts set forth in this Section. The policies must be delivered to the City within two (2) weeks of the request. All insurance policies shall be written with insurance companies licensed or authorized to do business in the State of Illinois and having a rating of not less than A-VII according to the A.M. Best Company. Should any of the insurance policies be canceled before the expiration date, the issuing company will mail thirty (30) days written notice to the City. Vendor shall require and verify that all subcontractors maintain insurance meeting all of the requirements stated herein.

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses. Vendor shall carry and maintain at its own cost with such companies as are reasonably acceptable to City all necessary liability insurance (which shall include as a minimum the requirements set forth below) during the term of this Agreement, for damages caused or contributed to by Vendor, and insuring Vendor against claims which may arise out of or result from vendor's performance or failure to perform hereunder:

- a) Worker's compensation in statutory limits and employer's liability insurance in the amount of at least five hundred thousand dollars (\$500,000);
- b) Comprehensive general liability coverage which designates the City as an additional insured for not less than one million dollars (\$1,000,000) combined single limit for bodily injury, death and property damage, per occurrence;
- c) Comprehensive automobile liability insurance covering owned, non-owned, and leased vehicles for not less than one million dollars (\$1,000,000) combined single limit for bodily injury, death, or property damage, per occurrence; and
- d) Errors and omissions or professional liability insurance respecting any insurable professional services hereunder in the amount of at least one million dollars (\$1,000,000).

Vendor's certificate of insurance shall contain a provision that the coverage afforded under the policy(s) will not be canceled or reduced without thirty (30) days prior written notice (hand delivered or registered mail) to the City. Vendor shall promptly forward new certificate(s) of insurance evidencing the coverage(s) required herein upon annual renewal of the subject policies.

Vendor understands that the acceptance of Certificates of Insurance, policies, and any other documents by the City in no way releases Vendor and its subcontractors from the requirements set forth herein.

Vendor expressly agrees to waive its rights, benefits and entitlements under the "Other Insurance" clause of its commercial general liability insurance policy as respects the City. In the event Vendor fails to purchase or procure insurance as required above, the parties expressly agree that Vendor shall be in default under this Agreement, and that the City may recover all losses, attorney's fees and costs expended in pursuing a remedy, or reimbursement, at law or in equity, against Vendor.

4.10 INDEPENDENT CONTRACTOR: Vendor shall act as an independent contractor and not an agent or employee of, or joint venturer with the City. All payments by the City shall be made on that basis.

4.11 SOLICITATION AND EMPLOYMENT: Vendor shall not employ any person employed by the City during the term of this Agreement to perform any work under this Agreement. Vendor shall give notice immediately to the City if Vendor solicits or intends to solicit City employees to perform any work under this Agreement.

4.12 COMPLIANCE WITH THE LAW: Vendor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements in the performance of this Agreement. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this Agreement.

4.13 BACKGROUND CHECK: Whenever the City deems it reasonably necessary for security reasons, the City may conduct at its expense, criminal and driver history background checks of Vendor's and subcontractors officers, employees or agents. Vendor or subcontractor shall reassign immediately any such individual who, in the opinion of the City, does not pass the background check.

4.14 APPLICABLE LAW/VENUE: This Agreement shall be construed in accordance with and is subject to the laws and rules of the City of Evanston and the State of Illinois. The Department of Human Rights' Equal Opportunity requirements (44 Ill. Adm. Code 750) are incorporated by reference. The City shall not enter into binding arbitration to resolve any dispute related to this Agreement. The City does not waive tort immunity by entering into this Agreement. In compliance with the Illinois and federal Constitutions, the Illinois Human Rights Act, the U. S. Civil Rights Act, and Section 504 of the federal Rehabilitation Act and other applicable laws and rules, the City does not unlawfully discriminate in employment, contracts, or any other activity. Venue for any action out of or due to this Agreement shall be in Cook County, Illinois.

4.15 ANTI-TRUST ASSIGNMENT: If Vendor does not pursue any claim or cause of action it has arising under antitrust laws relating to the subject matter of the Agreement, then upon request of the City's Corporation Counsel, Vendor shall assign to the City rights, title and interest in and to the claim or cause of action.

4.16 CONTRACTUAL AUTHORITY: The Department that signs for the City shall be the only City entity responsible for performance and payment under the Agreement. When the City's authorized designee signs in addition to an Department, they do so as approving officer and shall have no liability to Vendor.

4.17 NOTICES: Notices and other communications provided for herein shall be given in writing by registered or certified mail, return receipt requested, by receipted hand delivery, by courier (UPS, Federal Express or other similar and reliable carrier), by e-mail, or by fax showing the date and time of successful receipt. Notices shall be sent to the individuals who signed the Agreement using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change the contact information.

4.18 MODIFICATIONS AND SURVIVAL: Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this Agreement officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the City's and Vendor's terms, conditions and attachments, the City's terms, conditions and attachments shall prevail.

4.19 PERFORMANCE RECORD/ SUSPENSION: Upon request of the City, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of the Agreement. The City may consider Vendor's performance under this Agreement and compliance with law and rule to determine whether to continue the Agreement, suspend Vendor from doing future business with the City for a specified period of time, or to determine whether Vendor can be considered responsible on specific future contract opportunities.

4.20 FREEDOM OF INFORMATION ACT: This Agreement and all related public records maintained by, provided to or required to be provided to the City are subject to the Illinois Freedom of Information Act notwithstanding any provision to the contrary that may be found in this Agreement.

4.21 SUCCESSORS AND ASSIGNS: The City and Vendor each bind themselves and their partners, successors, executors, administrators, and assigns to the other party of the Agreement and to the partners, successors, executors, administrators, and assigns of such other party in respect to all covenants of this Agreement. Neither the City nor Vendor shall assign, sublet, or transfer its interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body, which may be a party hereto, nor shall it be construed as giving any right or benefits hereunder to anyone other than the City and Vendor.

4.22 NON-WAIVER OF RIGHTS: No failure of either party to exercise any power given to it hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof, nor any payment under this Agreement shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

4.23 SEVERABILITY: Except as otherwise provided herein, the invalidity or unenforceability of any particular provision, or part thereof, of this Agreement shall not affect the other provisions, and this Agreement shall continue in all respects as if such invalid or unenforceable provision had not been contained herein.

4.24 COUNTERPARTS: For convenience, this Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original.

4.25 SAVINGS CLAUSE: If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions, or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

4.26 DIGITAL ACCESSIBILITY FOR VENDORS: The City requires that all applicable web content, mobile applications, and electronic documents provided by our vendor partners meet WCAG 2.1 AA compliance and continues to maintain compliance with federal ADA requirements for local government platforms.

5. STANDARD CERTIFICATIONS

Vendor acknowledges and agrees that compliance with this section and each subsection for the term of the Agreement and any renewals is a material requirement and condition of this Agreement. By executing this Agreement, Vendor certifies compliance with this section and each subsection and is under a continuing obligation to remain in compliance and report any non-compliance.

This section, and each subsection, applies to subcontractors used on this Agreement. Vendor shall include these Standard Certifications in any subcontract used in the performance of the Agreement.

If this Agreement extends over multiple fiscal years including the initial term and all renewals, Vendor and its subcontractors shall confirm compliance with this section in the manner and format determined by the City by the date specified by the City and in no event later than January 1 of each year that this Agreement remains in effect.

If the Parties determine that any certification in this section is not applicable to this Agreement, it may be stricken without affecting the remaining subsections.

5.1 As part of each certification, Vendor acknowledges and agrees that should Vendor or its subcontractors provide false information, or fail to be or remain in compliance with the Standard Certification requirements, one or more of the following sanctions will apply:

- the Agreement may be void by operation of law,
- the City may void the Agreement, and
- Vendor and its subcontractors may be subject to one or more of the following: suspension, debarment, denial of payment, civil fine, or criminal penalty.

Identifying a sanction or failing to identify a sanction in relation to any of the specific certifications does not waive imposition of other sanctions or preclude application of sanctions not specifically identified.

5.2 Vendor certifies it and its employees will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this Agreement.

5.3 Vendor certifies it is a properly formed and existing legal entity (30 ILCS 500/1.15.80, 20-43); and as applicable has obtained an assumed name certificate from the appropriate authority, or has registered to conduct business in Illinois and is in good standing with the Illinois Secretary of State.

5.4 If Vendor, or any officer, director, partner, or other managerial agent of Vendor, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, Vendor certifies at least five years have passed since the date of the conviction. Vendor further certifies that it is not barred from being awarded a contract and acknowledges that the City shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

5.5 Vendor certifies that it and its affiliates are not delinquent in the payment of any fees, fines, damages, or debts to the City.

5.6 In accordance with the Steel Products Procurement Act, Vendor certifies steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the head of the procuring Department grants an exception (30 ILCS 565).

5.7 Vendor certifies it has not been convicted of bid rigging or bid rotating or any similar offense, nor has Vendor made an admission of guilt of such conduct that is a matter of record (720 ILCS 5/33 E-3, E-4).

5.8 Vendor certifies it complies with the Section 1-12-5 of the City of Evanston Code and the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).

5.9 Vendor certifies that it shall employ only persons duly licensed by the State of Illinois to perform professional services under this Agreement for which applicable Illinois law requires a license, subject to prior approval of the City.

5.10 Vendor certifies that if more favorable terms are granted by Vendor to any similar governmental entity in any state in a contemporaneous agreement let under the same or similar financial terms and circumstances for comparable goods or services, the more favorable terms shall be applicable under this Agreement.

6.0 DISCLOSURES AND CONFLICTS OF INTEREST

Section 1: Conflict of Interest Prohibited

Vendor shall not have any public or private interest and shall not acquire directly or indirectly any such interest which conflicts in any manner with its performance under this Agreement.

Section 2: Debarment/Legal Proceeding Disclosure (*All Vendors must complete this section*).

Vendor must identify any of the following that occurred for it or any of its officers or directors within the previous 10 years:

Debarment from contracting with any governmental entity	Yes ☐	No ☐
Professional licensure discipline	Yes ☐	No ☐
Bankruptcies	Yes ☐	No ☐
Adverse civil judgments and administrative findings	Yes ☐	No ☐
Criminal felony convictions	Yes ☐	No ☐

If any of the above is checked yes, please identify with descriptive information the nature of the debarment and legal proceeding. The City reserves the right to request more information, should the information need further clarification.

7. SUPPLEMENTAL PROVISIONS

7.1 City Supplemental Provisions

- ☐ Definitions
- ☐ Required Federal Clauses, Certifications and Assurances
- ☐ ARRA Requirements (American Recovery and Reinvestment Act of 2009)
- ☐ Prevailing Wage (820 ILCS 130/1 et seq.)
- ☐ M/W/D/EBE Subcontracting Requirements
- ☐ Other (describe)

7.2 Vendor Supplemental Provisions

- ☐ _____

TAXPAYER IDENTIFICATION NUMBER

I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).
 - If you are an individual, enter your name and SSN as it appears on your Social Security Card.
 - If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
 - If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the d/b/a on the business name line and enter the owner's SSN or EIN.
 - If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
 - For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name: _____

Business Name: _____

Taxpayer Identification Number:

Social Security Number _____
or
Employer Identification Number _____

Legal Status (check one):

- | | |
|---|---|
| ☐ Individual | ☐ Governmental |
| ☐ Sole Proprietor | ☐ Nonresident alien |
| ☐ Partnership | ☐ ECity or trust |
| ☐ Legal Services Corporation | ☐ Pharmacy (Non-Corp.) |
| ☐ Tax-exempt | ☐ Pharmacy/Funeral Home/Cemetery (Corp.) |
| ☐ Corporation providing or billing
tax classification)
medical and/or health care services | ☐ Limited Liability Company (select applicable |
| ☐ Corporation NOT providing or billing
medical and/or health care services | ☐ D = disregarded entity |
| | ☐ C = corporation |
| | ☐ P = partnership |

Signature: _____

Date: _____

City of Evanston
State and Local Fiscal Recovery Funds (SLFRF)
RFP/RFQ/Bidder's/Proposers' Contract Compliance Certification

PROJECT TITLE: _____

PRIME CONTRACTOR NAME(S): _____

ADDRESS: _____

CONTACT NAME/TITLE: _____

TELEPHONE: _____ **E-MAIL ADDRESS:** _____

CONTRACT AMOUNT: \$ _____

As a respondent to the City of Evanston's Request for Proposals, Qualifications, and Bids, I hereby affirm my thorough understanding of and commitment to comply with the Contract Compliance Requirements established by the City of Evanston under the SLFRF program. This commitment encompasses adherence to the following stipulations:

- I. Compliance with the Byrd Anti-Lobbying Amendment Act and the provisions set forth in 31 U.S.C. 1352, as applicable.
- II. Compliance with the Clean Air Act and the Federal Water Pollution Control Act, along with all pertinent standards, orders, or regulations promulgated in accordance with these statutes for contracts exceeding \$150,000, as applicable.
- III. In my capacity as the prime contractor, I will ensure that my subcontractor(s) comply with the City's requirements by maintaining the necessary certifications.

I solemnly declare and affirm under penalty of perjury that the contents of this certification are true and accurate, and I confirm that I possess the authority to make this certification on behalf of the Prime Contractor.

Authorized Principal of Agent Signature

Date

TECHNICAL SPECIFICATIONS

PART 1

1.1 QUESTIONS

- A. All questions related to this bid document should be submitted in writing to Cheryl Stuart, Purchasing Specialist at cstuart@cityofevanston.org with copy to Katie Boden, at kboden@cityofevanston.org only inquiries received a minimum of seven (7) working days prior to the date set for the opening of bids will be given any consideration.

1.2 SUMMARY

- A. This specification shall consist of furnishing dynamic lighting fixtures and controls of the type specified at locations as shown on the plans. Work shall include materials and services necessary for integration of the luminaires and control equipment to produce programed static lighting scenes and time-based sequences. In general, vendor shall supply:
 - 1. All lighting fixtures and manufacturer-provided accessories including mounting hardware and flexible leader and jumper cables as required by the drawings and specifications
 - 2. All lighting controls equipment including custom-assembled Lighting Control Cabinets with all contents as required by the drawings and specifications and as necessary for a complete and operational system.
 - 3. Logistical support including receiving, labeling, local warehousing, and delivery of all equipment to the installing contractor on a rolling basis.
 - 4. Technical services including startup configuration and programming of all fixtures and control equipment.

1.3 DEFINITIONS

- A. CCT: Correlated color temperature.
- B. CRI: Color rendering index.
- C. Fixture: See "Luminaire."
- D. IP: International Protection or Ingress Protection Rating.
- E. Lumen: Measured output of lamp and luminaire, or both.
- F. LED: Light-emitting diode
- G. Luminaire: Complete lighting unit, including lamp, reflector, and housing.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product

1. Arrange in order of luminaire designation.
2. Include data on features, accessories, and finishes.
3. Include physical description and dimensions of luminaire.
4. Photometric data and adjustment factors based on laboratory tests, complying with IESNA Lighting Measurements Testing and Calculation Guides, of each lighting fixture type. The adjustment factors shall be for lamps and accessories identical to those indicated for the lighting fixture as applied in this Project IES LM-79 and IES LM-80.
 - a. Manufacturer's Certified Data: Photometric data certified by manufacturer's laboratory with a current accreditation under the NVLAP for Energy Efficient Lighting Products.
 - b. Testing Agency Certified Data: For indicated luminaires, photometric data certified by a qualified independent testing agency. Photometric data for remaining luminaires shall be certified by manufacturer.
5. Wiring diagrams for power, control, and signal wiring.

B. Shop Drawings: For each type of product

1. Include plans, elevations, sections, and mounting and attachment details.
2. Include details of luminaire assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
3. Include diagrams for signal and control wiring.

C. The Contract Drawings indicate the basis of design of the equipment. If the Vendor chooses to provide another manufacturer, a complete photometric lighting analysis showing all the illuminance levels, uniformity, lamp loss factor, luminaire depreciation, etc. shall be provided for review. The Lighting Designer reserves the right to reject alternate luminaires based solely on photometric performance, lumen maintenance, material construction, and signal wiring methods.

1.5 OPERATION AND MAINTENANCE MANUAL

- A. The Vendor shall provide one digital copy of the O & M Manual. The O & M Manual shall contain the following:
1. Approved Shop Drawings
 2. Warranties for all equipment
 3. Name, address and phone number of all suppliers
 4. Maintenance schedule
 5. Master keys and manufacturer's key code
 6. Record of all device serial numbers, DMX addresses, and IP addresses
 7. Instructions for operating site-specific programming of controller and software. (This will be supplied by programmer)

1.6 QUALITY ASSURANCE

- A. Luminaire Photometric Data Testing Laboratory Qualifications:

1. Luminaire manufacturers' laboratory that is accredited under the NVLAP for Energy Efficient Lighting Products.
 2. Provided by an independent agency, with the experience and capability to conduct the testing indicated, that is an NRTL as defined by OSHA in 29 CFR 1910.7, accredited under the NVLAP for Energy Efficient Lighting Products and complying with applicable IES testing standards.
- B. Provide luminaires from a single manufacturer for each luminaire type.
- C. Each luminaire type shall be binned within a three-step MacAdam Ellipse to ensure color consistency among luminaires.
- D. Commissioning Service Qualifications: An authorized representative who is trained and approved by manufacturer.
- E. Source Limitations: Obtain lighting controls from a single source with total responsibility for compatibility of lighting control system components specified herein.
- F. Labels: All standard system line voltage components shall be UL / ETL listed and so labeled when delivered to the job site.
- G. Experience: The manufacturers shall have been continuously engaged in the manufacture of architectural lighting items for no less than 10 years.
- H. Mockups: For exterior luminaires, complete with power and control connections.
1. Obtain Lighting designer's approval of luminaires in mockups before starting installations.
 2. Mockup to be conducted over a period of one (1) week and shall be energized upon request for after-dark viewing.
 3. All fixtures, optics, and accessories as specified to be provided and installed per construction documents for the mockup as follows:
 - a. Type L1 – Total of 4 luminaires temporarily affixed in required location
 4. Mockup may utilize temporary installation methods for installation which deviate from the construction documents, including cord/plug wiring, temporary controller, or clamps.
 5. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Lighting designer specifically approves such deviations in writing.

1.7 DELIVERY AND HANDLING

- A. Protect finishes of exposed surfaces by applying a strippable, temporary protective covering prior to shipping.

1.8 SYSTEM COMMISSIONING

- A. Engineer's Inspection and commissioning: Following the Installing contractor's completion and testing of system, the Vendor shall request a Lighting Designer's inspection. The Lighting Designer will prepare a punch list of any potential unfilled, substandard, or incomplete items.

The Contractor and Vendor shall provide personnel (who will work in conjunction with Lighting Designer) to demonstrate the complete operation of the system.

- B. Luminaire Addressing: The vendor shall provide a manufacturer-certified technician provided by the luminaire manufacturer or their local agent or authorized partner. Technician shall individually address each luminaire.
 - 1. A record of all DMX addresses and IP addresses shall be maintained and provided to the Lighting Designer.
- C. Luminaire Aiming/Focusing: After punch list is closed, vendor shall coordinate at least ONE (1) evening commencing at dusk to adjust and lock the aiming of each luminaire under the supervision of the Lighting Designer. The Vendor shall provide personnel operate the Lighting Controller.
- D. Control System Configuration: Vendor shall provide a manufacturer-certified technician provided by the luminaire manufacturer or their local agent or authorized partner. Technician shall configure each all Lighting Controllers and DMX gateways including:
 - 1. Mapping and Layouts
 - 2. Groups
 - 3. Pixel Matrices
 - 4. Patch
 - 5. Network Settings
- E. System programming (On-Site): Vendor shall coordinate a minimum of five (5) evening sessions commencing at dusk for system programming by Lighting Designer.
- F. Instruction/Training: The Vendor shall arrange for the factory representative to schedule an instruction session with the Owner. As many persons as the Owner deems appropriate shall attend the session for thorough instruction in the proper operation of the system.

1.9 SPARE PARTS

- A. The Vendor shall provide spare parts for each major component of the system for future use. The number of spare parts shall be 5 percent of the total installed quantity.

1.10 WARRANTY

- A. Warranty: Manufacturer and Installer agree to repair or replace components of luminaires that fail in materials or workmanship within specified warranty period.
 - 1. Failures include, but are not limited to, the following:
 - a. Structural failures, including luminaire support components.
 - b. Faulty operation of luminaires and accessories.
 - c. Faulty operation of lighting control devices.
 - d. Deterioration of metals, metal finishes, and other materials beyond normal weathering.
 - 2. Warranty Period
 - a. Luminaires and Control Devices: 5 year(s) from date of shipment

PART 2 - PRODUCTS

2.1 FIXTURES

- A. The Basis of Design for all fixtures is documented on the Fixture Schedule included in the drawings.

2.2 CONTROL DEVICES BY TYPE

- A. Lighting Controller

- 1. General

- a. The Controller shall be a microprocessor-based system specifically designed for control of lighting in an architectural or entertainment application. A personal computer running emulation software shall not be acceptable.
 - b. The Controller shall store show data in non-volatile solid-state memory. This memory shall be removable for purposes of backup or disaster-recovery.
 - c. Show data may be downloaded from a remote personal computer over an Ethernet or USB connection.
 - d. The Operating Software of the Controller shall be stored in a dedicated non-removable non-volatile solid-state memory. It shall be possible to update the Operating Software by download from a remote personal computer over an Ethernet or USB connection.
 - e. The Controller shall commence show playback automatically on receiving power without additional external inputs.
 - f. The Controller shall have an internal real-time clock that continues to operate when external power is absent. It shall be capable of adjusting for Daylight Savings Time automatically and can be updated over the Internet using the Network Time Protocol (NTP).
 - g. The Controller shall be able to calculate sunrise and sunset times based on longitude and latitude information, and use these as triggers for events.
 - h. The Controller shall have a capacity of 2048 output control channels.
 - i. The Controller shall be able to output up to 1024 channels as DMX512 with RDM.
 - j. The Controller shall be able to output multiple eDMX protocols simultaneously, including Art-Net II, KiNet, sACN and Pathport, up to the output control channel limit.
 - k. The Controller shall be able to output DMX512 and eDMX protocols simultaneously, up to the output control channel limit.
 - l. The Controller shall be able to output eDMX protocols on a different IP network to its management IP network.
 - m. There shall be visual indicators on the Controller showing status of the controller and its interfaces.
 - n. The Controller shall operate a web server on its Ethernet interface. This shall allow status information, control and configuration options to be accessed remotely.
 - o. The appearance and content of the web interface may be customized by the user.
 - p. The Controller shall allow lighting to be programmed as separate zones, with independent triggering and manual intensity control.
 - q. The Controller shall support multiple timelines, crossfades and effects running concurrently.

- r. The Controller shall support playback of video media with individual pixels mapped to lighting fixtures in an array.
 - s. The Controller shall support a multi-mode full-duplex RS232/half-duplex RS485 serial port.
 - t. The Controller shall be capable of receiving DMX512 for triggering.
 - u. The Controller shall support 8 local inputs capable of digital, analogue or contact closure operating modes.
 - v. The Controller shall support a MIDI input and a MIDI output interface for use in triggers and for MIDI timecode.
 - w. The Controller shall support multiple remote devices connected via Ethernet for support of additional show control interfaces, such as contact closures, analogue inputs, relay outputs, serial, audio input, linear timecode, MIDI and DALI.
 - x. The Controller shall support multiple remote button panel stations via Ethernet for use as triggers and for user feedback.
 - y. The Controller shall support multiple streams of linear timecode and audio data within a single networked system.
 - z. The Controller shall have a recessed switch for resetting the unit without removal of power.
 - aa. The Controller shall have an internal watchdog feature that will restart the unit in the event of program failure.
 - bb. Multiple Controllers shall automatically synchronise and share triggers when programmed as part of a single show and linked via Ethernet during playback.
2. Physical
- a. Enclosure and mounting shall comply with DIN43880 and EN60715(35/7.5) respectively
 - b. The unit shall be an 8 unit DIN enclosure (143.5mm x 90.0mm x 58.0mm)
 - c. The unit shall be entirely solid-state with no moving parts, fans nor hard disc drives
 - d. The unit shall operate in a temperature range from 0°C to 50°C (32°F to 122°F)
 - e. The unit shall be CE compliant.
 - f. The unit shall be ETL/cETL listed.
3. Electrical
- a. The Controller shall be designed to support the following wire terminations (Camden Electronics CTB9208 5.08mm plug-in rising clamp terminals):
 - b. 3-pin 9V to 48V DC Power
 - c. 3-pin isolated DMX512 Out, RDM-compatible (2)
 - d. 16-pin digital/analogue inputs (8 inputs, tri-mode for digital: active high, active low or contact closure)
 - e. 3-pin RS232/RS485 serial input/output
 - f. and the plug-in rising clamp terminals shall be provided.
 - g. In addition there shall be the following standard connectors:
 - h. RJ45 socket for 10/100Base-TX Ethernet
 - i. The Controller shall be able to receive power over Ethernet as an alternative to direct DC power (IEEE 802.3af PoE powered device).
4. Software
- a. The Controller shall be supported by programming software running on either a PC or Mac platform. Programming features shall include:
 - b. Comprehensive architectural and automated fixture library
 - c. Drag and drop placement of fixtures on plan
 - d. Drag and drop patching of fixtures to output addresses
 - e. Import of any media for mapping to fixture arrays
 - f. Timeline-based programming and playback

- g. Extensive range of editable effect presets
 - h. Drag and drop placement of effect presets and media on timeline
 - i. Variety of triggering options for firing system-wide events
 - j. Each trigger event may be configured to initiate one or more lighting or show control action
 - k. Simulation of individual timelines, and entire project with triggers
 - l. Live output from software for programming verification purposes
 - m. Controller and network management tools
 - n. Tools for remote management of content and show programming
- B. Lighting Control Cabinet
- 1. The Control Cabinet shall be fabricated to contain the lighting controller, POE Ethernet Switch, DMX Gateways, and Power Supply, and shall be housed outdoors.
 - 2. The cabinet shall be NEMA 4X and UL Listed.
 - 3. Fabricator shall install two rows of DIN rail within the cabinet as shown in the contract documents.
 - 4. The power supply shall be a DIN-rail mounted module rated 240 Vac input and 24Vdc output. Terminal blocks and a fuse holder shall be provided in the enclosure for input power connections

2.3 MATERIALS

- A. Metal Parts: Free of burrs and sharp corners and edges.
- B. Diffusers and Globes:
- 1. Glass: Annealed crystal glass unless otherwise indicated.
- C. Factory-Applied Labels: Comply with UL 1598. Labels shall be located where they will be readily visible to service personnel, but not seen from normal viewing angles when lamps are in place.

2.4 FINISHES

- A. Variations in Finishes: Noticeable variations in same piece are unacceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.
- B. Luminaire Finish: Manufacturer's standard paint applied to factory-assembled and -tested luminaire before shipping. Where indicated, match finish process and color of pole or support materials.
- C. Factory-Applied Finish for Aluminum Luminaires: Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.
- 1. Finish designations prefixed by AA comply with the system established by the Aluminum Association for designating aluminum finishes.

2.5 LUMINAIRE SUPPORT COMPONENTS

- A. Comply with requirements in Section 260529 "Hangers and Supports for Electrical Systems" for channel and angle iron supports and nonmetallic channel and angle supports.

PART 3 - EXECUTION

3.1 GENERAL INSTALLATION REQUIREMENTS

3.2 PROJECT MANAGEMENT

- A. Vendor shall assign a dedicated individual as Project Manager to facilitate communication between the City of Evanston, the installing contractor, the Lighting Designer, and the manufacturers. Project Manager shall be responsible for providing timely updates on deliveries and shipments, and the coordination of onsite technical services.

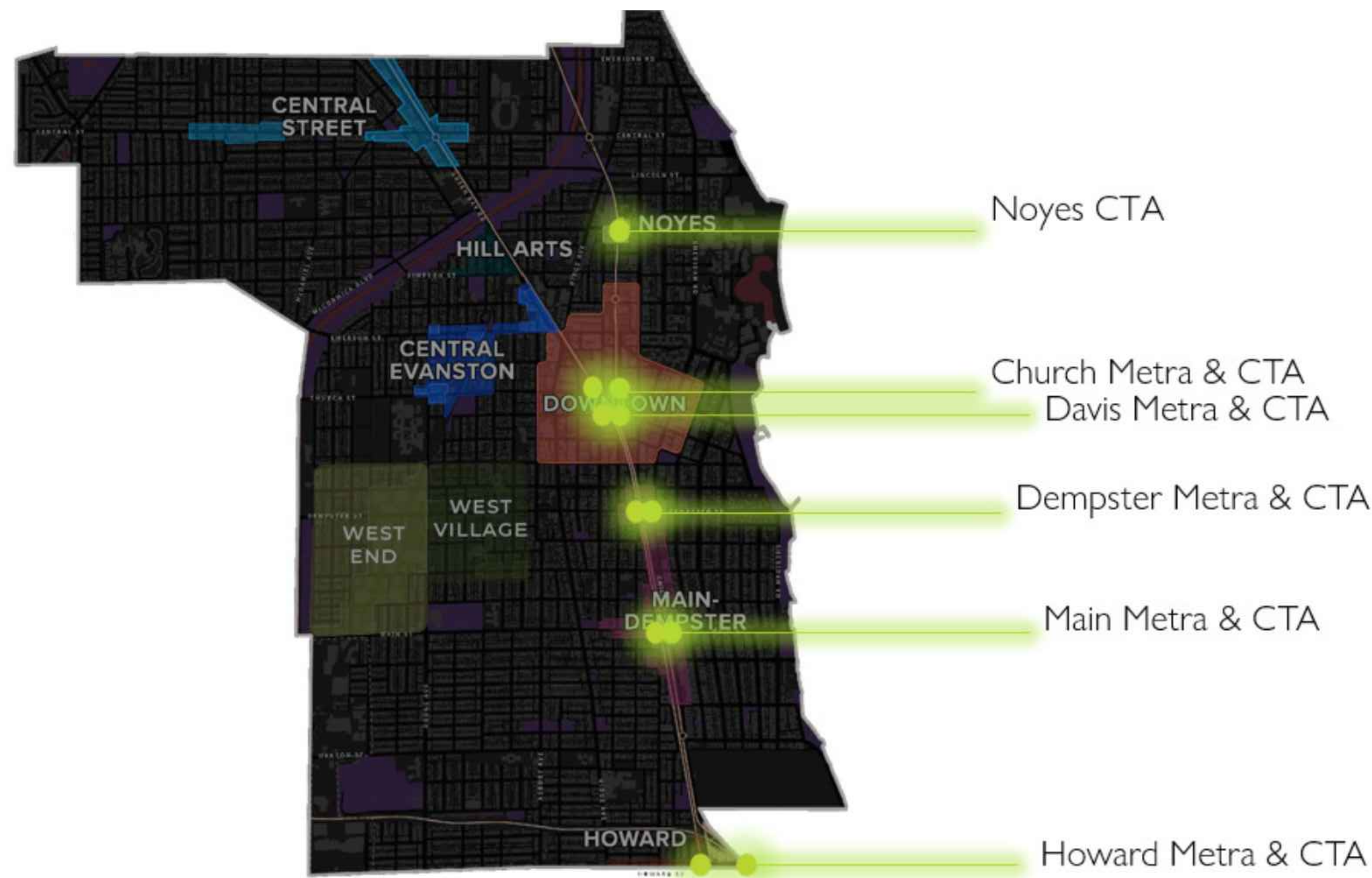
3.3 STORAGE AND DELIVERY OF MATERIALS

- A. Vendor is responsible for receiving, inspecting, and storing all incoming materials securely at their premises until materials are required onsite.
- B. Vendor shall make delivery to the installing contractor on an as-needed basis (not to exceed one delivery per day).
- C. Vendor shall label all material cartons and packaging by site name and fixture type, including all accessories

3.4 PERMITS/TRUCKS

The Vendor must possess at the time of the bid opening, all applicable Federal, State, City and other local government or agency required permits, licenses, vehicle stickers, and certificates as may be necessary to legally perform its contract obligations under this contract. All permits, licenses, vehicle stickers, and certificates must be kept current during the term of the contract.

LOCATION MAP



INDEX OF DRAWINGS

L-000	Title Page
L-100	Fixture Schedule and Details
L-101	Howard Metra Lighting Plan
L-102	Main Metra Lighting Plan
L-103	Dempster Metra Lighting Plan
L-104	Davis Metra Lighting Plan
L-105	Church Metra Lighting Plan
L-106	Main CTA Lighting Plan
L-107	Dempster CTA Lighting Plan
L-108	Davis CTA Lighting Plan
L-109	Church CTA Lighting Plan
L-201	Typical Lighting Control

LIGHTING AND LIGHTING CONTROLS

- 1.1. ALL FIXTURES SHALL BE IP66 WET LOCATION LISTED.
- 1.2. EXACT LOCATIONS AND MOUNTING HEIGHTS OF LIGHT FIXTURES SHALL BE COORDINATED WITH ARCHITECTURAL DRAWINGS AND FIELD CONDITIONS.

- 1.4. ALL LIGHT FIXTURES SHALL BE CONTROLLED VIA LIGHTING CONTROLLER TIMECLOCK LOCATED AT THE LIGHTING CONTRO CABINET
- 1.5. FIXTURE LOCATIONS ARE INDICATED FOR QUANTITIES ONLY. ALL FIXTURES SHALL BE ADJUSTED (I.E. CEILING MOUNTED VS. WALL MOUNTED, ROTATED, ETC.) DUE TO FIELD CONDITIONS AND COORDINATION BASED ON EQUIPMENT LAYOUT.

GENERAL REQUIREMENTS.

1. THE LIGHTING SYSTEM VENDOR SHALL PROVIDE ALL LIGHT FIXTURES, MANUFACTURER-PROVIDED FIXTURE ACCESSORIES, AND LIGHTING CONTROL CABINETS AND COMPONENTS.
- THE CONTRACTOR SHALL PROVIDE ALL OTHER LABOR AND MATERIAL NECESSARY FOR A COMPLETE AND FUNCTIONING ELECTRICAL SYSTEM.
2. MATERIALS AND INSTALLATION SHALL COMPLY WITH CODES, LAWS AND ORDINANCES OF FEDERAL, STATE AND LOCAL GOVERNING BODIES HAVING JURISDICTION.
3. MATERIALS AND EQUIPMENT SHALL BE LISTED AND/OR LABELED BY U.L., ETL, CSA OR ANOTHER RECOGNIZED TESTING LAB.
4. THE CONTRACTOR SHALL SECURE ALL GOVERNMENTAL FEES AND LICENSES NECESSARY FOR PROPER EXECUTION AND COMPLETION OF THE ELECTRICAL WORK. THE CITY WILL WAIVE PERMIT FEES, BUT THE CONTRACTOR MUST STILL PAY CONTRACTOR REGISTRATION FEEES AS APPLICABLE.
5. THE CONTRACTOR SHALL PREPARE AND SUBMIT SHOP DRAWINGS TO GOVERNMENTAL AGENCIES AND UTILITY COMPANIES FOR THEIR APPROVAL WHEN IT IS REQUIRED TO SECURE PERMIT.
6. THE CONTRACTOR SHALL NOTIFY THE ARCHITECT/ENGINEER OF ANY MATERIALS OR APPARATUS BELIEVED TO INADEQUATE, UNSUITABLE, VIOLATION OF LAWS, ORDINANCES, RULES OR REGULATIONS OF AUTHORITIES HAVING JURISDICTION.
7. THE CONTRACTOR SHALL CAREFULLY EXAMINE THE CONTRACT DOCUMENTS, VISIT THE SITE, AND THOROUGHLY BECOME FAMILIAR WITH THE BUILDING STANDARDS AND LOCAL CONDITIONS RELATING TO THE WORK. FAILURE TO DO SO WILL NOT RELIEVE THE CONTRACTOR OF THE OBLIGATIONS OF THE CONTRACT.
8. ALL MATERIALS, AND EQUIPMENT SHALL BE ERECTED, INSTALLED, CONNECTED, CLEANED ADJUSTED, TESTED, CONDITIONED, AND PLACED IN SERVICE IN ACCORDANCE WITH THE MANUFACTURER'S DIRECTIONS AND RECOMMENDATIONS.
9. ALL CUTTING, DRILLING AND PATCHING OF MASONRY STEEL OR IRON WORK BELONGING TO THE BUILDING MUST BE DONE BY THIS CONTRACTOR IN ORDER THAT THEIR WORK MAY BE PROPERLY INSTALLED, BUT UNDER NO CONDITIONS MAY STRUCTURAL WORK BE CUT, EXCEPT AT THE DIRECTIONS OF THE ARCHITECT/ENGINEER OR THEIR REPRESENTATIVE.
10. PROVIDE "AS-BUILT" DRAWINGS AND SUBMIT FOR APPROVAL TO THE ARCHITECT/ENGINEER.
11. EXCEPT AS NOTED OTHERWISE, ALL WORK REQUIRED FOR THE INSTALLATION, INCLUDING LABOR, EQUIPMENT AND MATERIALS SHALL BE IN STRICT COMPLIANCE WITH THE BUILDING STANDARDS.
12. PROVIDE COMPLETE METAL RACEWAY SYSTEMS AND ENCLOSURES FOR ALL LIGHTING/ POWER/SIGNAL WIRING THROUGHOUT THE EXTENT OF THE REQUIRED SYSTEMS.
13. MINIMUM CONDUIT SIZE SHALL BE 3/4" C. ALL WIRES AND CABLES SHALL BE INSTALLED IN CONDUIT SYSTEM. ALL CONDUITS SHALL BE GRC (GALVANIZED RIGID STEEL CONDUIT)
14. NUMBERED CIRCUITS ARE CREATED FOR THE CONVENIENCE OF DESIGN ONLY. DESIGN INTENT MUST BE FOLLOWED THROUGHOUT, INDICATE THE CIRCUIT NUMBERS USED ON THE "AS-BUILT" DRAWINGS.
15. ELECTRICAL CONTRACTOR SHALL FURNISH AND INSTALL ALL NECESSARY WIRING, RACEWAY, BOXES, AND RECEPTACLES FOR A COMPLETE ELECTRICAL INSTALLATION. PROVIDE CIRCUITS AS REQUIRED VIA JUNCTION BOXES WITH FLEXIBLE CONDUIT CONNECTIONS. COORDINATE ALL JUNCTION BOX LOCATIONS WITH ARCHITECT, FURNITURE LAYOUT, AND STRUCTURAL BEAMS PRIOR TO WORK.
16. PROVIDE #12 AWG WIRING FOR ALL 20A GENERAL PURPOSE CIRCUITS LESS THAN 100 FEET AND #10 AWG WIRING FOR ALL 20A GENERAL PURPOSE CIRCUITS LONGER THAN 100 FEET. THHN FOR ABOVE GROUND INSTALLATION AND XHHN FOR UNDERGROUND INSTALLATION.
17. MINIMUM WIRE SIZE IS #12 UNLESS NOTEED OTHERWISE.

GENERAL NOTES:

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

DRAWING TITLE:

LIGHTING COVER SHEET

DRAWN BY:

KW

CHECKED BY:

CB

SCALE:

N/A

DATE:

05.17.2026

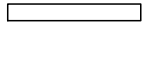
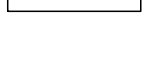
SHEET NUMBER:

L-000

FIXTURE TAG	FIXTURE IMAGE	INPUT WATTS (W)	LIGHT SOURCE	COLOR TEMP (K)	CRI	IP, IK	LED DRIVER	VOLTS (V)	DESCRIPTION	MANUFACTURER / PRODUCT CODE	LOCATION	REMARKS
L1		46 W	LED	RGBA	80+	IP66, IK08	DMX	UNV	RGBA Gobo projector - 45deg lighting underdeck	Ewo Chameleon GOBO C210IGOBO-60-RGBA-NI-3FT-RAL9005-WB-DMX- ECP-MOD3G-MODTP	Church, Davis, Dempster, Main Metra Underdeck	mounting detail per drawing. Mod: 3G Vibration Rating, Tamper-proof hardware Accessories: Custom Glass Gobo
L1a		46 W	LED	RGBA	80+	IP66, IK08	DMX	UNV	RGBA Gobo projector - 30deg lighting underdeck above narrow sidewalks	Ewo Chameleon GOBO C210IGOBO-45-RGBA-NI-10FT-RAL9005-WB-DMX- ECP-MOD3G-MODTP	Church, Dempster, Main CTA Underdeck	mounting detail per drawing. Mod: 3G Vibration Rating, Tamper-proof hardware Accessories: Custom Glass Gobo
L2		20 W/FT	LED	RGBAM	80+	IP67, IK07	DMX	240	Linear RGBA graze lighting underdeck, 60 x 10deg, medium output	Insight lighting AP-MO-RGBAM-6010-48-240-DMXFT-TBL-IHL-CRF, SA28104-TBL	Church, Davis, Main Metra Underdeck	mounting detail per drawing
L2a		20 W/FT	LED	RGBAM	80+	IP67, IK07	DMX	240	Linear RGBA graze lighting underdeck, 10 x 10deg, very high output	Insight lighting AP-VO-RGBAM-1030-48-240-DMXFT-TBL-IHL-CRF, SA28104-TBL	Church, Dempster, Main, Noyes CTA Underdeck	mounting detail per drawing
L3		10 W/FT	LED	RGBAM	80+	IP67, IK07	DMX	240	Linear RGBAM graze lighting wall, 10 x 30deg, medium output	Insight lighting AP-MO-RGBAM-1030-48-240-DMXFT-TBL-IHL-CRF, SA28107-S-TBL	All Metra walls	mounting detail per drawing
L4		5 W/FT	LED	RGBAM	80+	IP67, IK07	DMX	240	Linear RGBAM graze lighting wall, 10 x 10deg, low output	Insight lighting AP-LO-RGBAM-1010-48-240-DMXFT-TBL-CRF, SA28104-TBL	CTA Fascia, Metra Tracery	mounting detail per drawing
L4a		10 W/FT	LED	RGBAM	80+	IP67, IK07	DMX	240	Linear RGBAM graze lighting wall, 10 x 10deg, medium output	Insight lighting AP-MO-RGBAM-1010-24-240-DMXFT-TBL-IHL-CRF, SA28104-TBL	METRA Fascia	mounting detail per drawing
L6		20 W	LED	RGBA	80+	IP67, IK10	DMX	UNV	RGBA Surface-mount spot fixture	Ewo C125H-ECM01-600MA-RGBA-NE-ND-HL-15FT-RAL9005-DMX-ECP-MOD3G	Church, Davis, Dempster, Main Metra, Davis CTA	mounting detail per drawing. Mod: 3G Vibration Rating, Shortened mounting plate

LIGHTING FIXTURE SCHEDULE

LIGHT FIXTURE LEGEND

- L1  BRACKET MOUNTED GOBO PROJECTOR
- L1a  BRACKET MOUNTED GOBO PROJECTOR
- L2  4FT LINEAR GRAZER
- L2a  4FT LINEAR GRAZER
- L3  4FT LINEAR GRAZER
- L4  4FT LINEAR GRAZER
- L4a  2FT LINEAR GRAZER
- L6  SURFACE MOUNTED UPLIGHT

GENERAL NOTES:

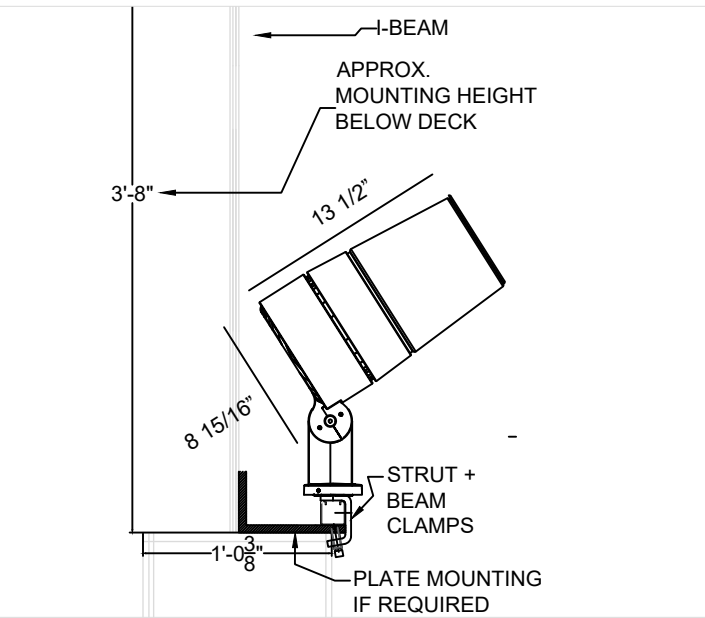
- REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
- GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
- FOR INTEGRATION INTO ENGINEERS DRAWING SET
- FINAL MOUNTING TO BE DETERMINED ON SITE DUE TO EXISTING CONDITIONS
- CONDUITS, JB'S AND STRUT CHANNELS TO BE PAINTED TO MATCH BRIDGE FINISH

SHEET NOTES:

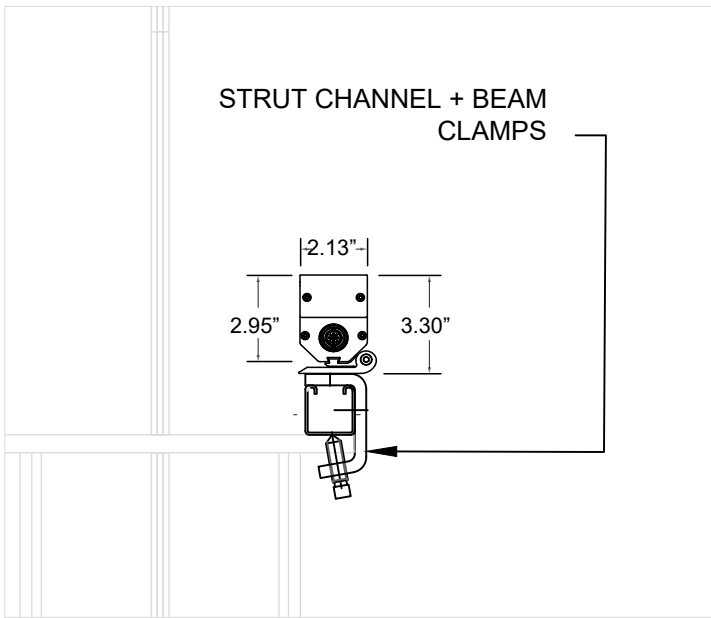
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PROJECT:

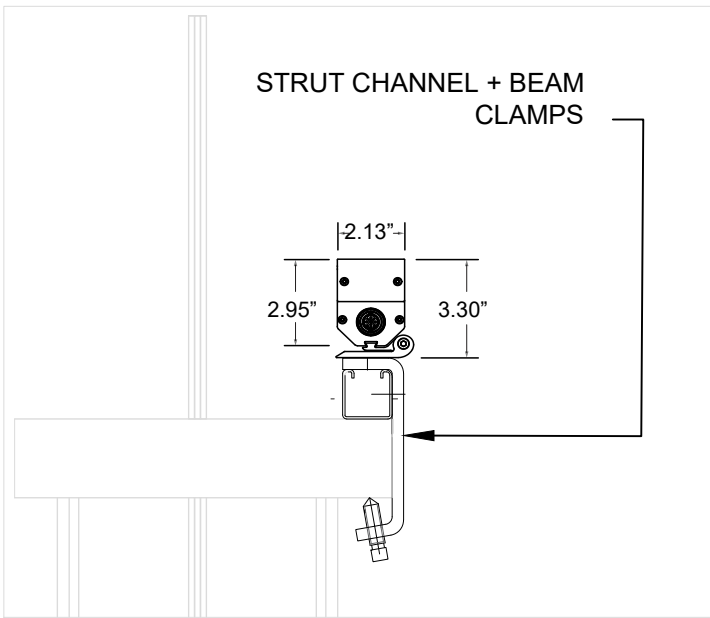
LUMINOUS CROSSINGS - EVANSTON



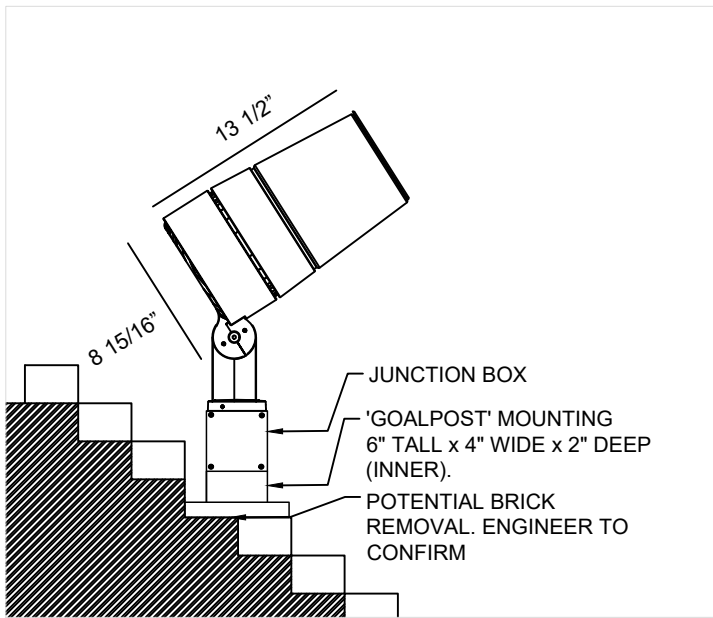
1
L100
L1 MOUNTING @ METRA
1 1/2" = 1'-0"



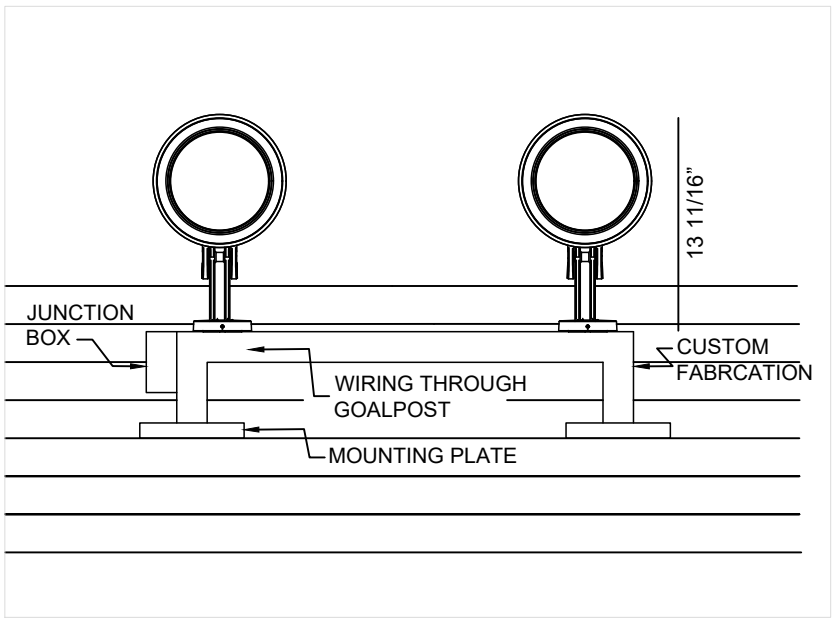
2
L100
L2 MOUNTING @ METRA
1 1/2" = 1'-0"



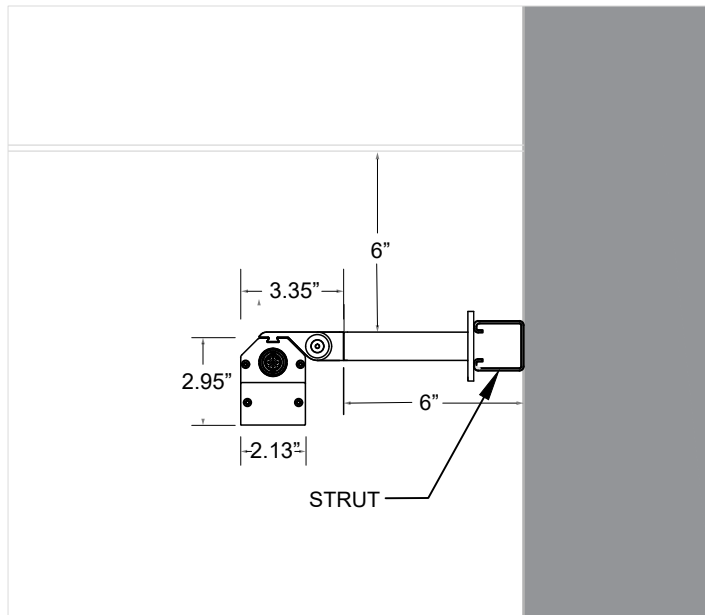
3
L100
L2 MOUNTING @ CTA
1 1/2" = 1'-0"



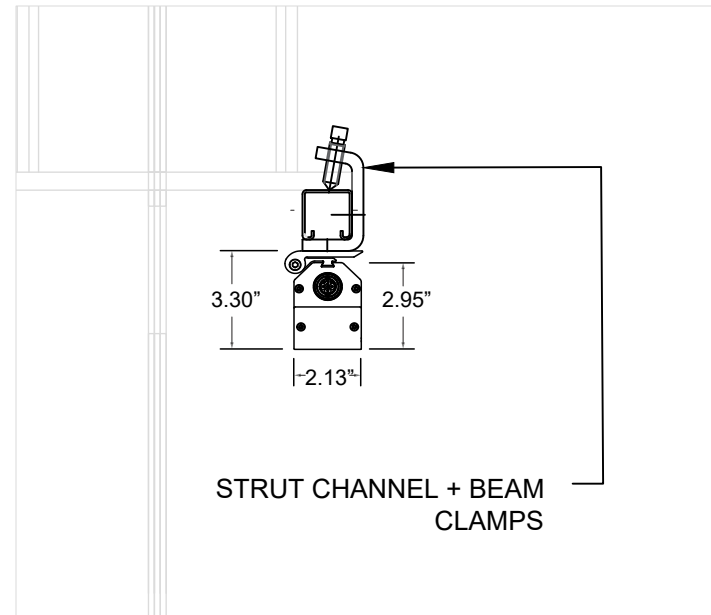
4
L100
L1 MOUNTING @ CTA
1 1/2" = 1'-0"



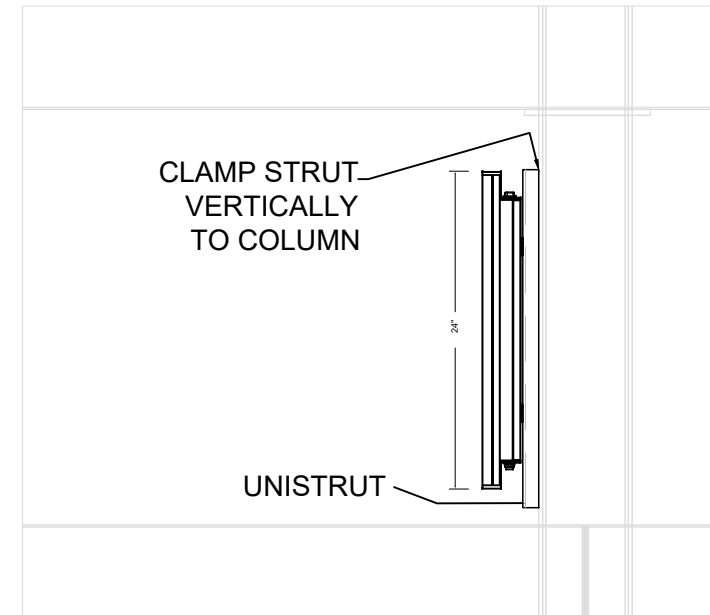
5
L100
L1 MOUNTING @ CTA
1 1/2" = 1'-0"



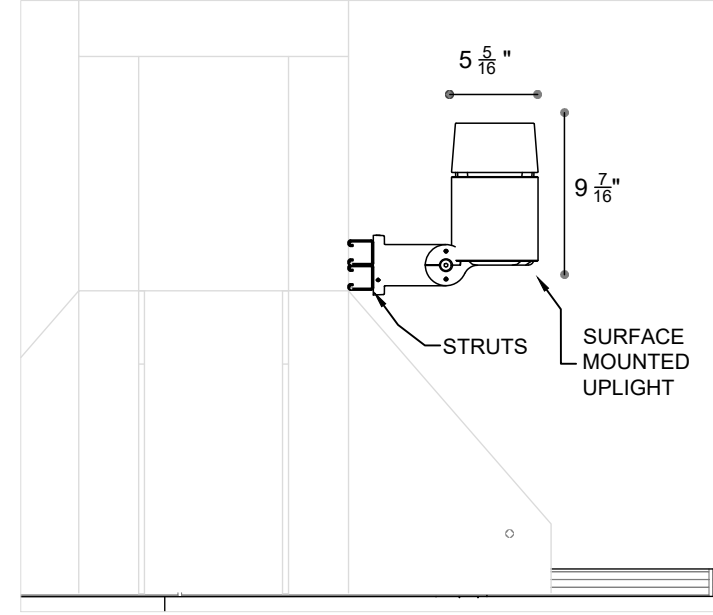
6
L100
L3 MOUNTING
1 1/2" = 1'-0"



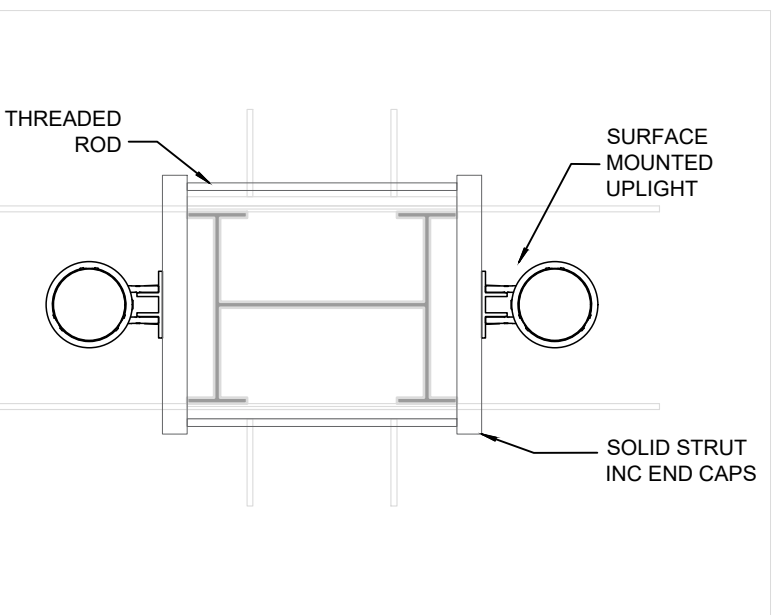
7
L100
L4 MOUNTING @ METRA TRACERY
1 1/2" = 1'-0"



8
L100
L4A MOUNTING @ METRA FASCIA
1/2" = 1'-0"



9
L100
L6 MOUNTING
3/4" = 1'-0"



10
L100
L6 MOUNTING
3/4" = 1'-0"

GENERAL NOTES:

1. REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
2. GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
3. FOR INTEGRATION INTO ENGINEERS DRAWING SET
4. FINAL MOUNTING TO BE DETERMINED ON SITE DUE TO EXISTING CONDITIONS

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

02	05.15.26	90% CD
01	12.22.25	75% CD
REV.	DATE	ISSUE

DRAWING TITLE:

HOWARD METRA LIGHTING LAYOUT

DRAWN BY:

KW

CHECKED BY:

CB

SCALE:

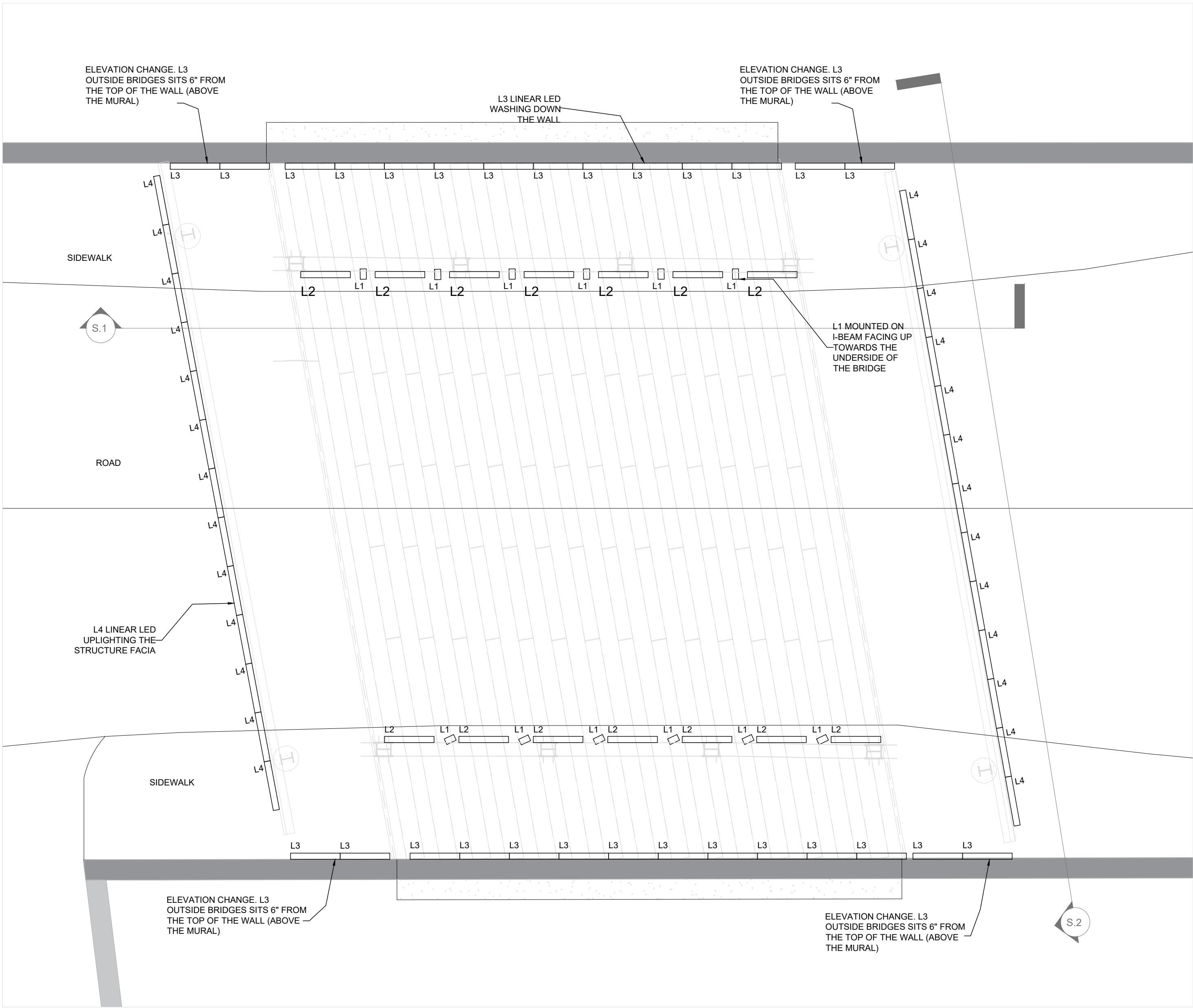
N/A

DATE:

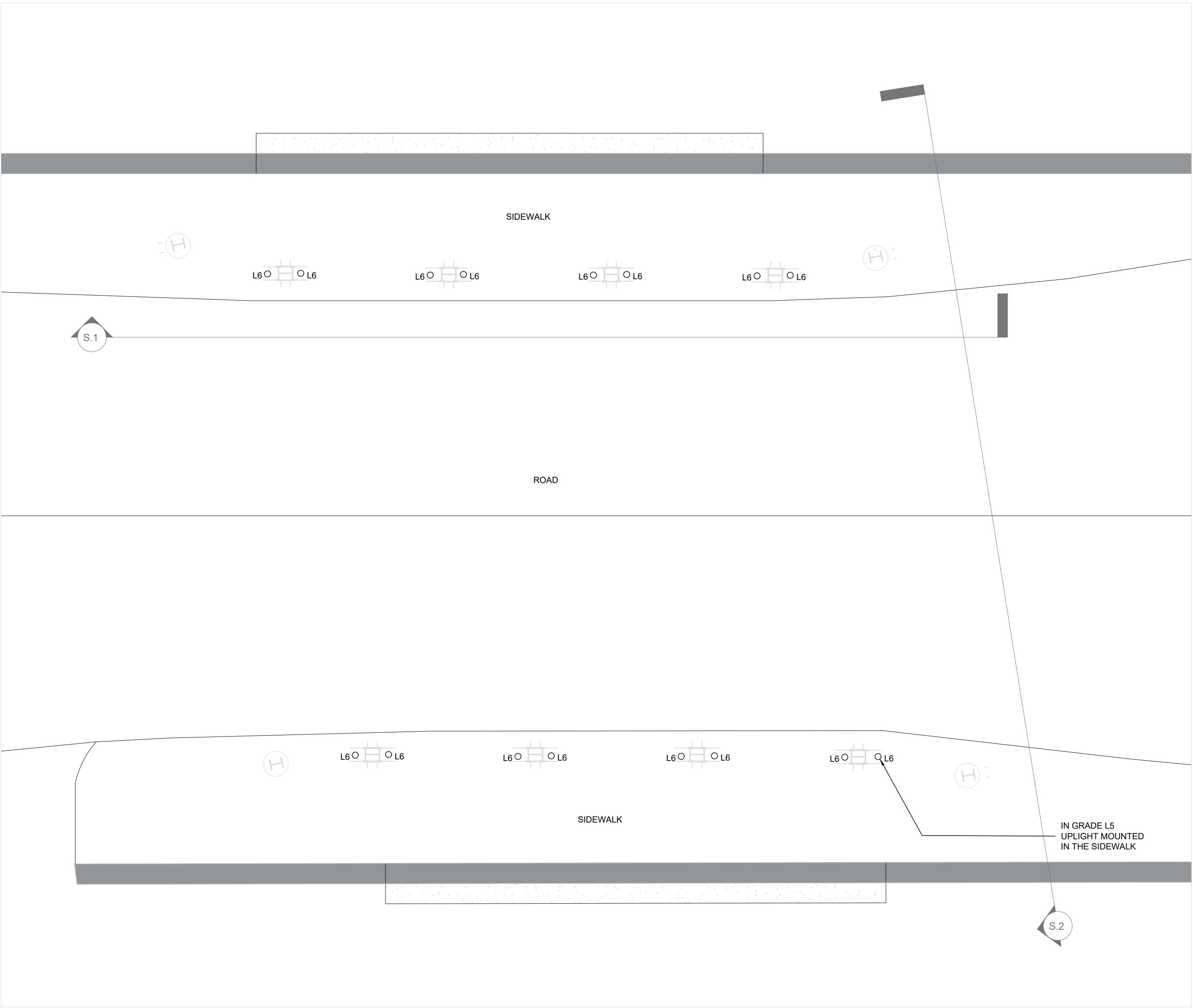
12.22.2025

SHEET NUMBER:

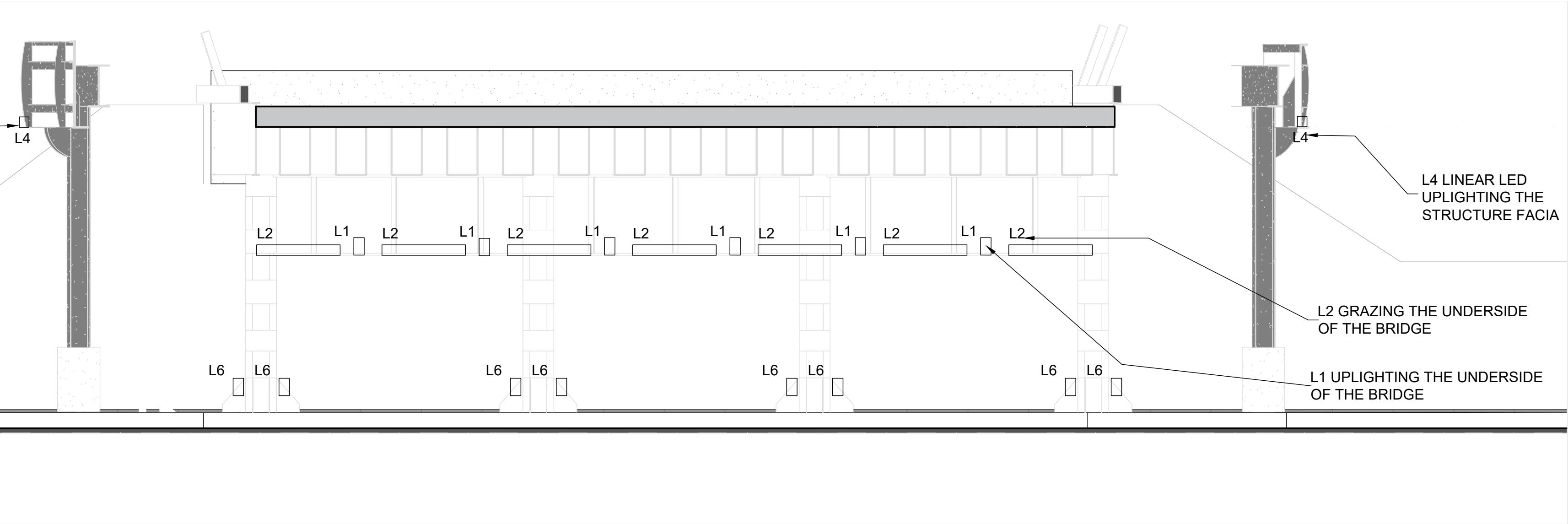
L-101



1 UNDERDECK REFLECTED CEILING PLAN
L101
1/8" = 1'-0"



1 GROUND LEVEL PLAN
L101
1/8" = 1'-0"



S1 NORTH ELEVATION
3/16" = 1'-0"



S2 WEST ELEVATION
3/16" = 1'-0"

GENERAL NOTES:

1. REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
2. GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
3. FOR INTEGRATION INTO ENGINEERS DRAWING SET
4. ALL EXISTING FIXTURES TO BE DEMOLISHED WITH ALL ASSOCIATED HARDWARE REMOVED

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

02	05.15.26	90% CD
01	12.22.25	75% CD
REV.	DATE	ISSUE

DRAWING TITLE:

MAIN METRA LIGHTING LAYOUT

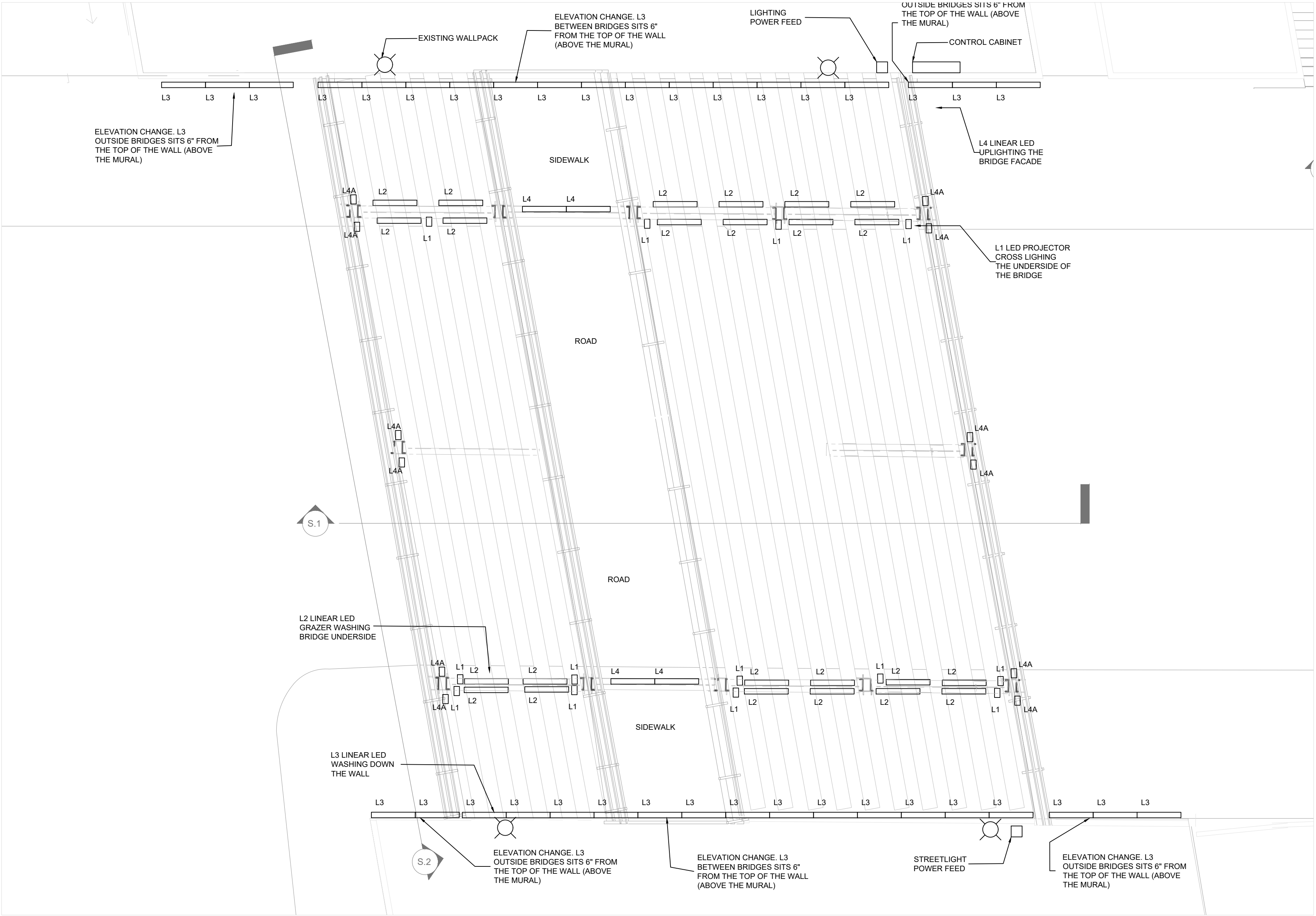
DRAWN BY:
KW

CHECKED BY:
CB

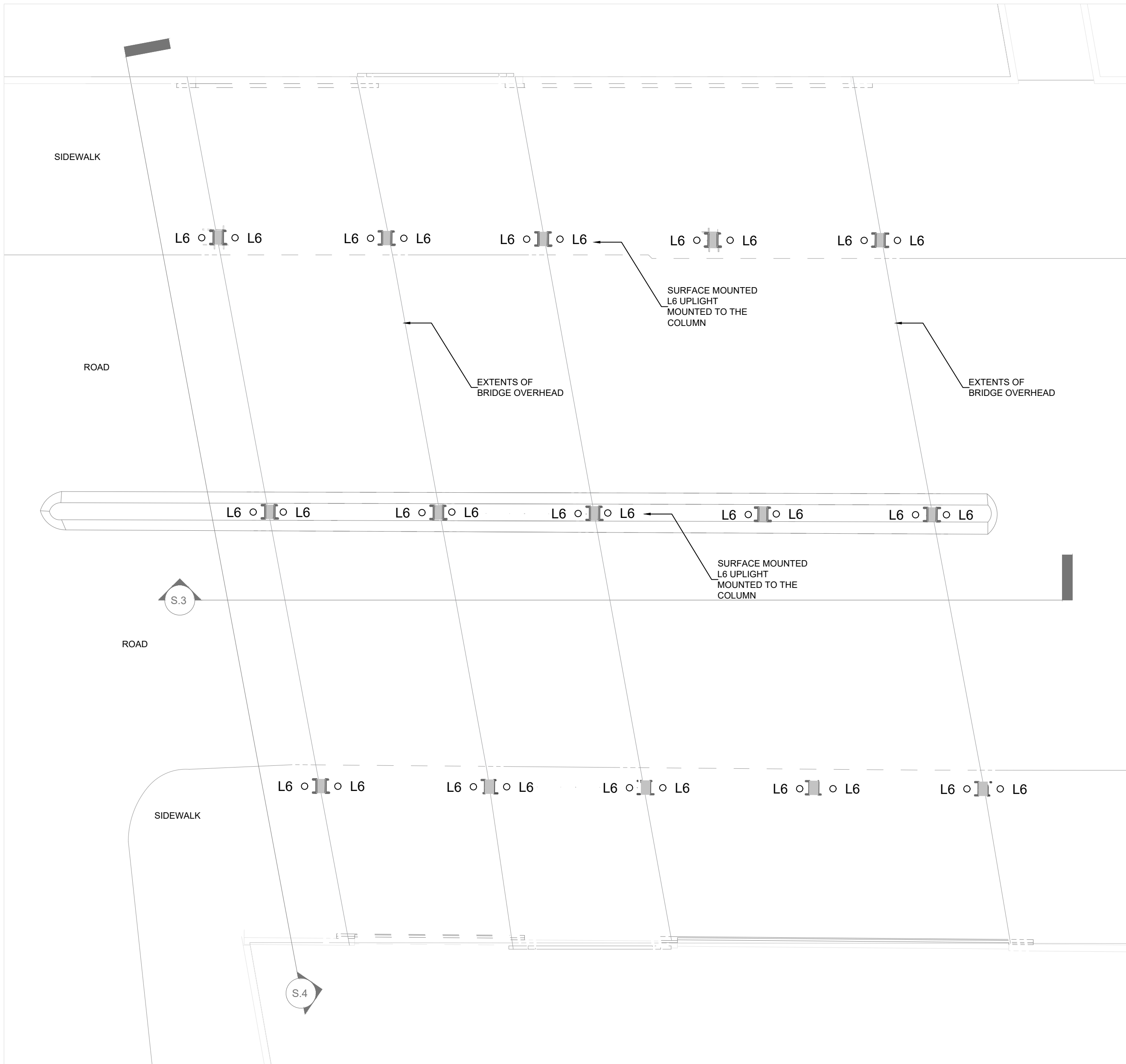
SCALE:
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DATE:
04.17.26

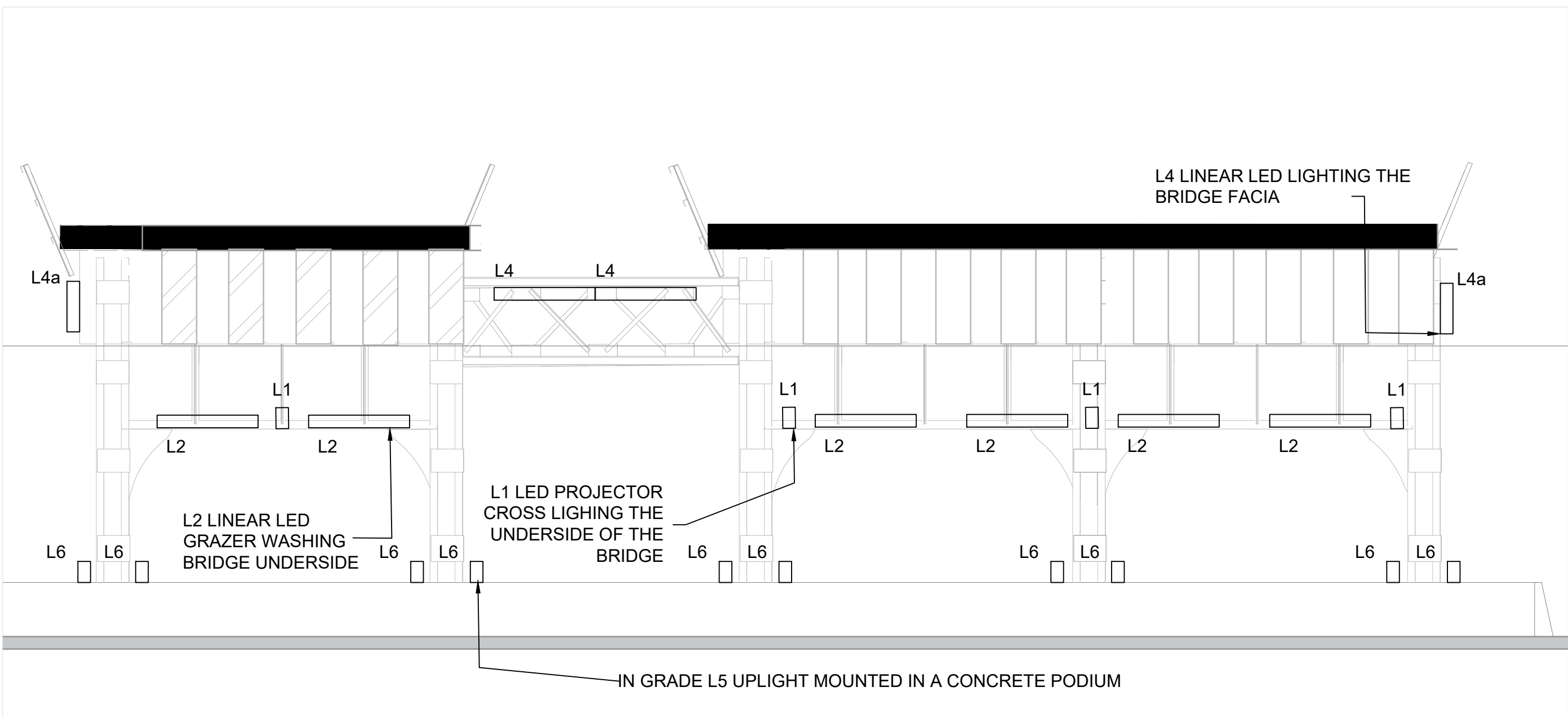
SHEET NUMBER:
L-102



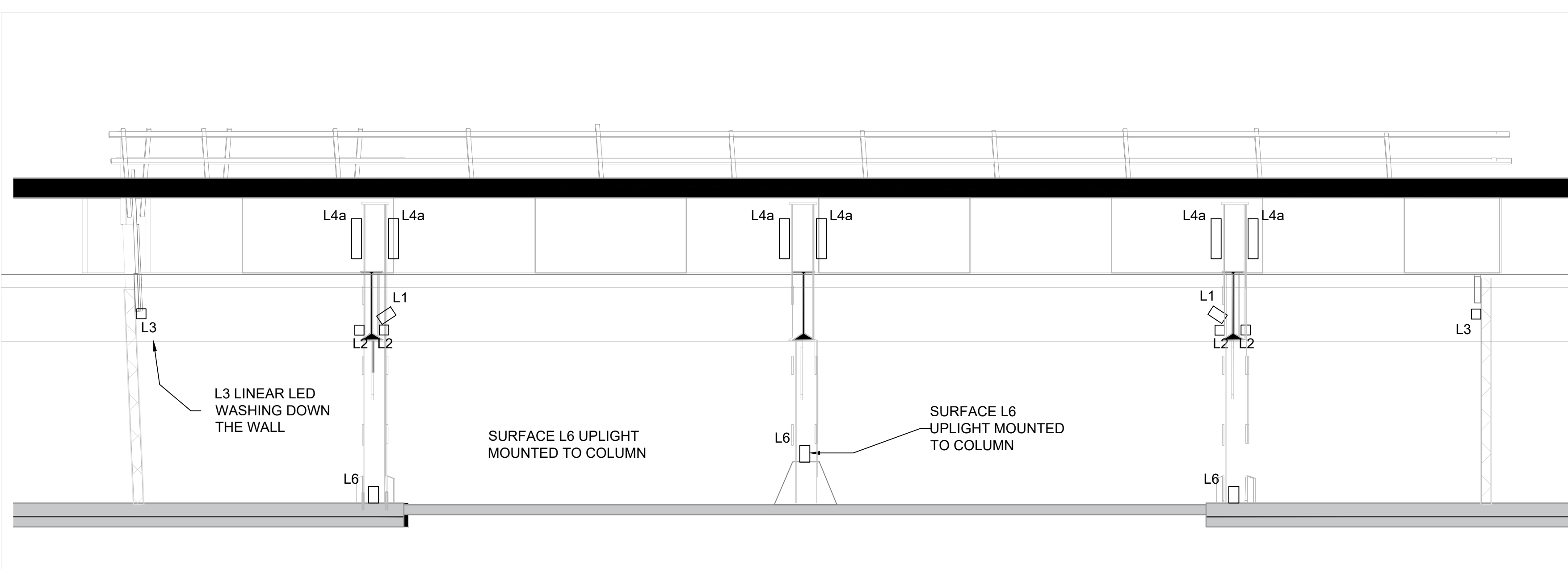
1 UNDERDECK REFLECTED CEILING PLAN
L101
1/8" = 1'-0"



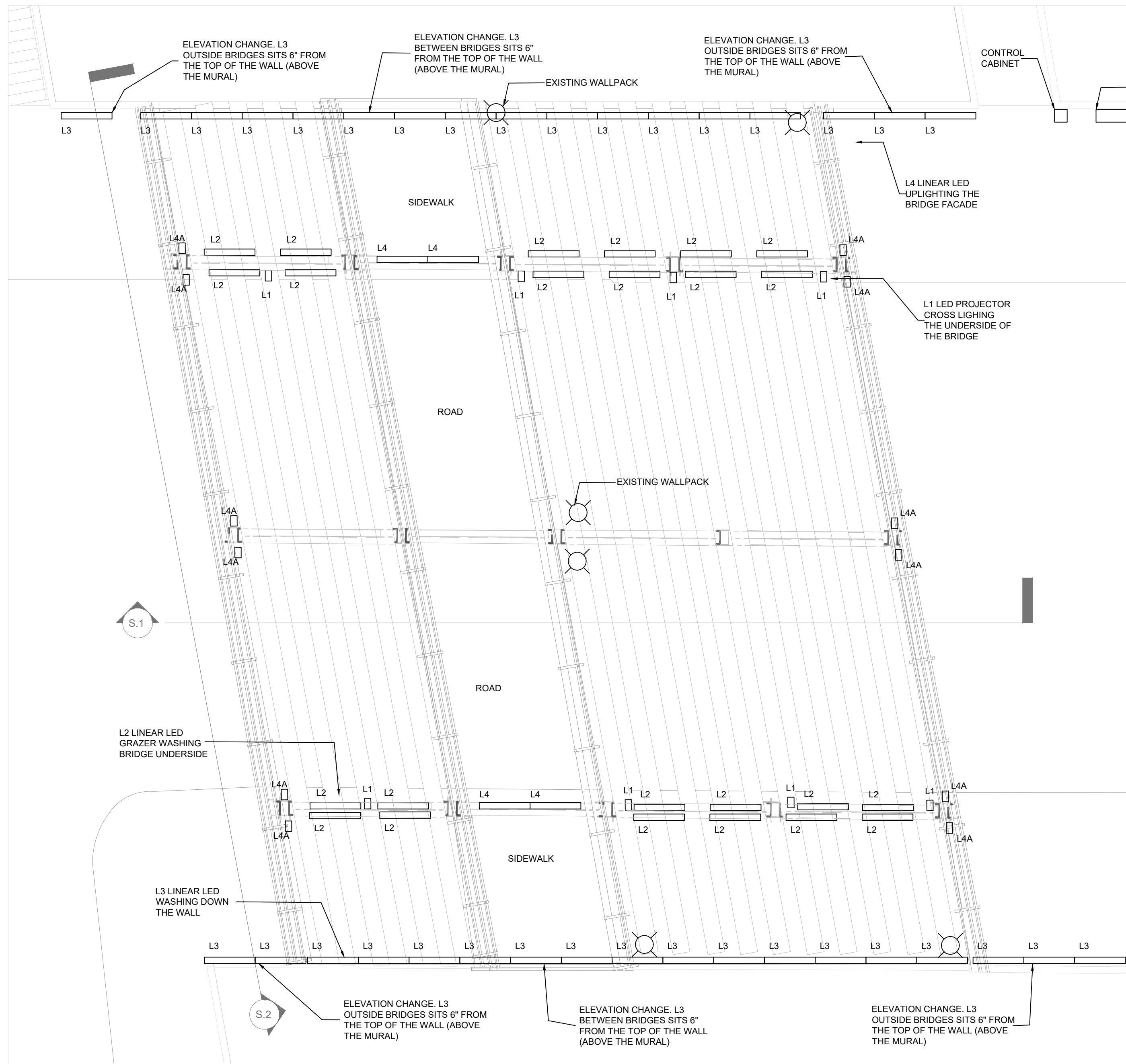
2 GROUND LEVEL PLAN
L101
1/8" = 1'-0"



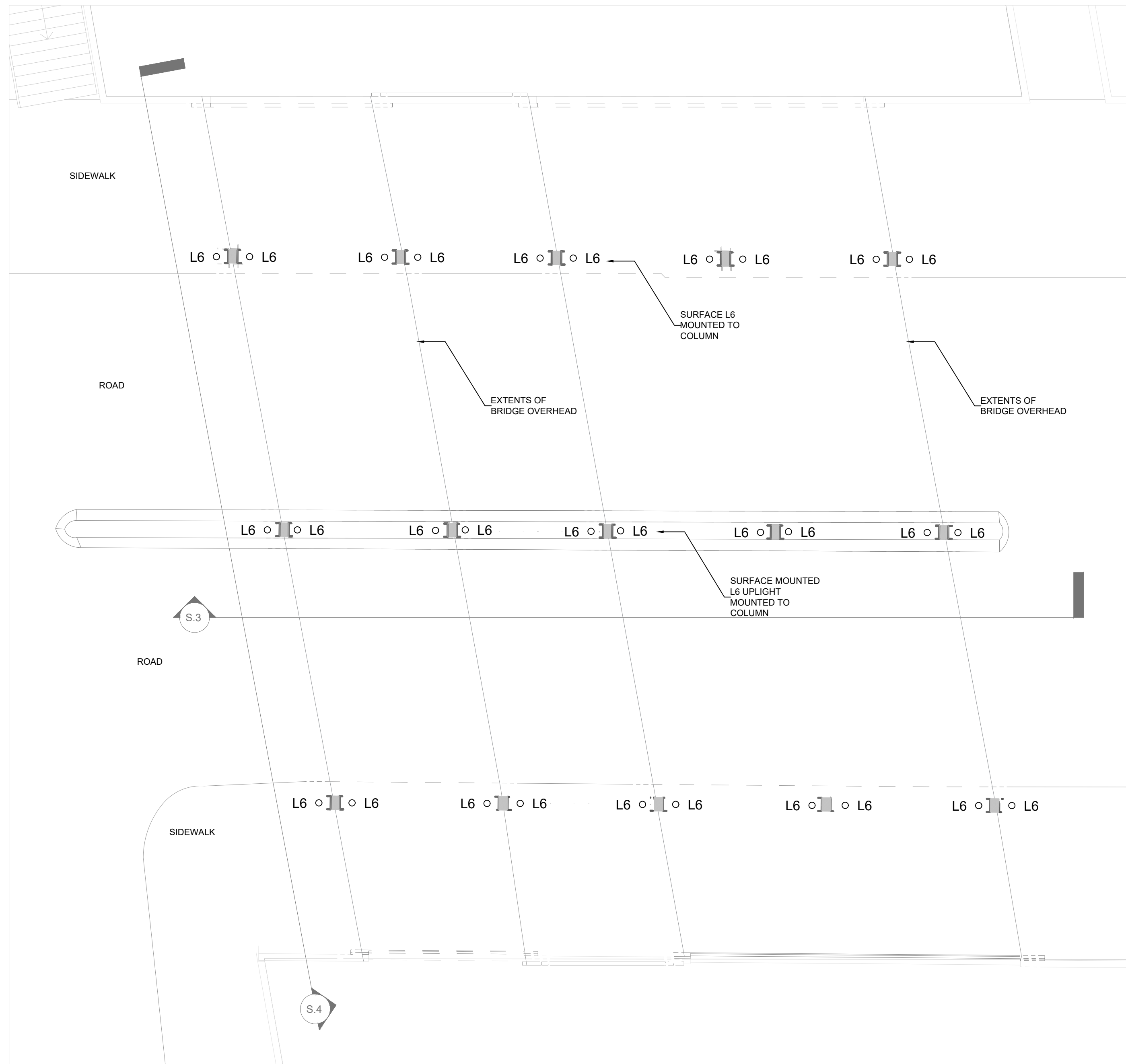
S1 NORTH ELEVATION
3/16" = 1'-0"



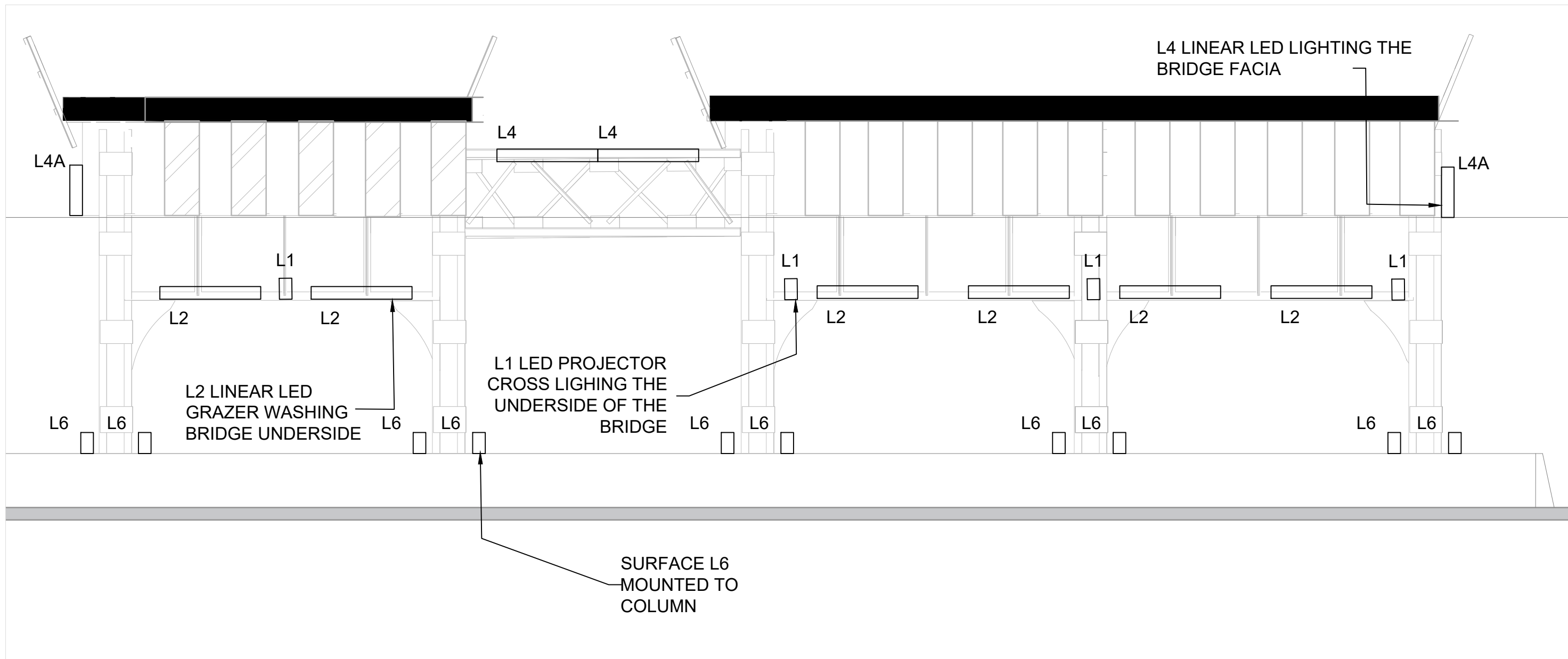
S2 EAST ELEVATION
3/16" = 1'-0"



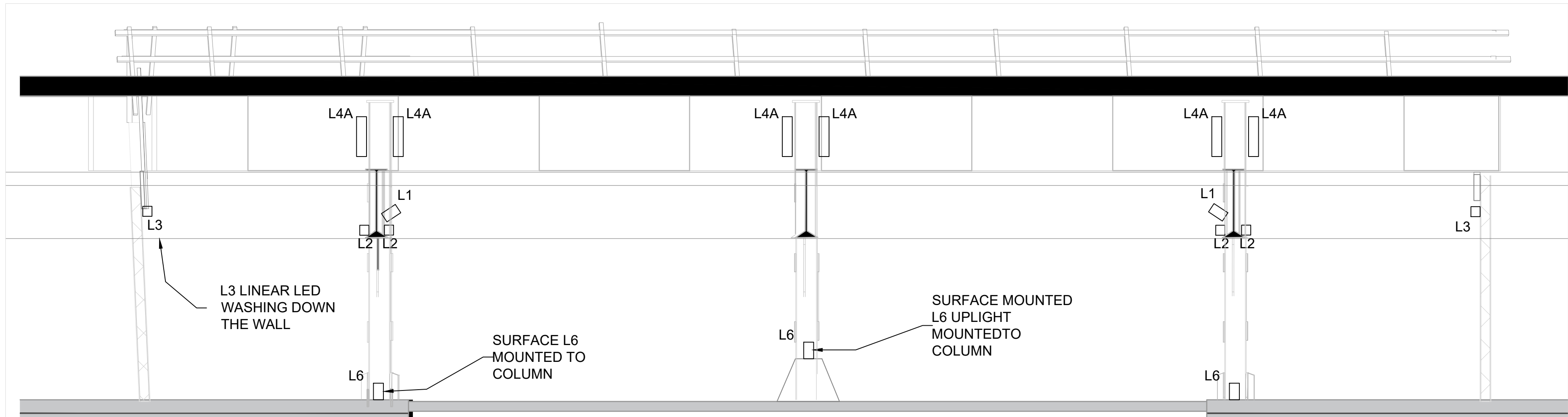
1 UNDERDECK REFLECTED CEILING PLAN
L101 1/8" = 1'-0"



2 GROUND LEVEL PLAN
L101 1/8" = 1'-0"



S1 NORTH ELEVATION
3/16" = 1'-0"



S2 EAST ELEVATION
3/16" = 1'-0"

GENERAL NOTES:

1. REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
2. GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
3. FOR INTEGRATION INTO ENGINEERS DRAWING SET
4. ALL EXISTING FIXTURES TO BE DEMOLISHED WITH ALL ASSOCIATED HARDWARE REMOVED

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

REV.	DATE	ISSUE
02	04.17.26	90% CD
01	12.22.25	75% CD

DRAWING TITLE:

DEMPSTER METRA LIGHTING LAYOUT

DRAWN BY:

KW

CHECKED BY:

CB

SCALE:

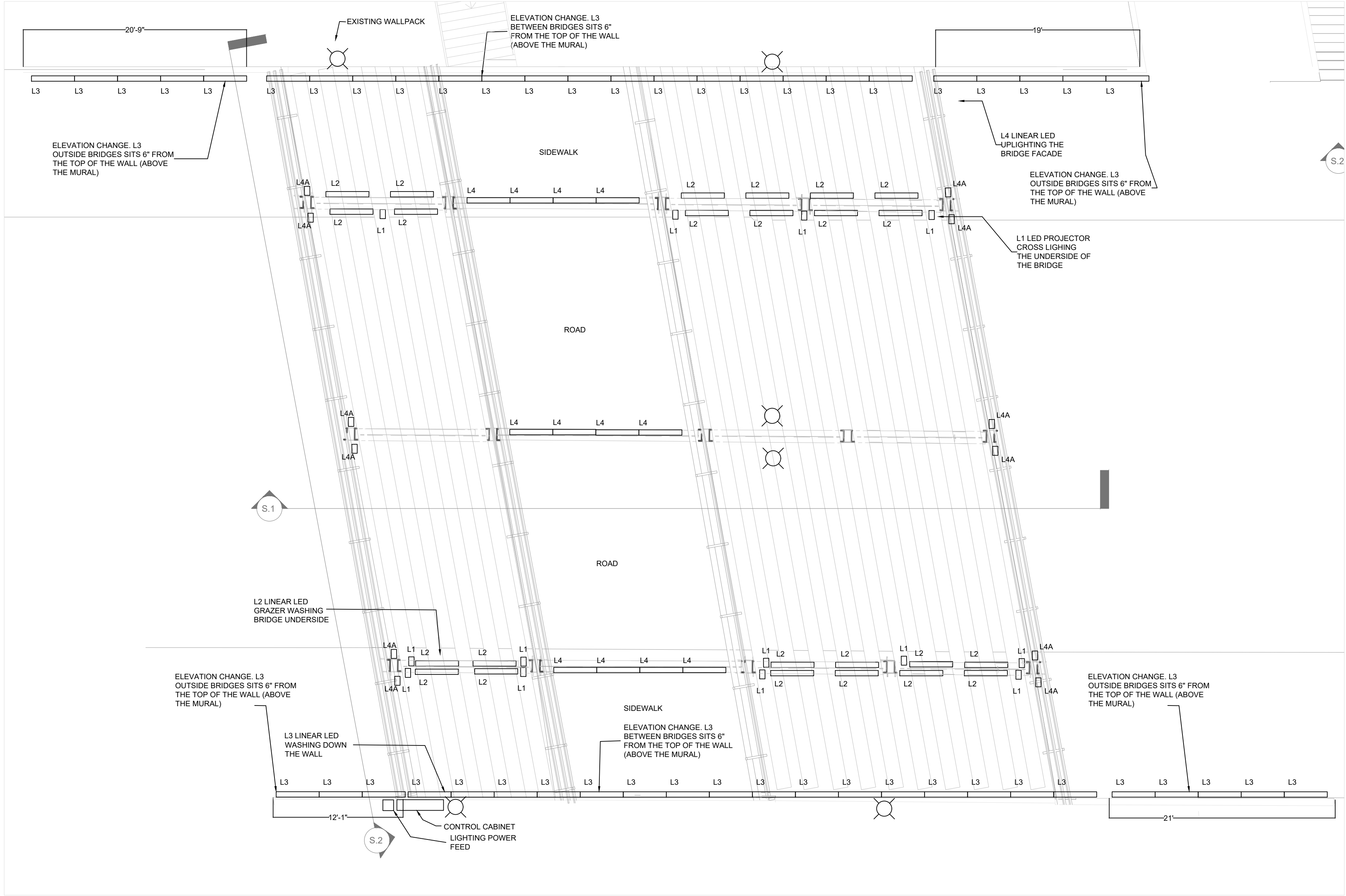
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DATE:

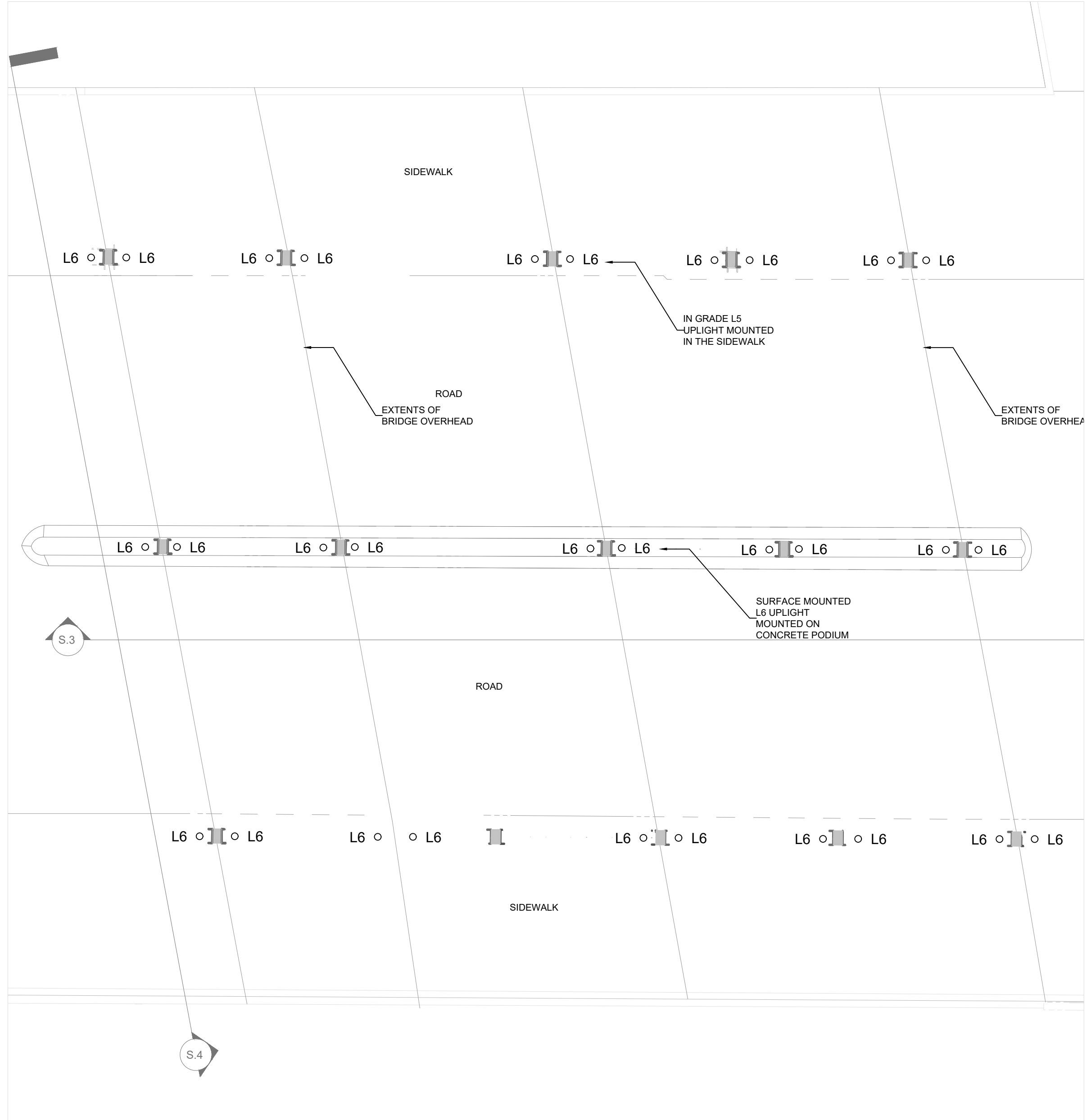
04.17.26

SHEET NUMBER:

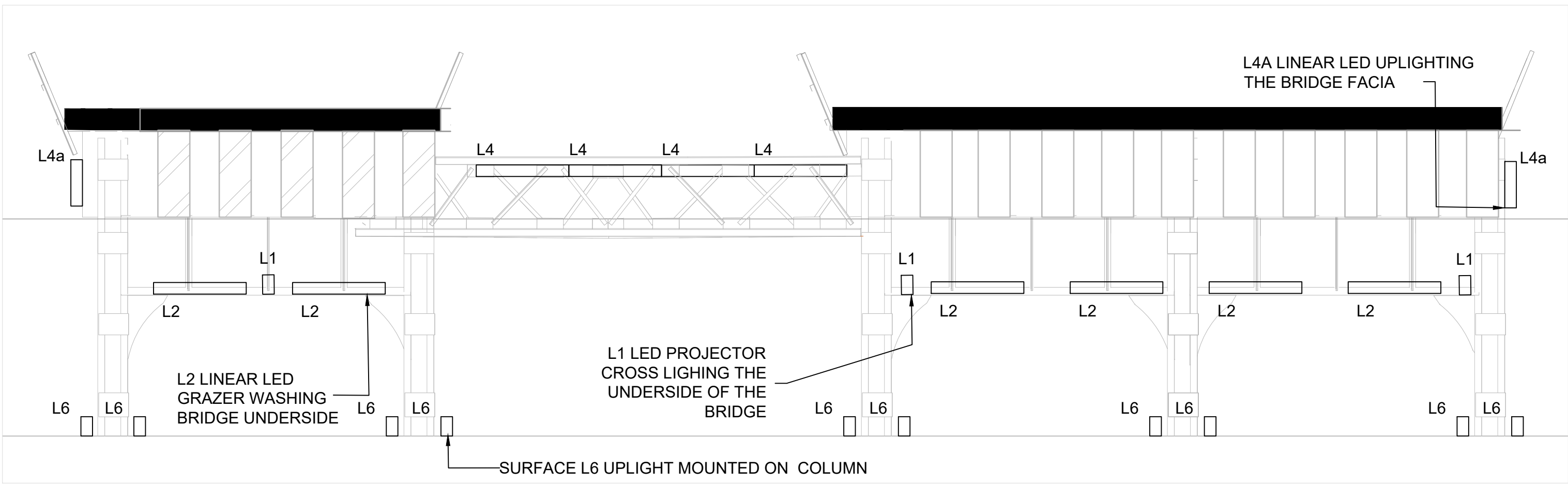
L-103



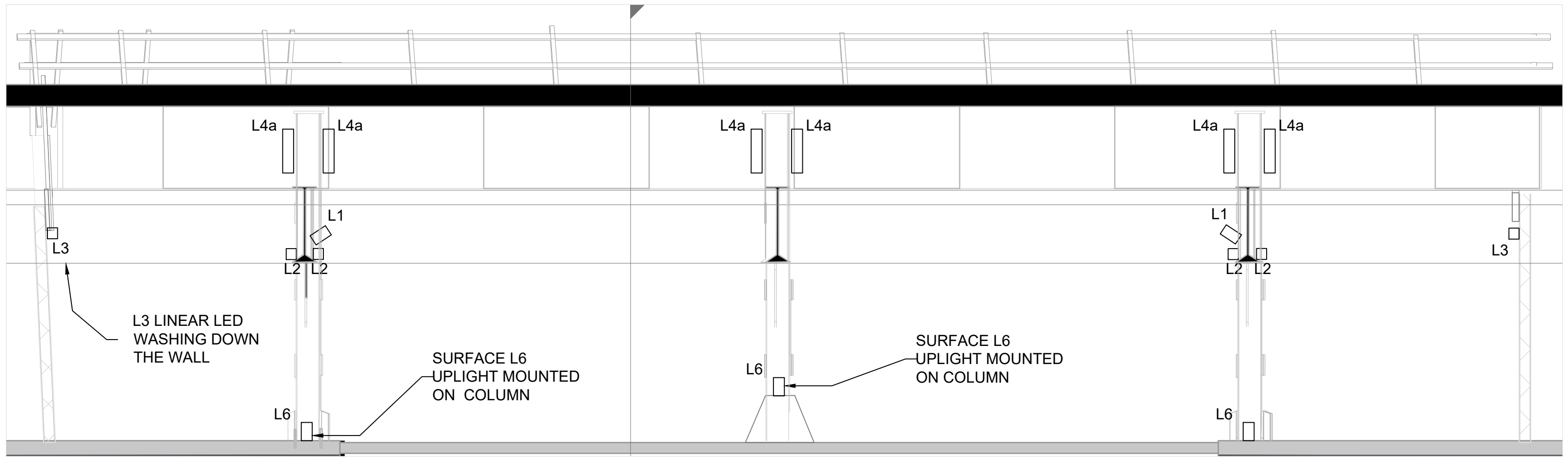
1 UNDERDECK REFLECTED CEILING PLAN
L101 1/8" = 1'-0"



2 GROUND LEVEL PLAN
L101 1/8" = 1'-0"



S1 NORTH ELEVATION
3/16" = 1'-0"



S2 EAST ELEVATION
3/16" = 1'-0"

GENERAL NOTES:

1. REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
2. GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
3. FOR INTEGRATION INTO ENGINEERS DRAWING SET
4. ALL EXISTING FIXTURES TO BE DEMOLISHED WITH ALL ASSOCIATED HARDWARE REMOVED

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

02	04.17.26	90% CD
01	12.22.25	75% CD
REV.	DATE	ISSUE

DRAWING TITLE:

DAVIS METRA LIGHTING LAYOUT

DRAWN BY:

KW

CHECKED BY:

CB

SCALE:

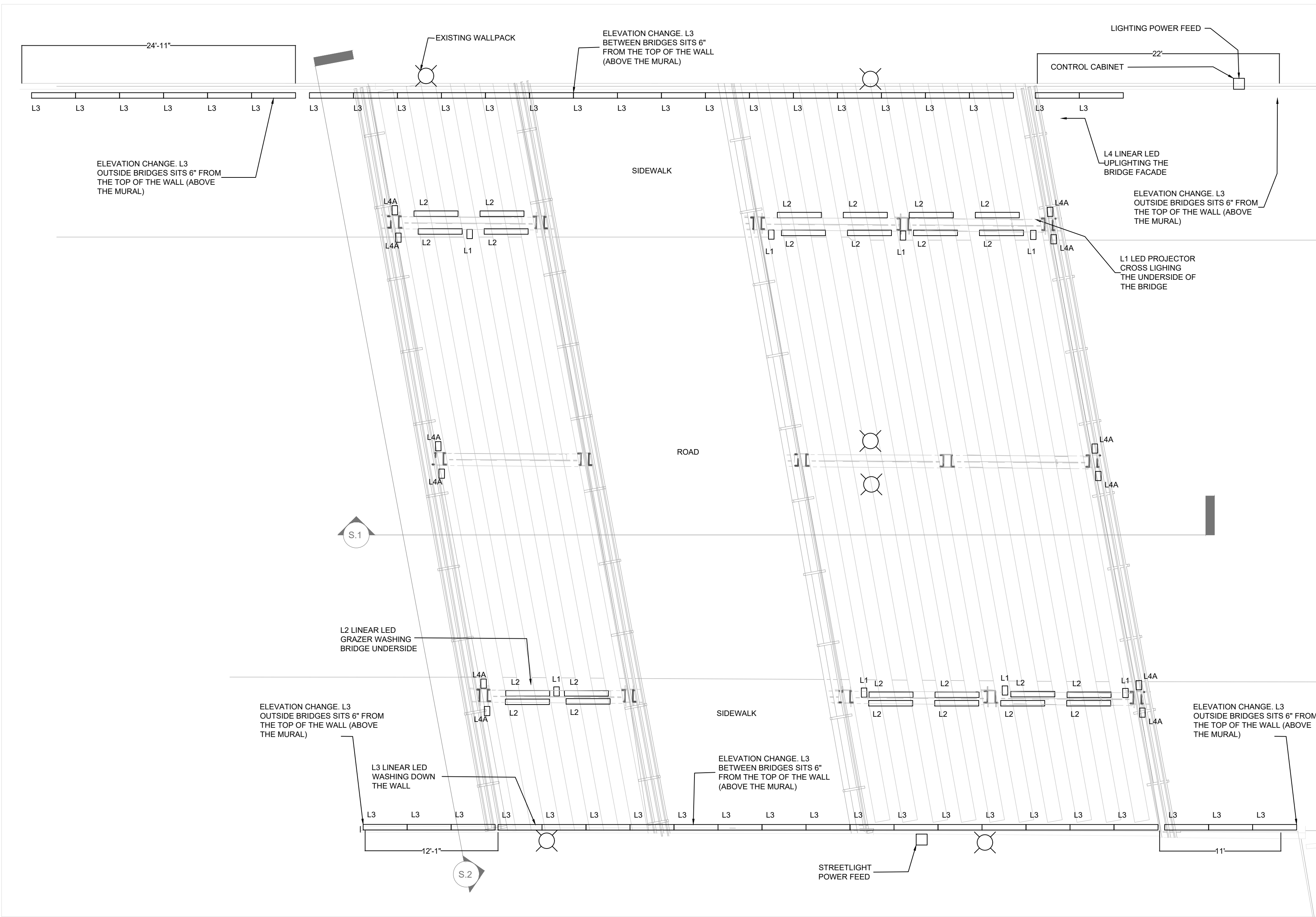
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DATE:

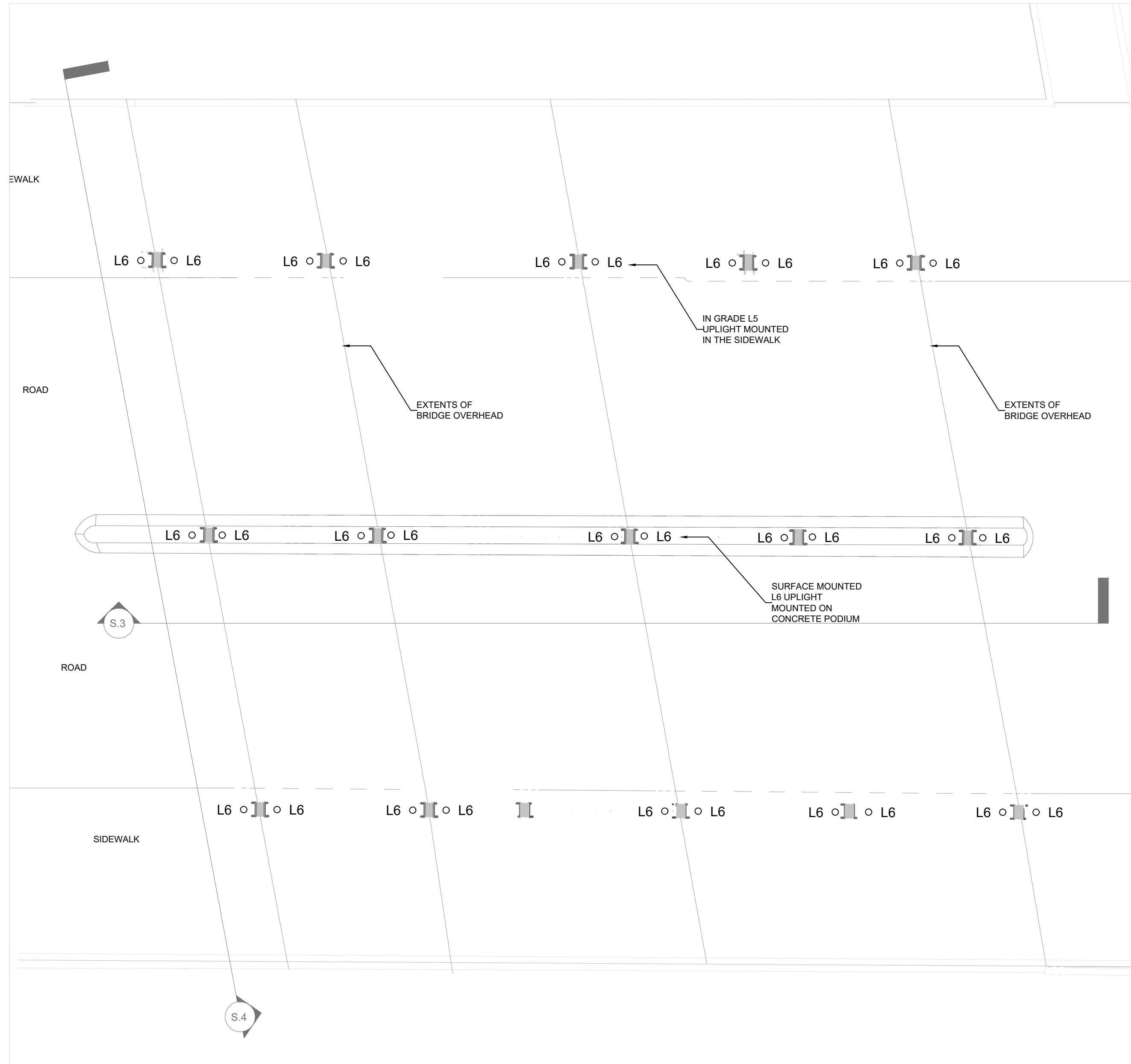
04.17.26

SHEET NUMBER:

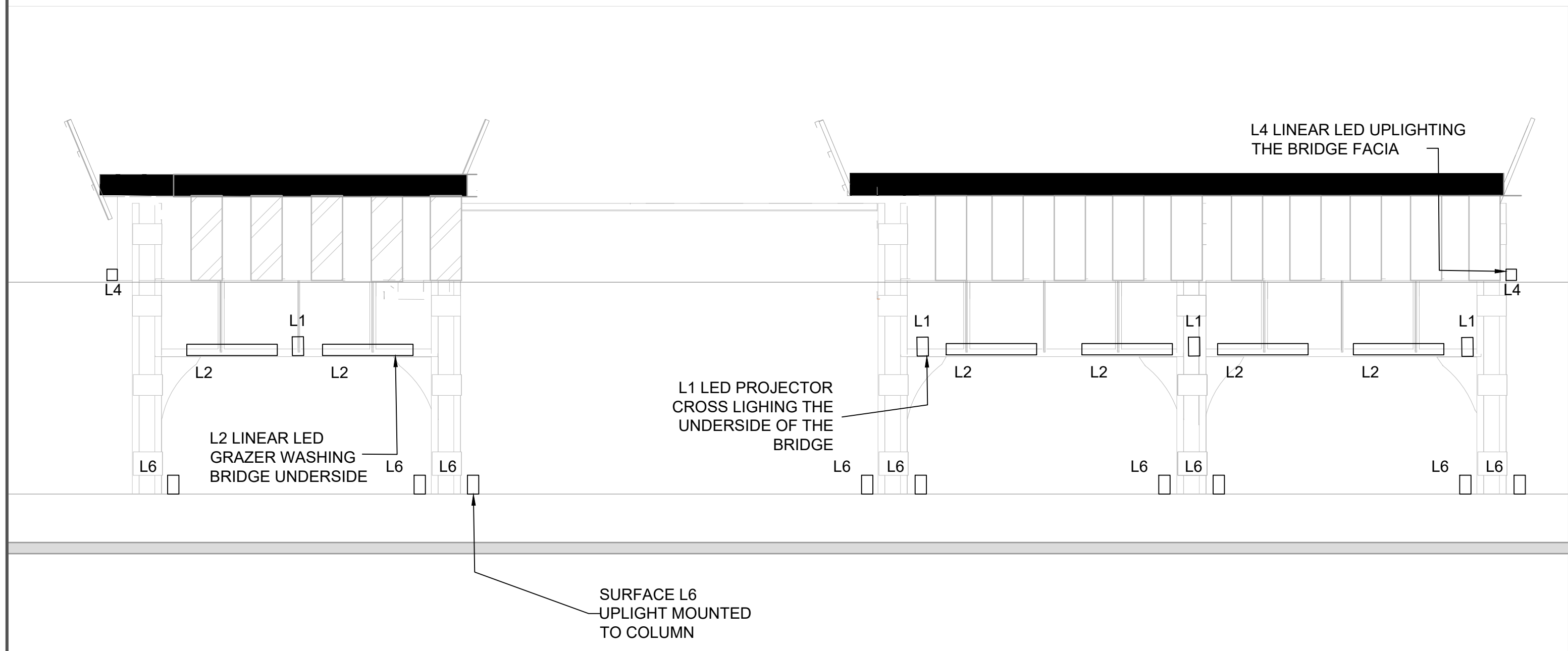
L-104



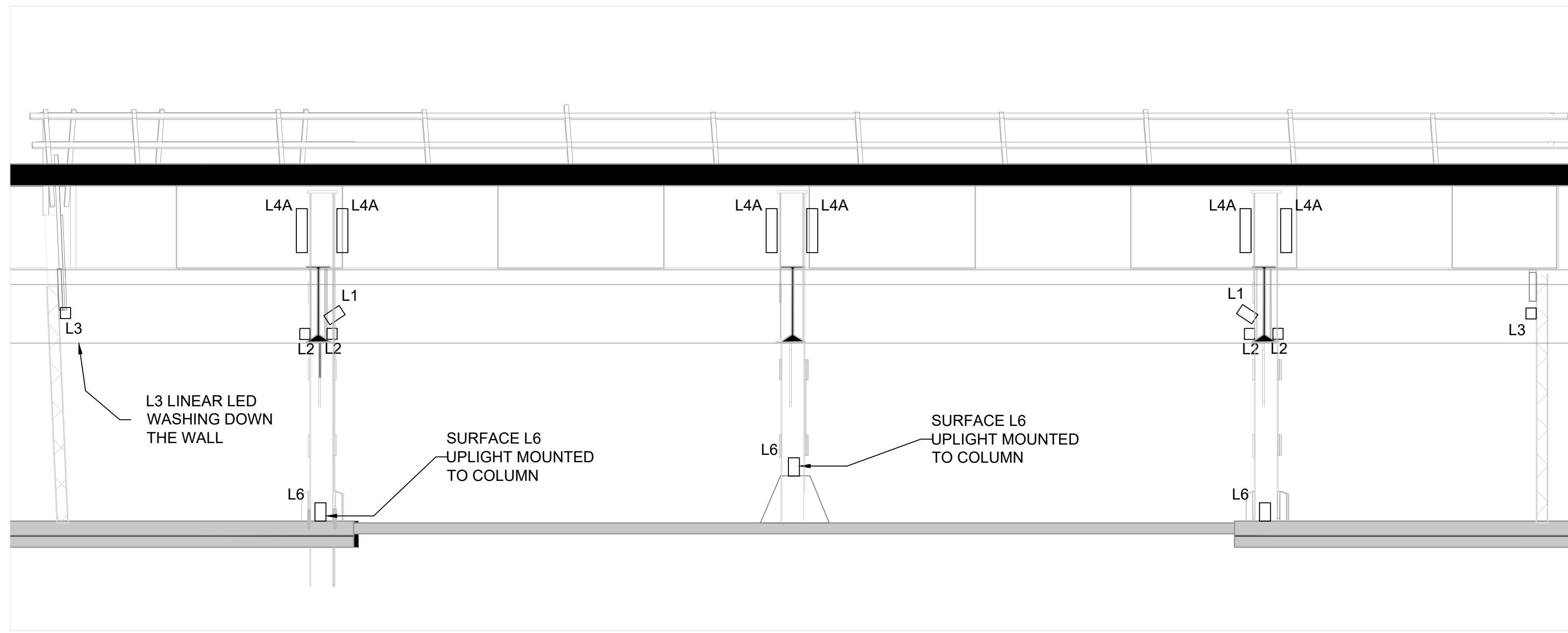
1 UNDERDECK REFLECTED CEILING PLAN
L101 1/8" = 1'-0"



2 GROUND LEVEL PLAN
L101 1/8" = 1'-0"



S1 NORTH ELEVATION
3/16" = 1'-0"



S2 EAST ELEVATION
3/16" = 1'-0"

GENERAL NOTES:

1. REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
2. GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
3. FOR INTEGRATION INTO ENGINEERS DRAWING SET
4. ALL EXISTING FIXTURES TO BE DEMOLISHED WITH ALL ASSOCIATED HARDWARE REMOVED

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

02	04.17.26	90% CD
01	12.22.25	75% CD
REV.	DATE	ISSUE

DRAWING TITLE:

CHURCH METRA LIGHTING LAYOUT

DRAWN BY:

KW

CHECKED BY:

CB

SCALE:

N/A

DATE:

05.17.26

SHEET NUMBER:

L-105

GENERAL NOTES:

1. REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
2. GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
3. FOR INTEGRATION INTO ENGINEERS DRAWING SET
4. ALL EXISTING FIXTURES TO BE DEMOLISHED WITH ALL ASSOCIATED HARDWARE REMOVED

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

DRAWING TITLE:

MAIN CTA LIGHTING LAYOUT

DRAWN BY:

KW

CHECKED BY:

CB

SCALE:

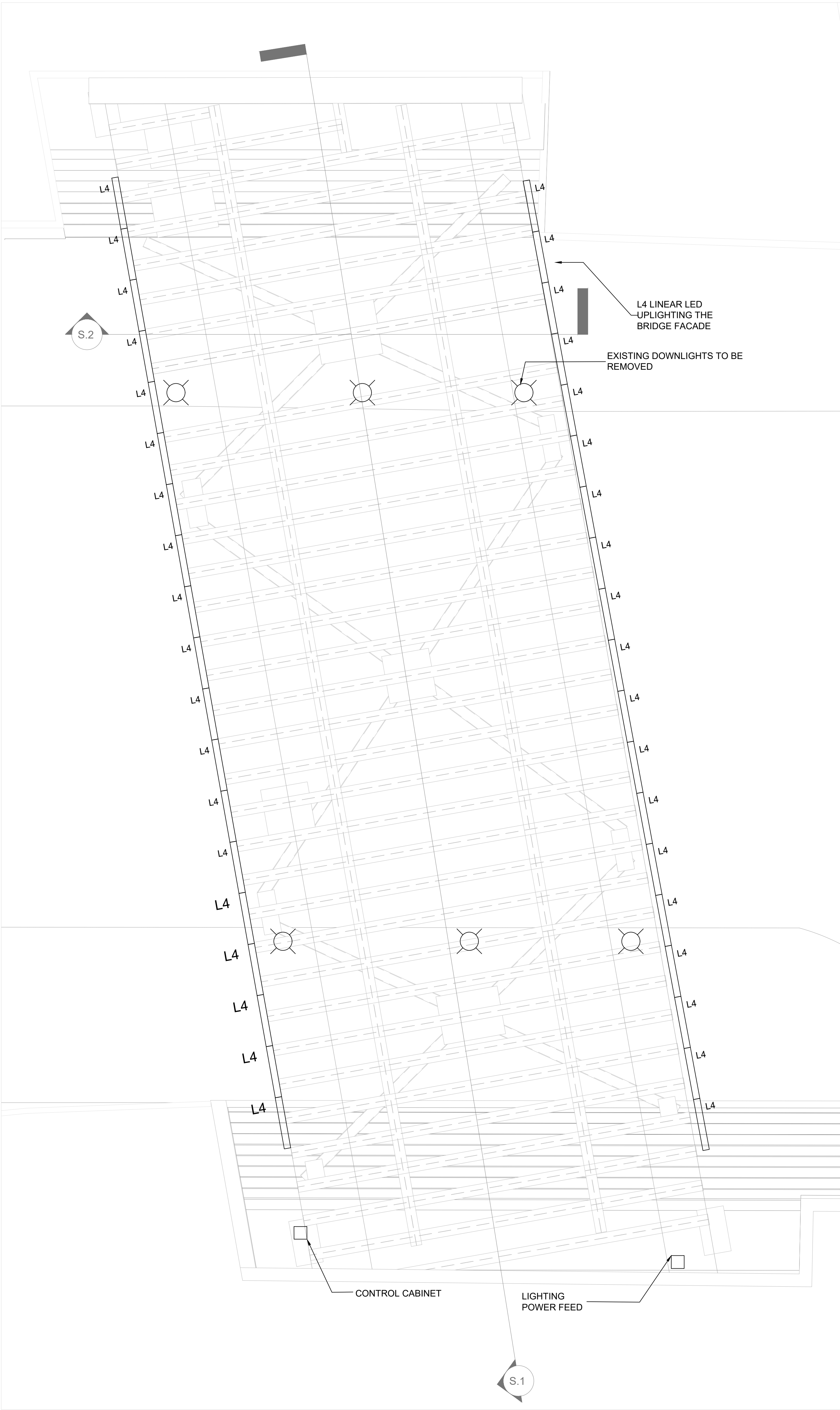
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DATE:

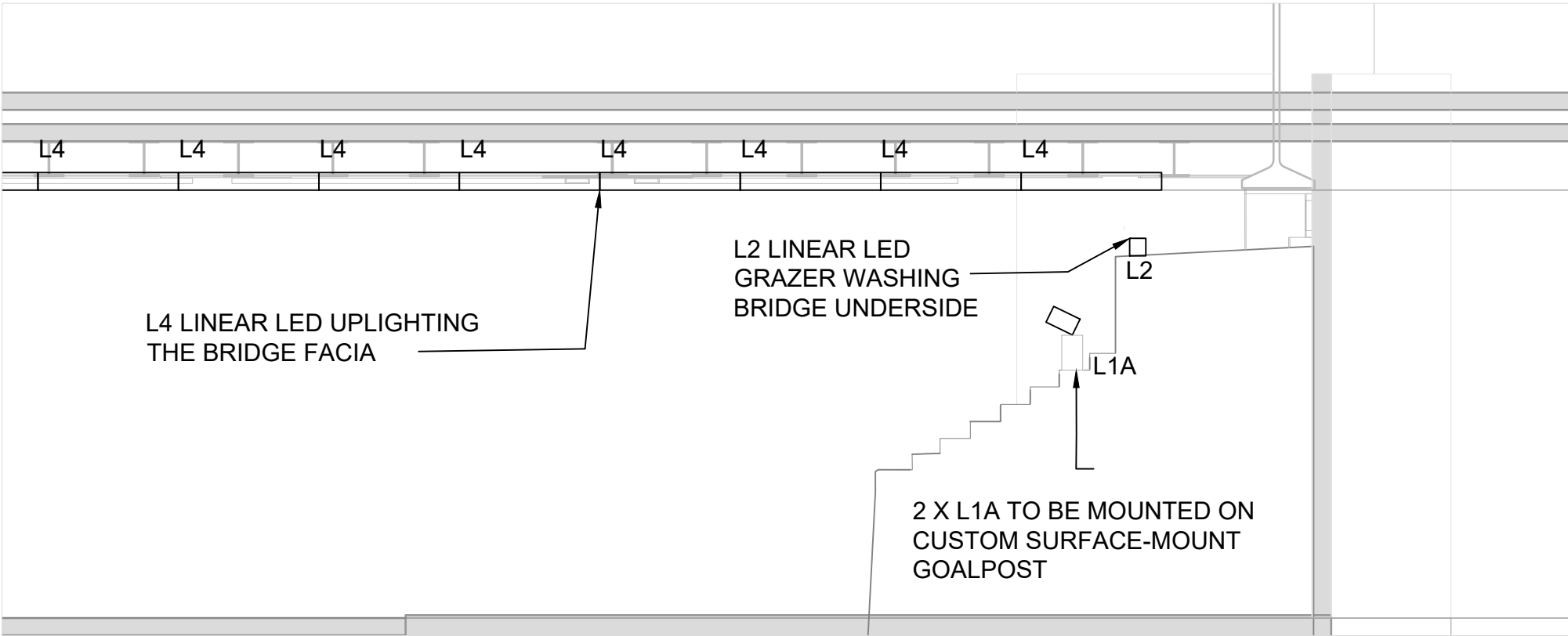
05.17.26

SHEET NUMBER:

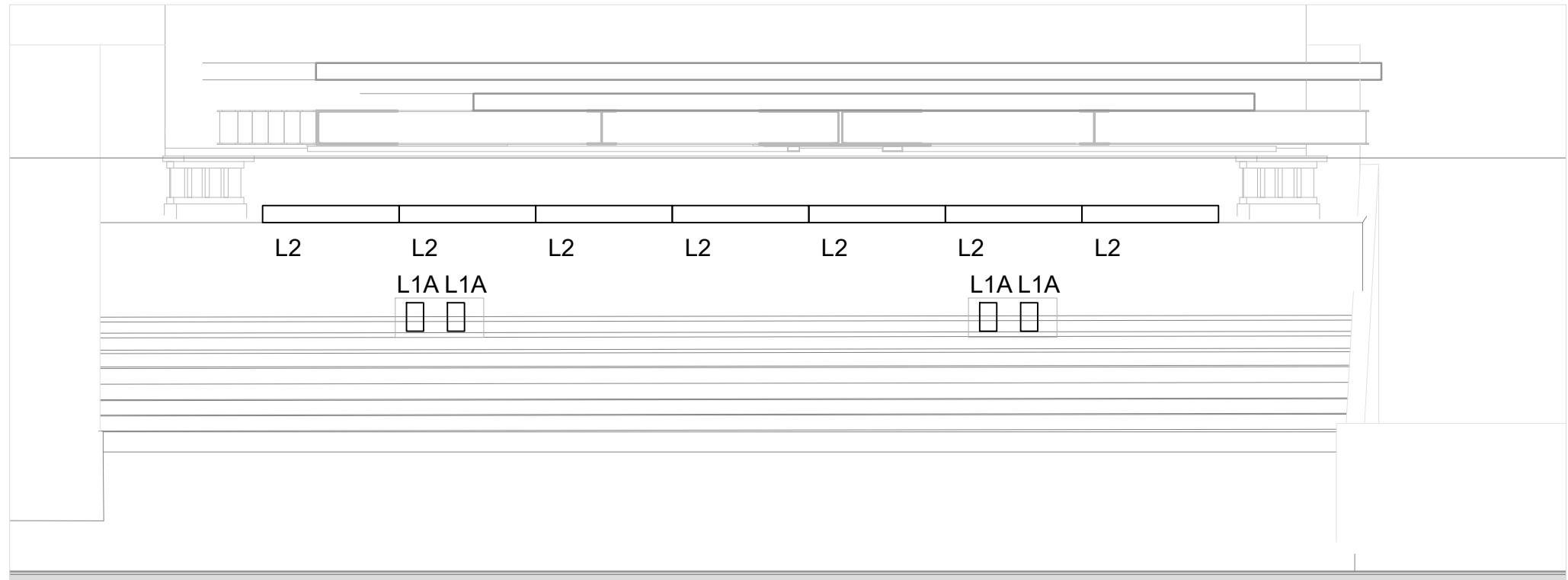
L-106



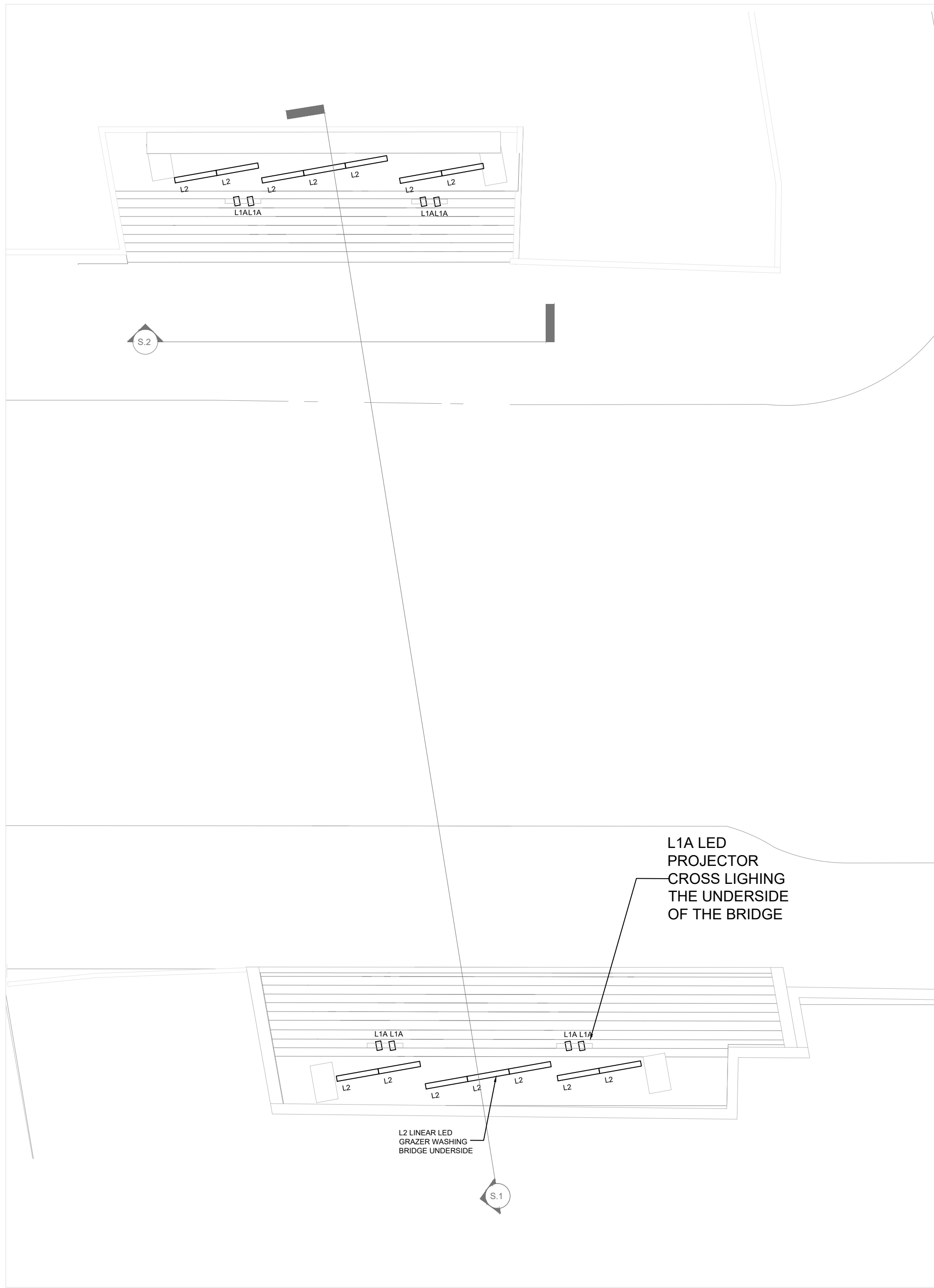
1 UNDERDECK REFLECTED CEILING PLAN
L101 3/16" = 1'-0"



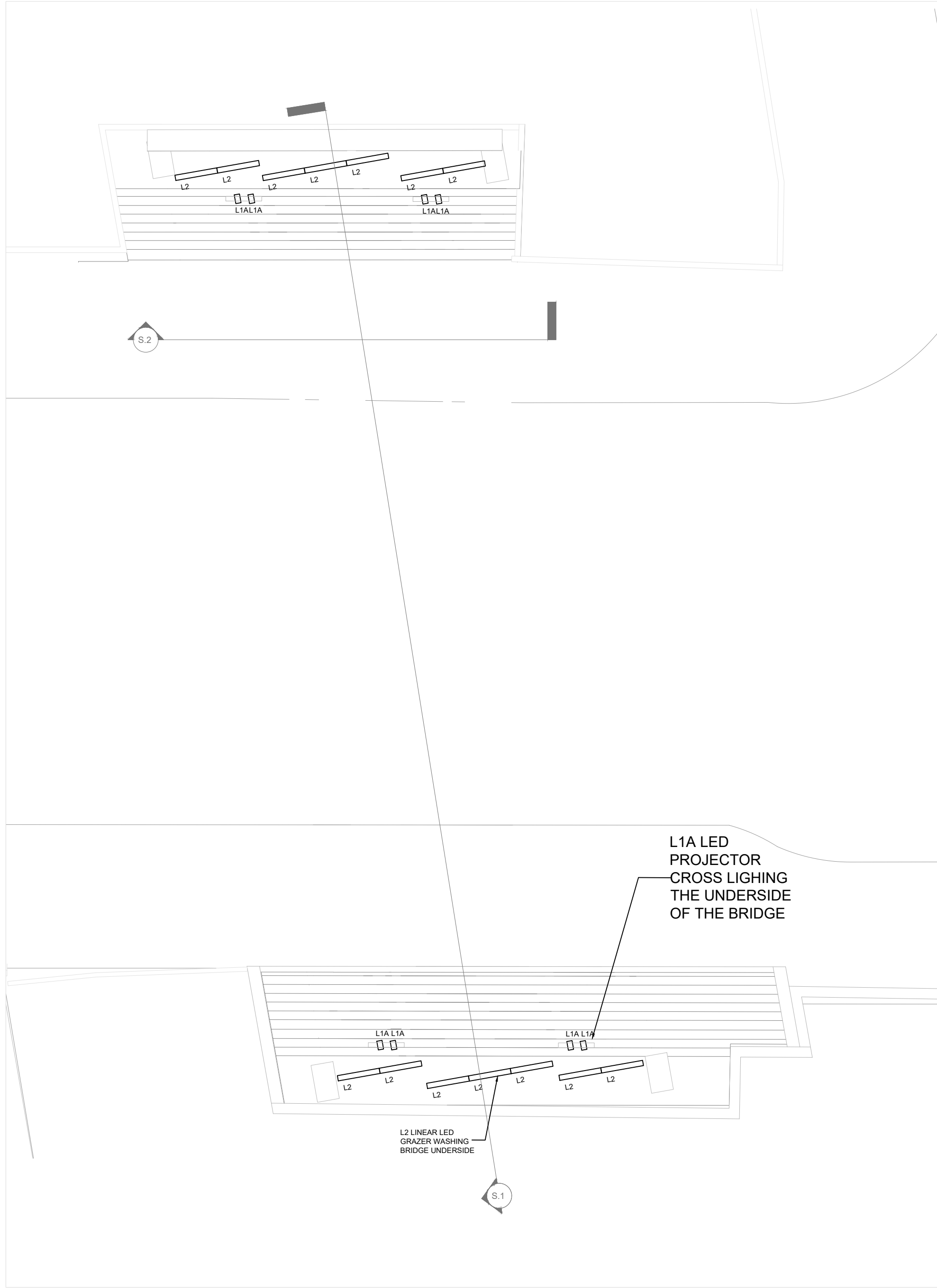
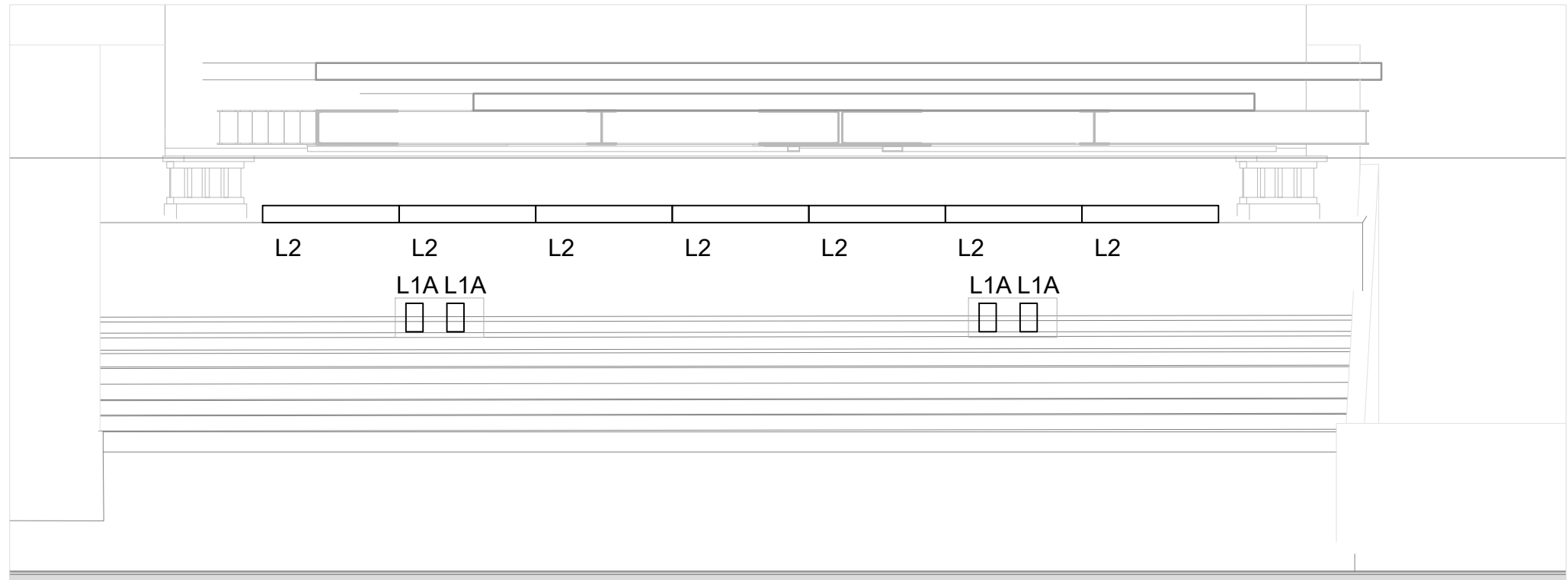
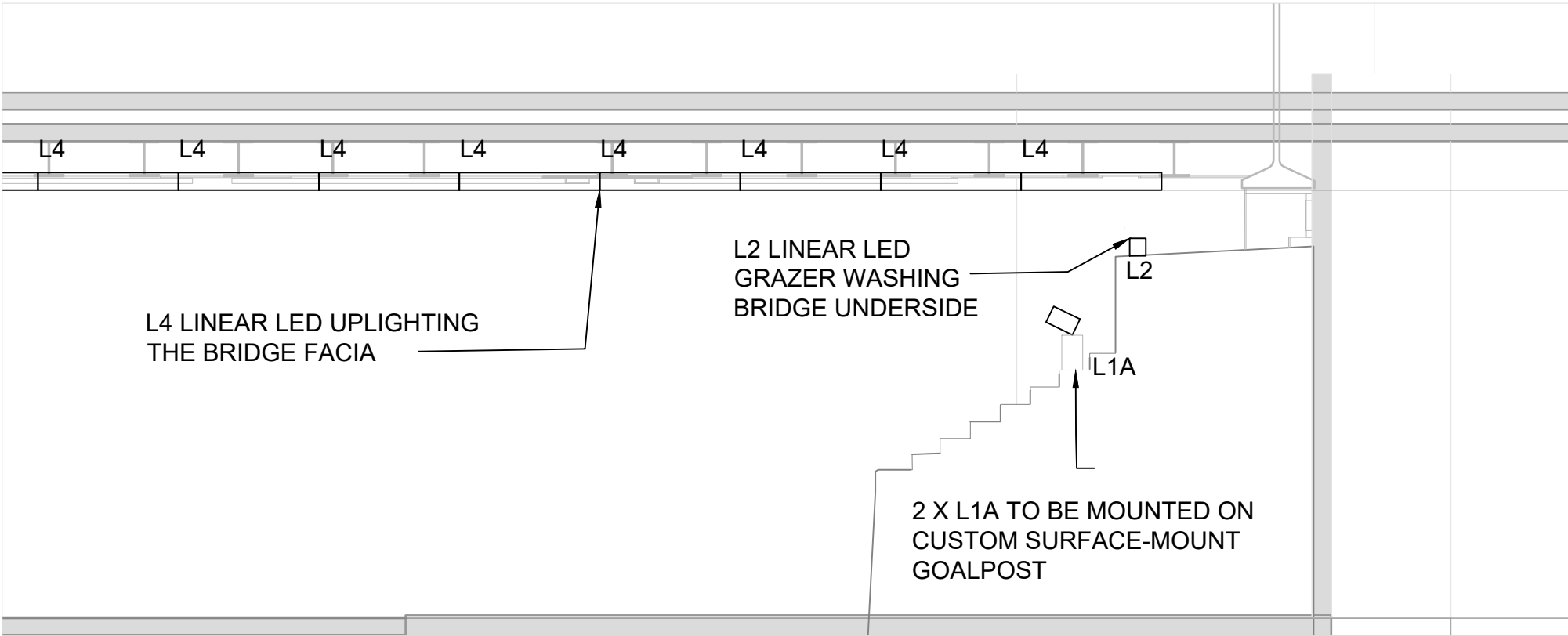
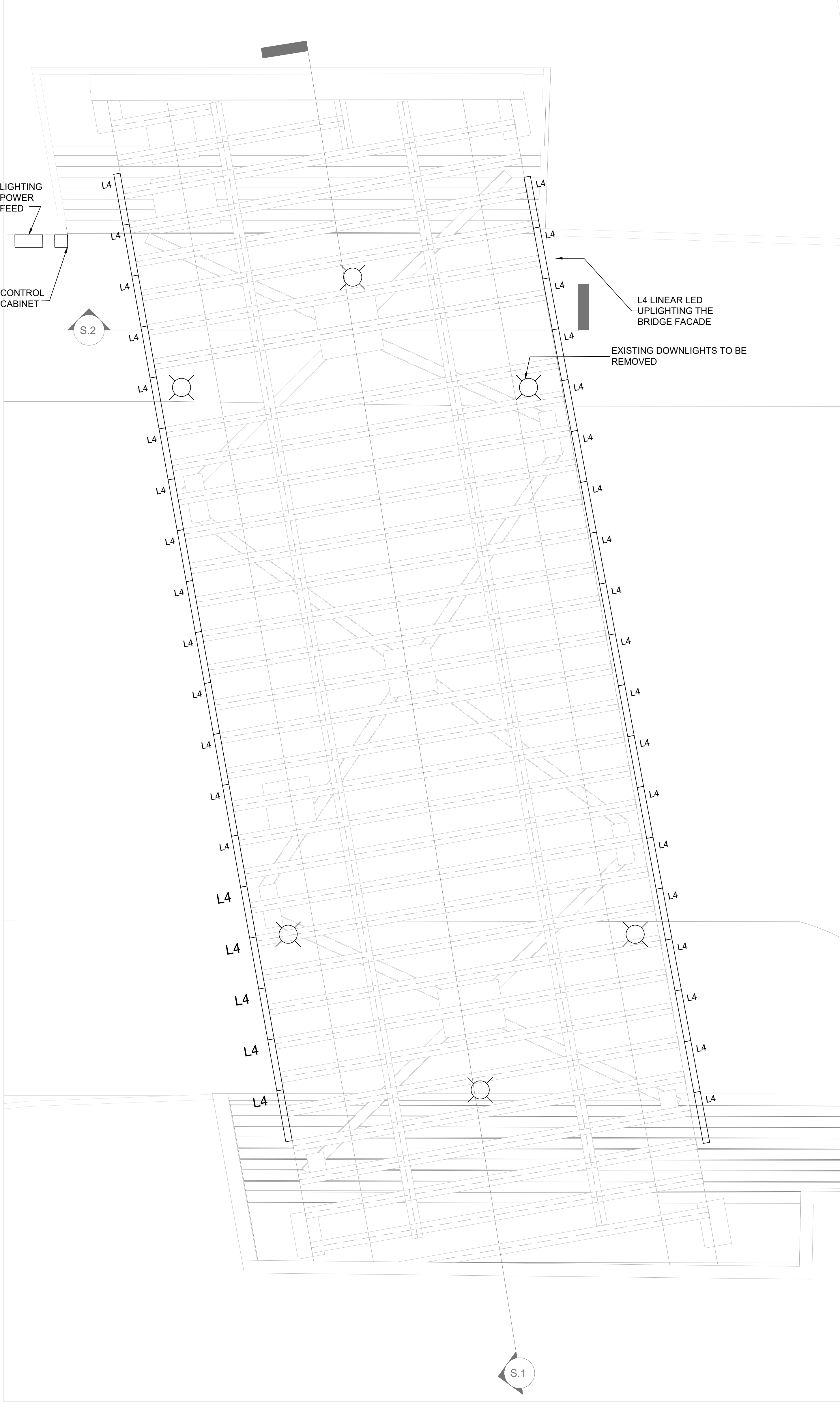
81 EAST ELEVATION
3/16" = 1'-0"



81 NORTH ELEVATION
3/16" = 1'-0"



2 GROUND LEVEL PLAN
L101 3/32" = 1'-0"



GENERAL NOTES:

1. REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
2. GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
3. FOR INTEGRATION INTO ENGINEERS DRAWING SET
4. ALL EXISTING FIXTURES TO BE DEMOLISHED WITH ALL ASSOCIATED HARDWARE REMOVED

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

02	04.17.26	90% CD
01	12.22.25	75% CD
REV.	DATE	ISSUE

DRAWING TITLE:

DEMPSTER CTA LIGHTING LAYOUT

DRAWN BY:

KW

CHECKED BY:

CB

SCALE:

N/A

DATE:

05.17.26

SHEET NUMBER:

L-106

GENERAL NOTES:

GENERAL NOTES:

1. REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
2. GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
3. FOR INTEGRATION INTO ENGINEERS DRAWING SET
4. ALL EXISTING FIXTURES TO BE DEMOLISHED WITH ALL ASSOCIATED HARDWARE REMOVED

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

REV.	DATE	ISSUE
02	05.17.26	90% CD
01	12.22.25	75% CD
REV.	DATE	ISSUE

DRAWING TITLE:

DAVIS CTA LIGHTING LAYOUT

DRAWN BY:

KW

CHECKED BY:

CB

SCALE:

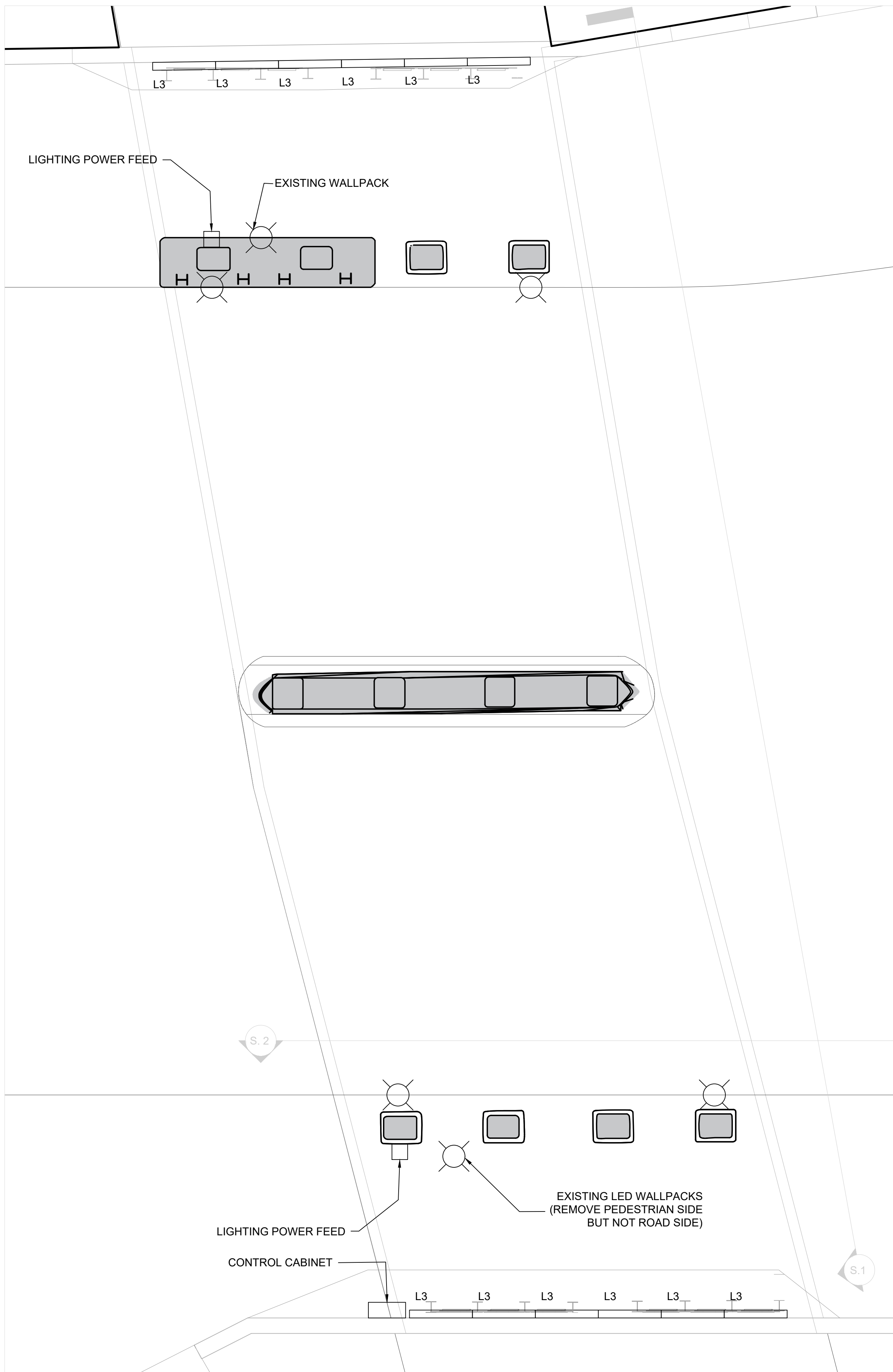
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DATE:

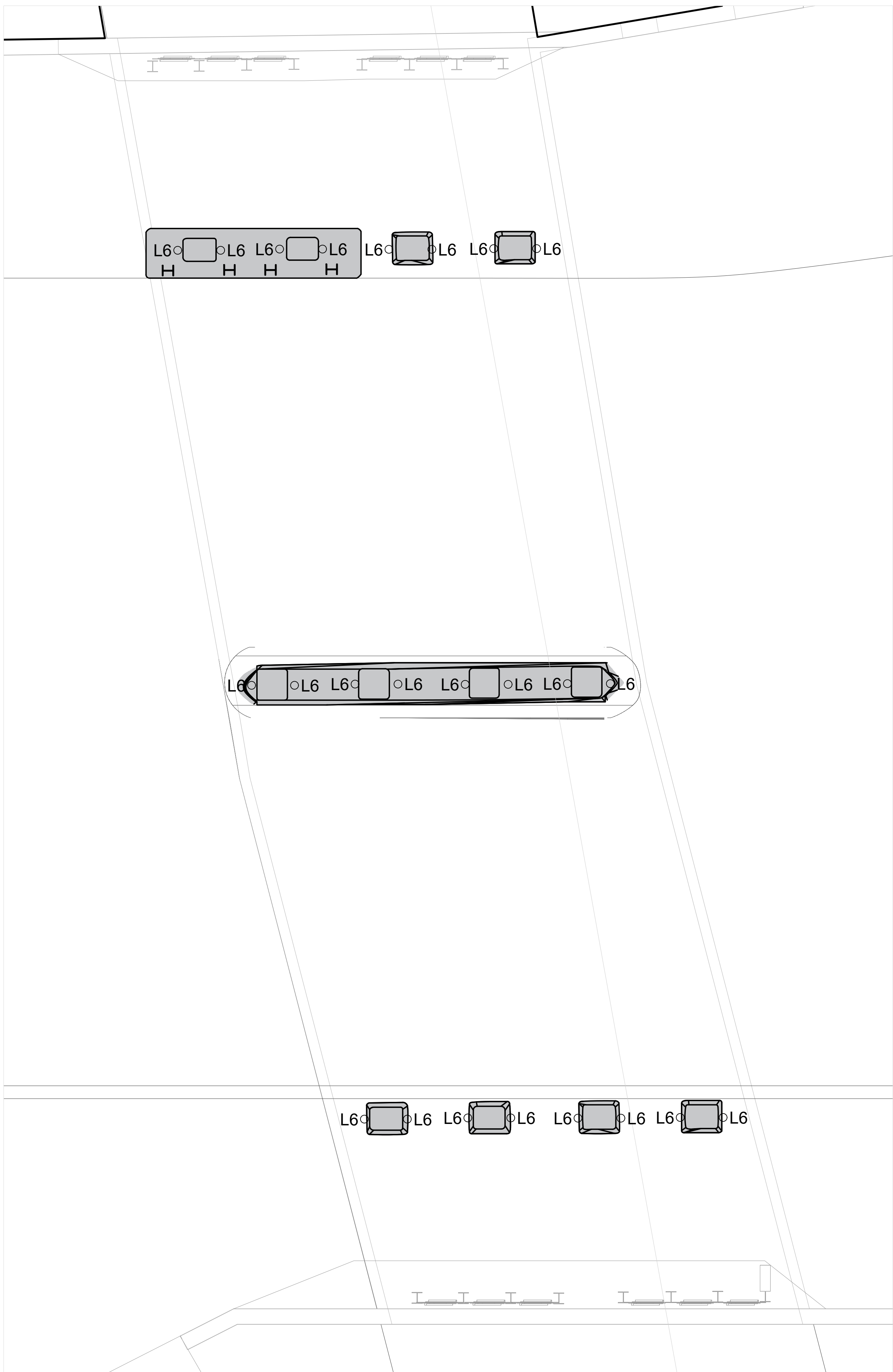
05.17.26

SHEET NUMBER:

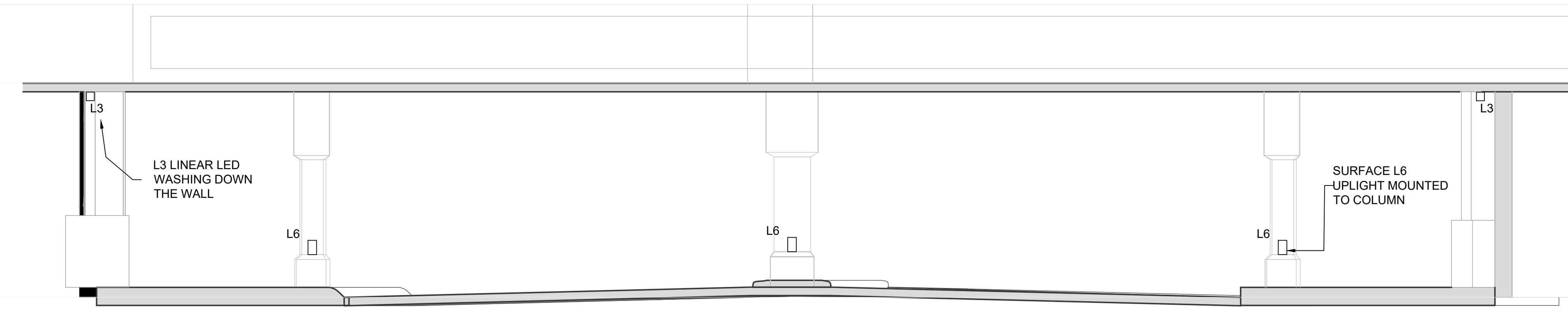
L-108



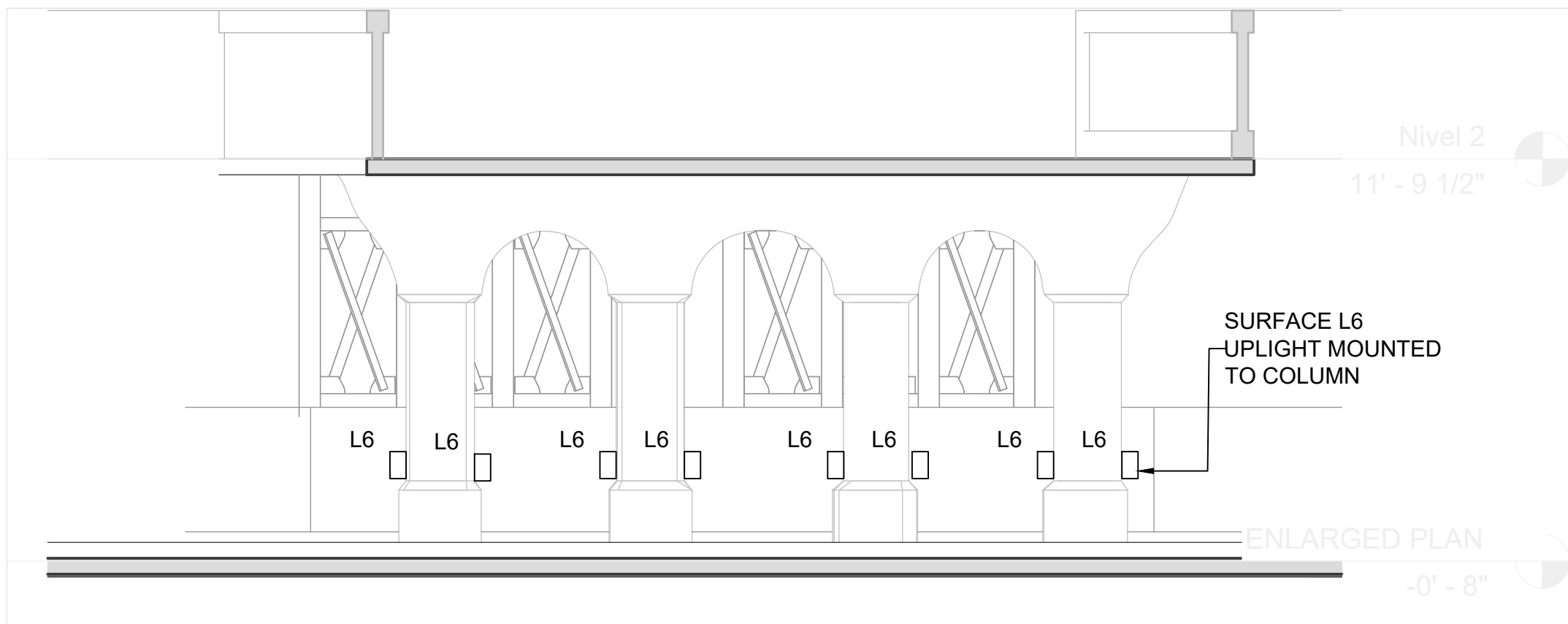
1 UNDERDECK REFLECTED CEILING PLAN
L111 3/16" = 1'-0"



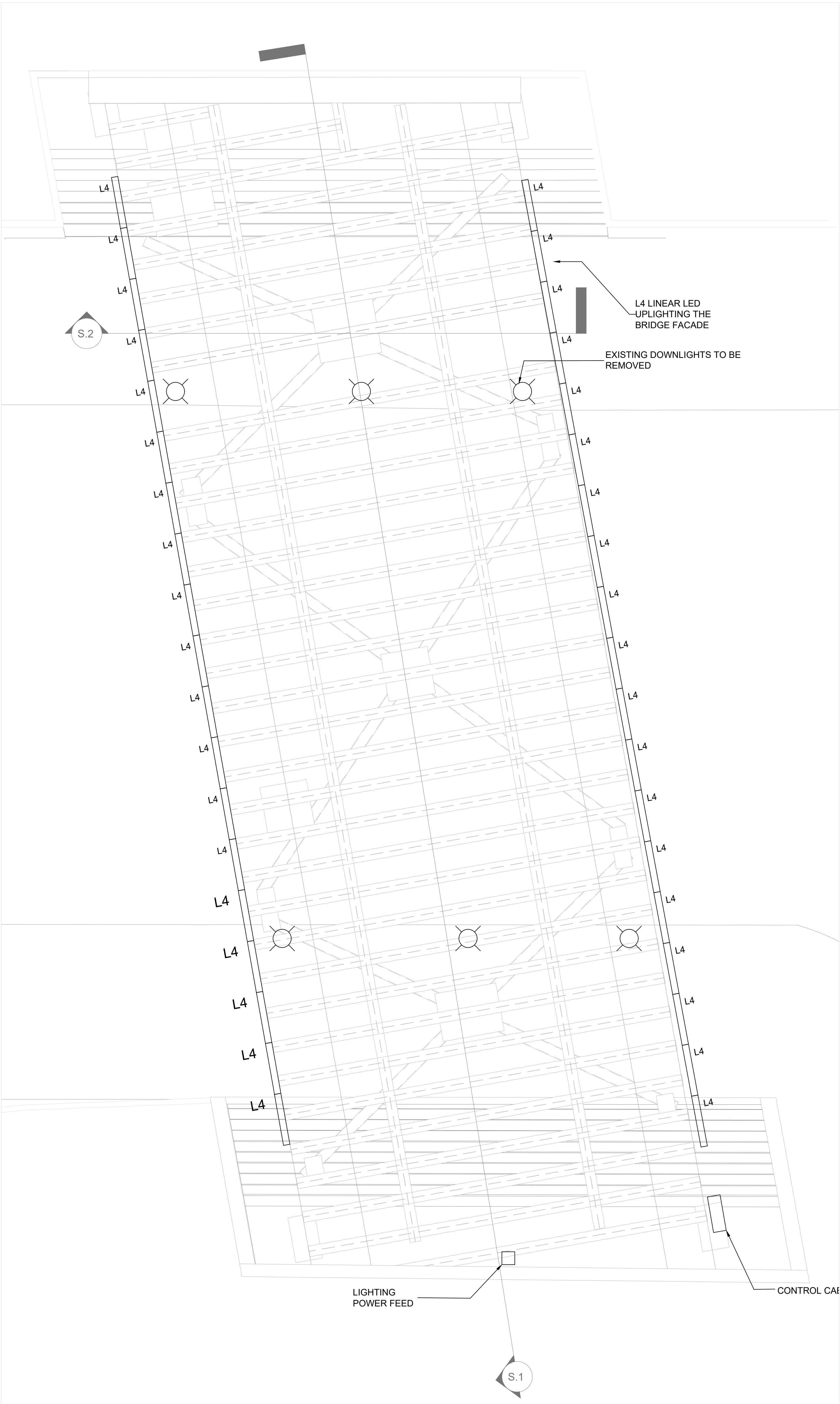
2 GROUND LEVEL PLAN
L111 3/16" = 1'-0"



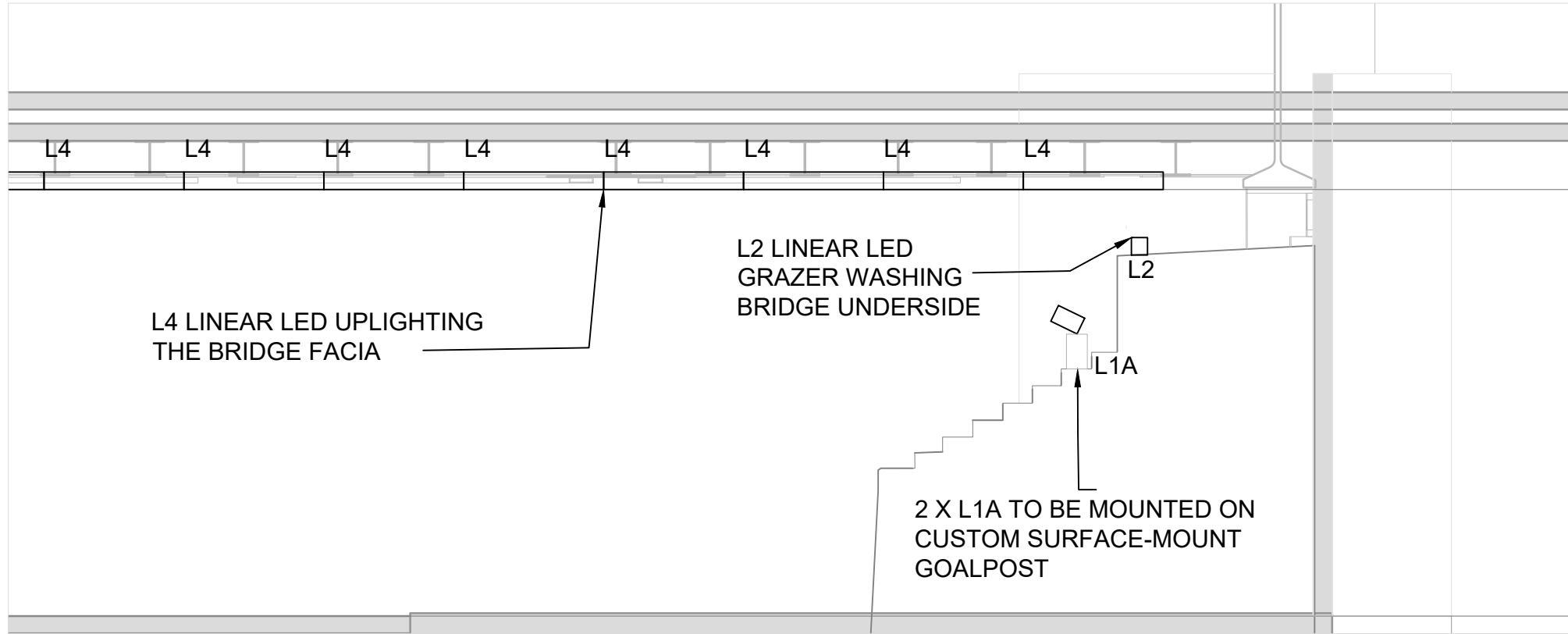
S1 EAST ELEVATION
1/16" = 1'-0"



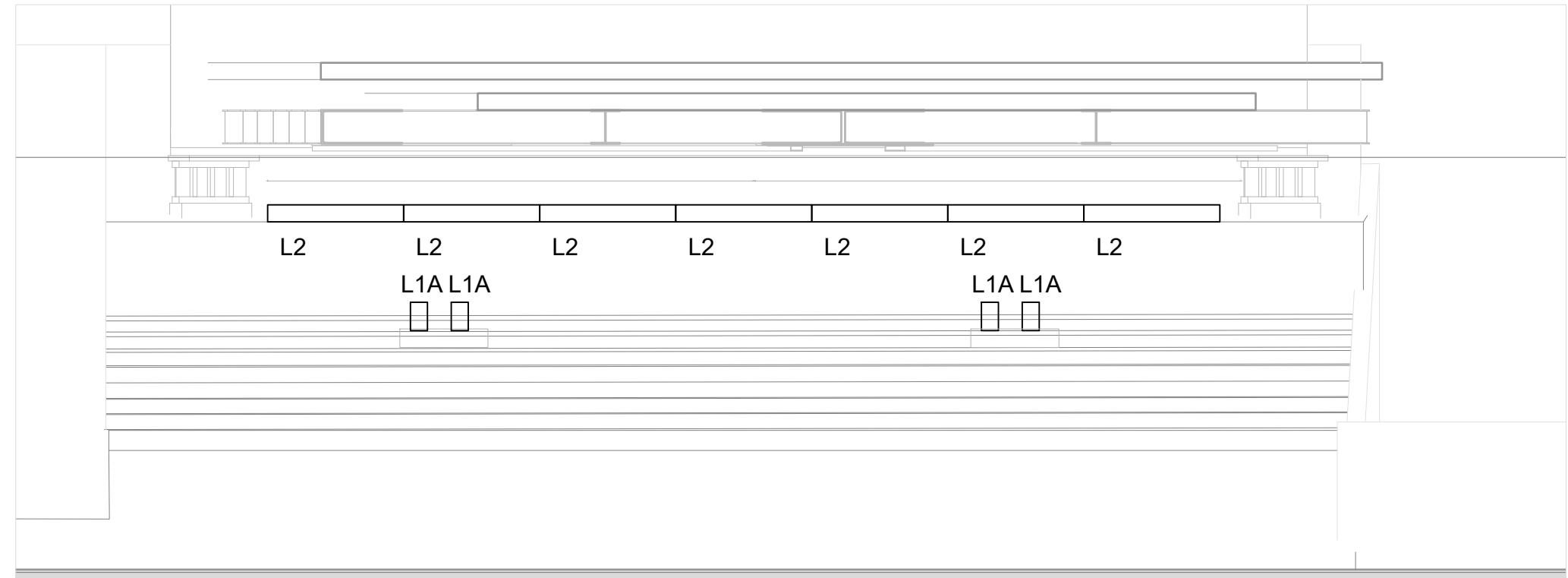
S2 EAST ELEVATION
1/16" = 1'-0"



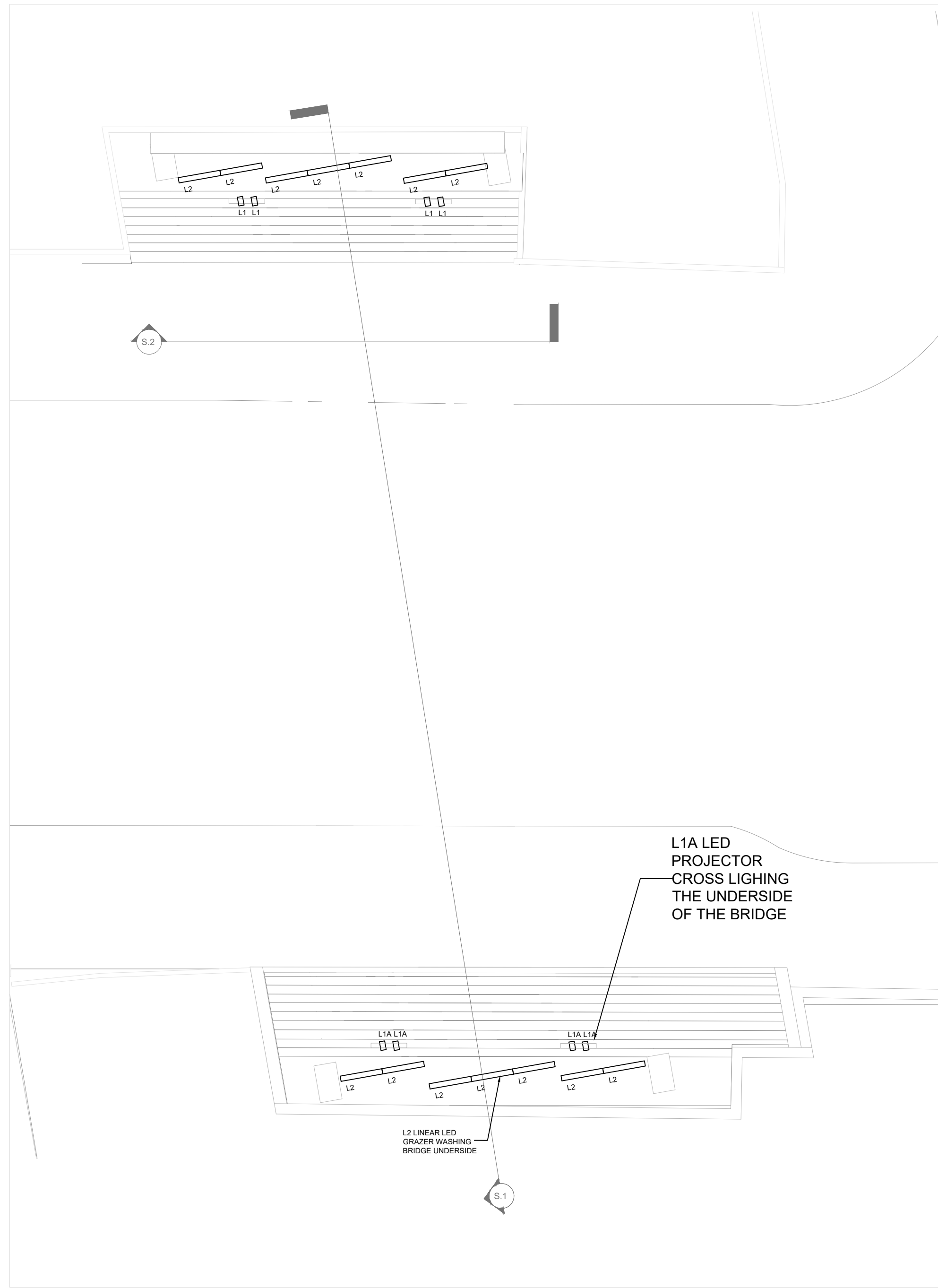
1 UNDERDECK REFLECTED CEILING PLAN
L101 3/16" = 1'-0"



S1 EAST ELEVATION
3/16" = 1'-0"



S1 NORTH ELEVATION
3/16" = 1'-0"



2 GROUND LEVEL PLAN
L101 3/32" = 1'-0"

GENERAL NOTES:

1. REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
2. GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
3. FOR INTEGRATION INTO ENGINEERS DRAWING SET
4. ALL EXISTING FIXTURES TO BE DEMOLISHED WITH ALL ASSOCIATED HARDWARE REMOVED

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

02	05.17.26	90% CD
01	12.22.25	75% CD
REV.	DATE	ISSUE

DRAWING TITLE:

CHURCH CTA LIGHTING LAYOUT

DRAWN BY:

KW

CHECKED BY:

CB

SCALE:

N/A

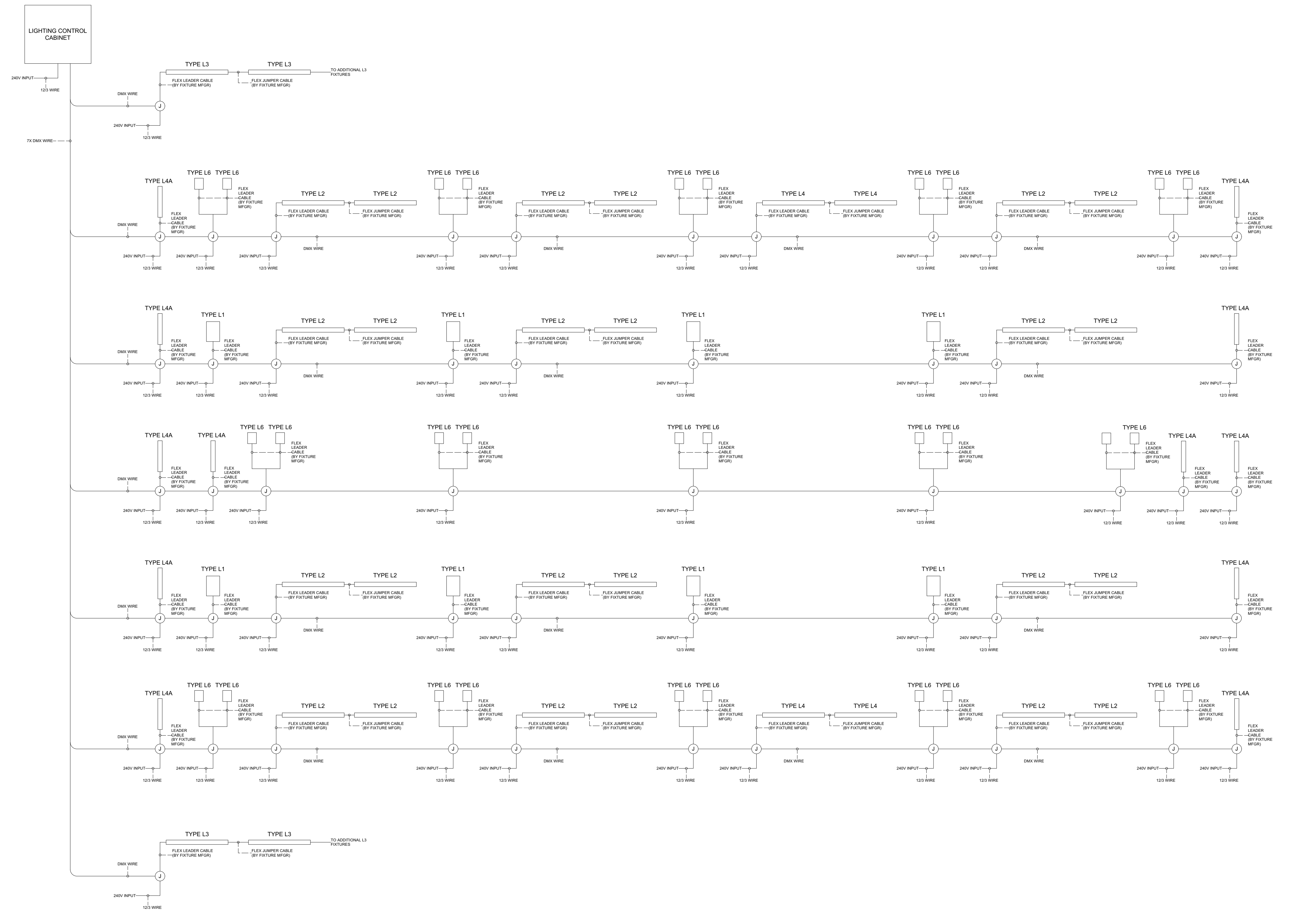
DATE:

04.17.26

SHEET NUMBER:

L-109

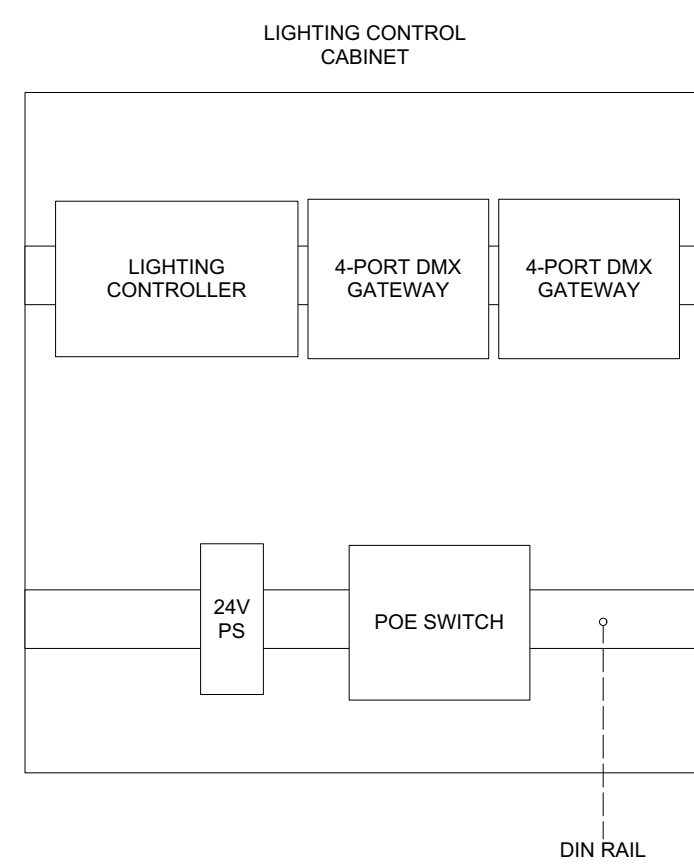
LIGHTING CONTROL SYSTEM - TYPICAL BRIDGE DATA DIAGRAM (METRA BRIDGES)



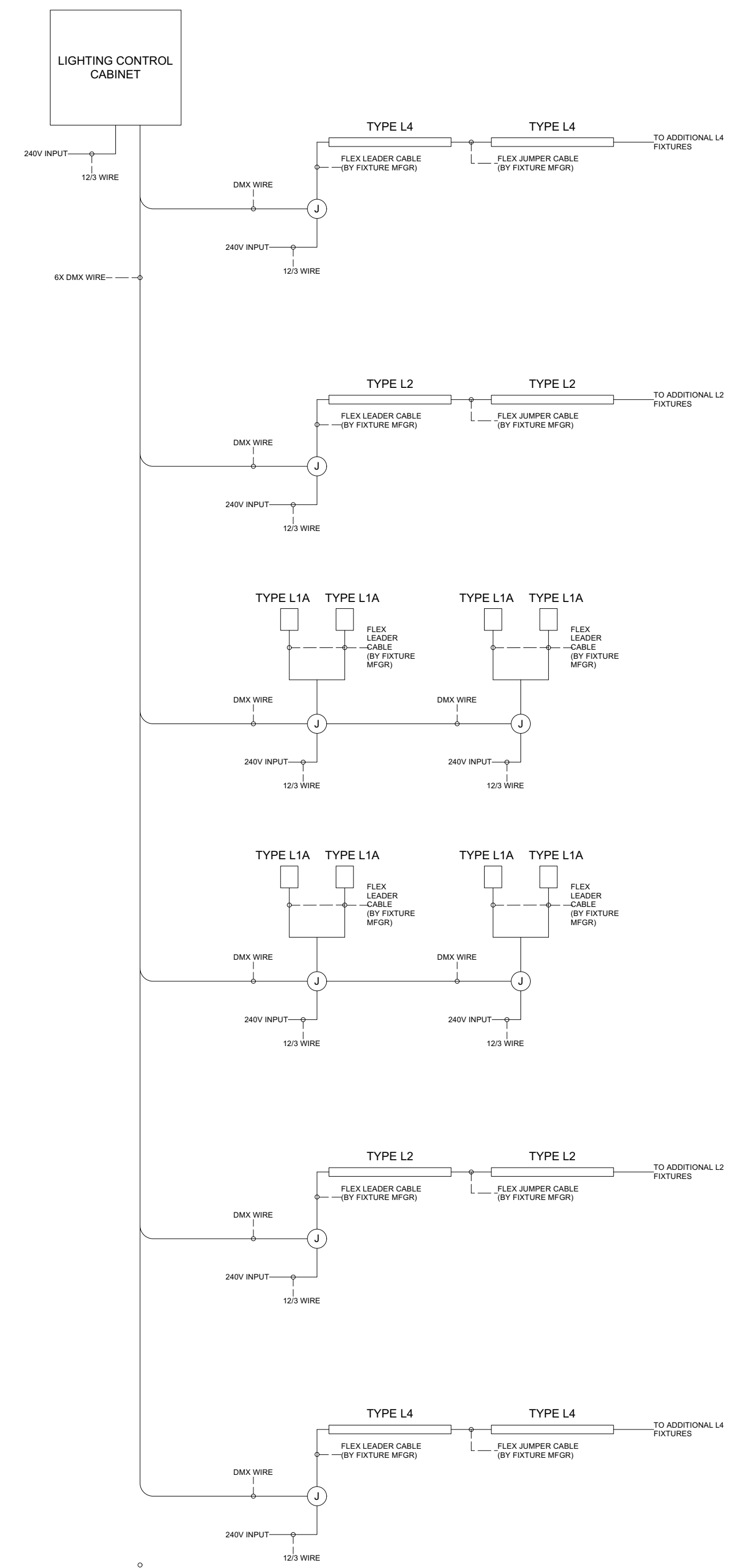
LIGHTING CONTROL SYSTEM NOTES

- LIGHTING CONTROL CABINET COMPONENTS
- LIGHTING CONTROL CABINET:
MANUFACTURER: HOFFMAN CATALOG# CSD16106SS.
REMARKS: CABINET SHALL BE OUTFITTED WITH DIN RAIL AS REQUIRED FOR THE MOUNTING OF INTERNAL EQUIPMENT. CABINET SHALL BE PRE-WIRED INTERNALLY
INCLUDE LOCK, BACK PLATE, MOUNTING ACCESSORIES
 - LIGHTING CONTROLLER
MANUFACTURER: PHAROS CATALOG# LPC2
4-PORT DMX GATEWAY
 - MANUFACTURER: PHAROS CATALOG# RIO G4
4-PORT POE SWITCH
 - MANUFACTURER: PHAROS CATALOG# PAC S
24V POWER SUPPLY
 - MANUFACTURER: MEANWELL CATALOG# HDR-60-24
- WIRING COMPONENTS:
- DMX WIRE:
MANUFACTURER: BELDEN CATALOG# 3105DB
- CONTROL SYSTEM NOTES
- CONTROL SYSTEM TO BE PROVIDED BY LIGHTING SYSTEM VENDOR. AT A MINIMUM, SYSTEM SHALL INCLUDE:
INDEPENDENT CONTROL OF EACH DMX CHANNEL WITHIN ALL LIGHT FIXTURES
PROGRAMMABLE ASTRONOMICAL TIME/CLOCK PRESET LIGHTING CONTROL
AVAILABILITY OF CLOUD-BASED REMOTE SYSTEM CONTROL TO INCLUDE THE FOLLOWING FUNCTIONS:
-CALENDAR-BASED SCHEDULING
-REMOTE PROJECT FILE UPLOAD/DOWNLOAD
-SYSTEM STATUS MONITORING
- 5-YEAR MANUFACTURER'S WARRANTY
- ELECTRICAL CONTRACTOR TO RECORD SERIAL NUMBERS FOR ALL FIXTURES ON AS-BUILT DRAWINGS INDICATING INSTALLED FIXTURE LOCATIONS. SERIAL NUMBERS ARE REQUIRED FOR FIXTURE ADDRESSING AND CONFIGURATION.
 - LOCATION OF ALL CONTROL AND INTERFACE DEVICES TO BE COORDINATED WITH PROJECT LIGHTING DESIGNER, AND OWNER
 - ELECTRICAL CONTRACTOR TO PROVIDE AND INSTALL ALL NECESSARY MOUNTING HARDWARE AND EQUIPMENT FOR COMPLETE AND CODE-COMPLIANT INSTALLATION
 - ELECTRICAL CONTRACTOR SHALL PROVIDE AND INSTALL LOW VOLTAGE WIRING, AND MISCELLANEOUS WIRING AND HARDWARE FOR FULLY OPERATIONAL LIGHTING SYSTEM
 - ALL LOW VOLTAGE WIRING SHALL BE INSTALLED IN CONDUIT OR AS REQUIRED BY LOCAL CODES
 - ELECTRICAL CONTRACTOR SHALL INSTALL ALL EQUIPMENT INCLUDING LED LIGHTING FIXTURES, POWER/DATA CABLES, INTERFACES, JUNCTION BOXES, AND CONTROL DEVICES PER MANUFACTURER'S INSTRUCTIONS
 - EQUIPMENT VENDOR TO PROVIDE WITH THEIR SUBMITTAL: DATA SHEETS FOR ALL SYSTEM COMPONENTS WITH CATALOG NUMBERS ANNOTATED, LIGHTING LOAD SCHEDULE, SHOP DRAWINGS.

LIGHTING CONTROL CABINET DETAIL



LIGHTING CONTROL SYSTEM - TYPICAL BRIDGE DATA DIAGRAM (CTA BRIDGES)



GENERAL NOTES:

- REFER TO DRAWING NUMBER L000 FOR GENERAL NOTES AND SCOPE
- GENERAL LOCATION OF LIGHTS SHOWN FOR REFERENCE
- FOR INTEGRATION INTO ENGINEERS DRAWING SET
- ALL EXISTING FIXTURES TO BE DEMOLISHED WITH ALL ASSOCIATED HARDWARE REMOVED

SHEET NOTES:

NOT FOR CONSTRUCTION

PROJECT:

LUMINOUS CROSSINGS - EVANSTON

01	12.2 2-25	75% CD
RE V.	DA TE	ISS UE

DRAWING TITLE:

LIGHTING CONTROL SINGLE LINE

DRAWN BY:

CB

CHECKED BY:

CB

SCALE:

N/A

DATE:

07.20.2026

SHEET NUMBER:

L-201

City of Evanston has partnered with **Euna OpenBids** – an online network connecting local governments with suppliers across the nation. Euna OpenBids is open and accessible to all businesses. Euna OpenBids gives you instant access to RFPs, bids, quotes, and other opportunities with City of Evanston.

By registering for a complimentary account with Euna OpenBids, you get Instant Access to bids for City of Evanston. Your free Euna OpenBids account provides:

- **Instant** access to all bid and quotes for City of Evanston
- **Automatic** notifications from City of Evanston right to your inbox
- The ability to **quickly view** the contractual terms and scope of work
- All the **forms and documents** you need in one place.

It's Easy! Get started in 4 easy steps.

REGISTER

Go to
demandstar.com/registration

Get started for free!

Company Name

Email Address

This will be your username for logging in to OpenBids

Create your OpenBids account

Sign In

By creating an account, you agree to OpenBids Terms of Use and Privacy Policy.

STEP 1

CHOOSE YOUR FREE AGENCY

Type “City of Evanston” in the Search Box, select the agency, then click “Next” .

1 of 4: Choose your free agency

A great way to find out about new opportunities on OpenBids is to subscribe to a government agency. To get started, please choose your first (free!) agency. You'll have a chance to sign up for more in just a moment.

Search by Agency Name

State

County

[Reset Search](#)

☐ York County Purchasing

STEP 2**CHOOSE COMMODITY CODES**

Get notifications – ones that are relevant to your business by describing what you offer via “commodity codes”

2 of 4: Refine Bid Notifications**What are commodity codes?**

OpenBids commodity codes are how we categorize goods and services for government procurement. When you choose commodity codes, OpenBids uses them to match what your company provides to what governments in your subscription need, helping you find the best bids and quotes to bid on.

Take control of your bid notification experience and maximize your chances of finding opportunities that are tailored to your needs. Add your key tags here and let us assist you in uncovering the most relevant and valuable bid opportunities in your industry.

Example: Infrastructure, Automobiles, Dairy, Agriculture

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